



HAYWOOD COUNTY BOARD OF COMMISSIONERS

AGENDA REQUEST

***Must be presented to the County Manager's Office
NO LATER THAN 5 P.M. FRIDAY THE WEEK BEFORE THE MEETING***

DATE OF REQUEST: 02/25/2016
FROM: Chanda Morgan and Jeff Haynes

MEETING DATE REQUESTED: March 7, 2016
*Regular meetings: First (1st)
Monday of the month at 9:00 am
Third (3rd) Monday of the month at 5:30 pm*

SUBJECT: Base Station Radio Systems to be paid for from the NC E-911 grant project.

REQUEST: Approve the lowest responsive, responsible bidder for the base station radio equipment to be paid for from the NC E-911 grant project.

BACKGROUND: A formal bid was posted on the website and sent out to known radio vendors Wireless Communications is the lowest responsive, responsible bidder.

IMPLEMENTATION PLAN: As soon as this is approved, a PO will be issued for the base station radio equipment from the grant project.

FINANCIAL IMPACT STATEMENT: \$122,590.51

SUPPORTING ATTACHMENTS: YES NO HOW MANY? 5

LIST: Base Station Bid Tab Wireless Communication Base Station Pricing Sheet
Base Station Bid Analysis Form Base Station Advertisement
Mandatory Pre-Bid Meeting Attendees

PowerPoint Presentation: YES NO

PERSON MAKING PRESENTATION AT MEETING: Jeff Haynes

TITLE: Chief
PHONE NUMBER: 828-356-2851
E-MAIL: jhaynes@haywoodnc.net

THIS SECTION FOR OFFICE USE ONLY

Received (Date/Time): _____

County Manager / Clerk to the Board Comments: _____

In an effort to save paper, attachments should be copied on both front and back sides.

**Haywood County 911
Base Station Radio System RFP
Bid Tabulation**

**Thursday, 2/11/16
3:00 PM
Haywood County Human Resources Conference Room**

NOTE: Opened 3:23 PM due to attorney verification of opening only 1 bid.

NOTES/EXCEPTIONS

Attended Mandatory Pre-Bid Mtg
3 References-current/complete Y/N
Signed legal letter
History/resume Y/N
1 original/3 copies-bound & 1 electronic copy
Y/N

COMPANY/CONTACT	SEALED / RECEIVED BEFORE DEADLINE	BID PRICE SHEET Y/N Base Stations Systms Ttl \$ PRICE QUOTED	BID BOND Y/N 5% Y/N Bond/check	Anti-collusion Affidavit Y/N	E-Verify Affidavit Y/N	NOTES/EXCEPTIONS
1 Wireless Communications, Inc. 4800 Reagan Dr Charlotte NC 28206 Patrice Reeves, preeves@csiwnc.com 828-606-8940, 704-597-5220 www.wirelessnc.com	Y	Base bid: \$122,590.51 3rd yr: \$13,125 4th yr: \$14,625 5th yr: \$14,625	Y Bond	Y	Y	Y Y Y Y Y <i>Lowest responsible responsive bid</i>

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NOTE: Results to be submitted to next BOCC mtg for approval after committee compiles point score on Bid Analysis Form.

Witnesses:

Chanda Morgan, 911/EOC Dir.

Donna Corpening, Purchasing Mgr.

Dale Burris, Facilities/Maint. Dir.

ATTACHMENT C – BID PRICING SHEET

BASE STATION PRICING SHEET

Much of this section consists of project-specific data. Examples in the Evaluations section were chosen to illustrate possible section content. Use these sample paragraphs as models to develop text for specific project requirements, or delete them if they do not apply. See the Evaluations section for further discussion.

Base Station Systems Equipment

VHF Intermittent Duty Stations	\$3,290.16
UHF Intermittent Duty Stations	\$5,145.60
VHF Continuous Duty Stations	\$10,626.56
UHF Continuous Duty Stations	\$26,566.35
Backup Heavy Duty UHF Omni Antenna	\$8,915.70
Backup Heavy Duty VHF Omni Antenna	\$1,910.07
Control UHF Antennas	\$6,036.21
Control VHF Antennas	\$1,664.36
Lines, Jumpers, Hangers and Accessories	\$14,550.67
Lines, Jumpers and Accessories Installation	\$15,941.18
Base Station Equipment Installation	\$15,550.00
Base Station Equipment Shopping and Handling	\$1,692.62
Antennas and Lines Shipping and Handling	N/A
Travel Costs	N/A
Lodging Costs	N/A
Other (list) 800 Yagi Antennas	\$1,122.45
Other (list) Equipment Racks & Grounding Materials	\$7,058.40
Other (list) Yagi Antenna Mounts for UHF/VHF/800	\$2,520.18
SYSTEMS TOTAL	\$122,590.51

OPTIONAL MAINTENANCE PRICING:

3 rd year maintenance contract	\$13,125 - (24/7/365)
4 th year maintenance contract	\$14,625 - (24/7/365)
5 th year maintenance contract	\$14,625 - (24/7/365)

ATTACHMENT B – Bid Analysis Form

The Bid Analysis Form specifies the four areas that each bid shall be graded on. Each category has a minimum and maximum number of points available. The lower the total number, the lower the total evaluation of the bid. The higher the total number, the better the evaluation of the bid.

******Not applicable for this bid due to only one bidder, Wireless Communications, Inc., who complied with all the RFP specs.**

1. **Total System Cost** **Score** _____
(0 to 20 Points)

2. **Responsive to the Request for Bid** **Score** _____
(0 to 40 Points)

3. **Implementation Plan and Timeline** **Score** _____
(0 to 20 Points)

4. **Company Profile/References** **Score** _____
(0 to 20 Points)

TOTAL POINT SCORE _____

Evaluator Name _____

Evaluator's Signature _____

ADVERTISEMENT FOR BIDS

Sealed bids for the project entitled Haywood County 911 Base Station Radio Systems will be received by Haywood County at 3:00 p.m. local time, Thursday, February 11, 2016, in the Haywood County Finance Department, 215 N. Main Street, 4th Floor, Waynesville, NC 28786, and then publicly opened and read aloud.

THE PROJECT GENERALLY CONSISTS OF: Installation of two-way conventional continuous duty and intermittent duty base and control stations, programming, antennas, lines, cable entry port, boots and cushions, grounding kits, surge protection devices, remote control modules, and associated accessories to be installed in the new 911 facility at the Haywood County Sheriff's Office at 1620 Brown Avenue, Waynesville, North Carolina. All radio equipment will be required to interface with the new IP radio dispatch console system.

The Request for Proposal will be available on Thursday, January 14, 2016 and may be reviewed and/or obtained at the office of the Haywood County Finance Department, during normal business hours (8:00 a.m. to 5:00 p.m., Monday through Friday). The Request for Proposal may also be obtained electronically through the Haywood County, North Carolina website (www.haywoodnc.net) listed under the "Bid Opportunities" section, "Current Bid Notices".

The County will not be responsible for full or partial sets of the Request for Proposal, including any Addenda, obtained from any other source.

A **MANDATORY** Pre-Bid meeting will be held at 10:00 a.m. local time on Wednesday, January 20, 2016 at the Haywood County Sheriff's Office, 1620 Brown Avenue, Waynesville, NC 28786. Interested parties are required to attend this meeting to review the plans, ask for additional information or clarifications, and visit the project site. Following the mandatory pre-bid meeting, contractors shall schedule and attend a mandatory visit to perform an on-site site inspection and survey that addresses the site conditions, accessibility, and equipment needs for the project. Contact the Haywood County Facilities and Maintenance Department at 828-452-6651 to schedule a visit. Arrangements shall be made at least five days before the requested day of visit.

A certified check or cashier's check payable to Haywood County or a satisfactory Bid Bond executed by a corporate surety licensed under the laws of North Carolina to execute such bonds in the amount equal to five percent of the total of the bid shall be submitted with each bid.

The Owner reserves the right to waive any informalities or reject any or all bids. The Owner reserves the right to award a contract to the lowest, responsive, responsible bidder.

The successful bidder shall be required to furnish separate, 100 percent Performance and Payment Bonds in compliance with North Carolina General Statutes Section 143-129 and of Article 3 of Chapter 44A. The Performance Bond shall be in full force and effect for one (1) year after the date of final acceptance of the project by **Haywood County**.

The bid deposit shall be retained by **Haywood County** if the successful bidder fails to execute the contract or fails to provide the required bonds, as stated above, within ten (10) days after award of the contract.

Each bidder must be appropriately licensed as a Contractor in the State of North Carolina as provided in General Statutes Chapter 87. Each bidder shall make positive efforts to use small and minority owned business enterprises on this project.

All applicable laws, ordinances, and the rules and regulations of all authorities having jurisdiction over the construction of the PROJECT shall apply to the contract throughout.

Each BIDDER is responsible for inspecting the collocated tower site and telecommunications equipment room and for reading and being thoroughly familiar with the Specifications as defined in the Request for Proposal. The failure or omission of any BIDDER to do any of the foregoing shall in no way relieve any BIDDER from any obligation in respect to his BID.

A conditional or qualified BID will not be accepted.

Ira Dove
County Manager
215 North Main Street
Waynesville, NC 28786

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DATE: January 20, 2016
SUBJECT: Haywood County, NC - Radio Console **BASE STATION**
LOCATION: 1620 Brown Avenue, Waynesville, NC 28786

ATTENDEES:

	NAME	AGENCY	PHONE	E-MAIL
1	Ellis Frazier	Comm. Intnl	919 440 1833	efrazier@ask4ci.com
2	Roger FRIZZELL	WCCS	828-586 0611	
3	Jeremy Ray	WCCS/Zetron	828-586-0611	jray@westerncarolinacomm.com
4	Patrice Reeves	Communication Svc	828-606-8940	preeves@csiwnc.com
5	Nick Lotthaus	Communication Service	828-371-5165	Nick@wise-radios.com
6	Donna Connering	Haywood Co. Finance	828-356-2612	dconnering@haywoodnc.net
7	Tara Whitley	Whitley's Comm. Svc	828-551-2360	whitleys@hmc-helkath.net
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MissionCriticalPartners

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