

HAYWOOD COUNTY COMMISSIONERS

ORGANIZATIONAL MEETING – DECEMBER 5, 2016

CALL TO ORDER

County Manager Ira Dove convened the organizational meeting of the Haywood County Board of Commissioners at 9:00 a.m. in the Historic Courtroom at the Haywood County Historic Courthouse, Waynesville, North Carolina, with Commissioners J.W. “Kirk” Kirkpatrick, III, Bill Upton, L. Kevin Ensley, Michael Sorrells present. Staff members present were County Manager Ira Dove, County Attorney Leon M. “Chip” Killian, Finance Director, Julie Davis and Executive Assistant/Deputy Clerk Candace Way.

PLEDGE OF ALLEGIANCE

County Manager Ira Dove led the pledge of allegiance.

INVOCATION

Vice-Chairman Kirkpatrick offered the invocation.

OATHS OF OFFICE – COMMISSIONERS

Honorable Donna Forga, District Court Judge, 30th Judicial District, North Carolina administered the oath of offices to re-elected Commissioner L. Kevin Ensley and newly elected Commissioner Brandon C. Rogers.



ELECTION OF CHAIRMAN

Mr. Dove called for a nomination for Chairman. Commissioner Upton nominated Commissioner Kirk Kirkpatrick and Commissioner Sorrells seconded. Commissioner Upton commented on the years of service that Commissioner Kirkpatrick has dedicated to the County and thanked him for his service. The motion carried unanimously.

ELECTION OF VICE CHAIRMAN

Chairman Kirkpatrick asked for nominations for Vice Chairman. Commissioner Sorrells nominated Commissioner Upton. Commissioner Ensley seconded. Commissioner Sorrells commented that there had been discussion amongst the commissioners, and Commissioner Upton would like to fill that position as he had before. The motion carried unanimously.

HOLIDAY AND MEETING SCHEDULE

Chairman Kirkpatrick welcomed Commissioner Rogers to the Board and congratulated Commissioner Ensley on his re-election.

Commissioner Sorrells welcomed Commissioner Ensley back to the Board and stated that he is proud to continue to serve with him. He congratulated Commissioner Rogers, and commented that he will be great addition to the Board.

Vice-Chairman Upton congratulated both commissioners, thanking Commissioner Ensley for the work that he has done for the county. He noted that it is good to have another person from Canton, welcoming Commissioner Rogers.

Chairman Kirkpatrick reminded the Board that the regular meetings for the Board of Commissioners will be held on the first Monday of the month at 9:00 a.m. and the third Monday of the month at 5:30 p.m. in the Historic Courtroom at the Haywood County Historic Courthouse, Waynesville, North Carolina unless otherwise noted. He asked if these days and times would still be acceptable, and the Commissioners agreed that they would. He noted the dates that the meetings will be held on Tuesdays instead of Mondays due to holidays. He also noted the one meeting date instead of two for July due to the Fourth of July holiday.

Vice-Chairman Upton made a motion to approve the 2017 Holiday and Meeting Schedule for the County Commissioners. Commissioner Ensley seconded and the motion carried unanimously.

Calendar Year 2017

Meeting Date & Time	Holidays
* 1/3/17 9:00 AM	New Year's, Monday, 1/2
* 1/17/17 5:30 PM	Martin Luther King, Jr. Day, Monday, 1/16
2/6/17 9:00 AM	
2/20/17 5:30 PM	
3/6/17 9:00 AM	
3/20/17 5:30 PM	Good Friday, 4/14
4/3/17 9:00 AM	
4/17/17 5:30 PM	
5/1/17 9:00 AM	
5/15/17 5:30 PM	Memorial Day, Monday, 5/29
6/5/17 9:00 AM	
6/19/17 5:30 PM	
7/17/17 5:30 PM	Independence Day, Tuesday, 7/4
8/7/17 9:00 AM	
8/21/17 5:30 PM	
* 9/5/17 9:00 AM	Labor Day, Monday, 9/4
9/18/17 5:30 PM	
10/2/17 9:00 AM	
10/16/17 5:30 PM	
11/6/17 9:00 AM	Veterans Day, Friday, 11/10
11/20/17 5:30 PM	Thanksgiving, Thursday & Friday, 11/23 & 24
12/4/17 9:00 AM	Christmas, Monday, Tuesday & Wednesday
12/18/17 5:30 PM	12/25, 26 & 27

* Monday Holiday / Meeting will be on Tuesday

Regular meetings for the Board of Commissioners will be held on the first Monday of the month at 9:00 a.m. and the third Monday of the month at 5:30 p.m. unless otherwise noted

BOARD AND COMMITTEE ASSIGNMENTS

Chairman Kirkpatrick explained that the commissioners serve on various boards and committees and reviewed the current and proposed lists. Vice-Chairman Upton will be added to the Haywood Community College Strategic Planning Committee and Commissioner Rogers will replace Chairman Kirkpatrick on the Solid Waste Advisory Committee.

Commissioner Ensley motioned to approve the list of boards on which the commission members are going to serve, and the ones that were just assigned. Vice-Chairman Upton seconded and the motion carried unanimously.

Chairman Kirkpatrick asked if there was any other business. He invited all in attendance to the reception following the meeting.

Board, Commission or Committee	Meeting Frequency (per month)	Commissioner(s) serving
Commission for a Clean County	2nd Thursday	Commissioner Upton
Downtown Waynesville Association	once a year	Commissioner Kirkpatrick
Engineering Review Board	2nd Monday-quarterly	Commissioner Ensley
Fairgrounds Board	Quarterly	Commissioner Ensley
French Broad River Metropolitan Planning Organization (MPO) Transportation Advisory Committee	4th Tuesday at 12:30pm, no meeting in July, Nov-Jan.	Commissioner Sorrells
French Broad River Rural Planning Organization (RPO) Transportation Advisory Committee	3rd Wednesday at 1:30pm, no meeting in July, Nov-Jan.	Commissioner Sorrells
*Haywood Advancement Foundation	As necessary	Commissioner Kirkpatrick
Haywood Chamber & Economic Development Council	3rd Thursday - Every Other Month	Commissioner Sorrells
*Haywood Community College (HCC) Strategic Planning Committee	As necessary	Commissioners Kirkpatrick, Upton
Haywood Regional Medical Center Hospital Authority	to be determined at a later date	Commissioner Kirkpatrick
Haywood County Health & Human Svcs. Agency Bd	3rd Tuesday - 5:30 p.m.	Commissioner Rogers
Juvenile Crime Prevention Council	1st Wednesday - Noon	Commissioner Rogers
Local Emergency Planning Committee	Quarterly TBD	Commissioner Rogers
Library Board of Trustees	3rd Wednesday at 4:30 p.m.	Commissioner Kirkpatrick
Mountain Projects, Inc. (MPI) Board of Directors	2nd Fri. - every other month 8:30am	Commissioner Upton
Recreation Advisory Board	1st Tues.-every other month 5:30pm	Commissioner Rogers
Sediment Control Commission	As necessary	Commissioner Ensley
Smoky Mountain LME Advisory Board	4th Thurs. -4:30pm, no meeting in July,Nov, Dec: meeting 3rd Thurs.	Commissioner Upton
Solid Waste Advisory Committee	As necessary	Commissioners Sorrells, Rogers
Tourism Development Authority	4th Wednesday 3:30 p.m.	Commissioner Sorrells
Watershed Review Board	As necessary	Commissioner Ensley

* Chairman must serve

Upton - 4
 Ensley - 4
 Rogers - 5
 Sorrells - 5
 Kirkpatrick - 5

ADJOURNMENT

Commissioner Rogers made a motion to adjourn. Commissioner Sorrells seconded and the motion carried unanimously.

The time of adjournment was 9:21 a.m. The DVD is attached by reference to the minutes.

CLERK

CHAIRMAN

**THIS PAGE
INTENTIONALLY
LEFT BLANK**