



United States
Department of
Agriculture

Farm and Foreign
Agricultural
Services

Farm Service
Agency

1400 Independence
Ave, SW
Mail Stop 0562
Washington, DC
20250-0590

September 2, 2015

County of Haywood
215 N. Main Street
Waynesville, NC 28786

Re: Haywood County USDA Service Center
589 Raccoon Road, Waynesville, NC

Lease Extension

Dear Sir/Madam,

Please accept this letter as our official notification of our intent to extend the current Cleveland County USDA Service Center lease for a period up to July 31, 2018, at 589 Raccoon Road, Waynesville, NC. Enclosed is Lease Agreement (LA) number 2 with an effective date of August 1, 2015. The new LA reflects the extension with a new expiration date of up to July 31, 2018, which allows USDA time to procure a succeeding/superseding lease.

Please review the amendment and, if it is in order, initial and sign (but do not date) the three (3) originals and have your signature witnessed by a non-USDA employee who is at least 18 years or older. Return all three originals of the lease agreements, via overnight mail (FedEx or UPS), to my attention:

PLEASE DO NOT SEND VIA REGULAR US MAIL; THANK YOU

USDA, FSA, MSD...attention Michael Hajjar
355 E Street, SW 10th Floor
Washington, DC 20024

I will have the documents executed by a warranted Contracting Officer and will return one original to you for your records.

Thanks again for your cooperation. If you have any questions, please contact me at (202) 401-0041 or via email at Michael.hajjar@wdc.usda.gov

Sincerely,


Michael Hajjar
Real Property Leasing Officer

cc: File
Morrell Jordan

	LEASE AMENDMENT NUMBER - 2
	TO LEASE NO. Haywood County, NC USDA Service Center
USDA LEASE AMENDMENT	589 Raccoon Road Waynesville, NC 28786-3429

THIS AGREEMENT, made and entered into this date by and between
County of Haywood

Whose address is: 215 N. Main Street, Waynesville, NC 28786

Hereinafter called the Lessor, and the **UNITED STATES OF AMERICA**, hereinafter called the Government:

WHEREAS, the parties hereto desire to amend the above Lease to establish beneficial occupancy and payment of rent.

NOW THEREFORE, these parties for the considerations hereinafter mentioned covenant and agree that the said Lease is amended, effective upon execution by the Government, as follows:

- A. This Lease Agreement (LA) is issued to extend the lease term beginning August 1, 2015, up to July 31, 2018. The new lease term can be terminated with 120 days' written notice.
- B. The annual rent shall be \$58,604.00 payable at the rate of \$4,883.67 per month (representing \$13.00 per square foot at 4,508 net usable square feet) in arrears.
- C. The Lessor must have an active registration in the System for Award Management (SAM) System (via the Internet at <https://www.sam.gov>) prior to lease approval and throughout the life of the lease. To remain active, the Lessor must update or renew its registration annually. The Government will not process rent payments to Lessors without an active SAM Registration.
- D. Pursuant to U.S. Government Lease for Real Property, dated 9/14/2006, the Government reserves the right to terminate this lease or decrease the amount of space at any time by giving at least 120 days notice in writing.

This Lease Amendment contains 1 pages.

All other terms and conditions of the lease shall remain in force and effect.
IN WITNESS WHEREOF, the parties subscribed their names as of the below date.

FOR THE LESSOR:

Signature: _____
Name: _____
Title: _____
Entity Name: _____
Date: _____

FOR THE GOVERNMENT:

Signature: _____
Name: Morrell Jordan
Title: Lease Contracting Officer
USDA Farm Service Agency
Date: _____

WITNESSED FOR THE LESSOR BY:

Signature: _____
Name: _____
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