

HAYWOOD COUNTY COMMISSIONERS

REGULAR MEETING – June 20, 2016

CALL TO ORDER

Chairman Mark S. Swanger convened the regular meeting of the Haywood County Board of Commissioners at 5:30 p.m. in the Historic Courtroom at the Haywood County Historic Courthouse, Waynesville, North Carolina, with Chairman Mark S. Swanger, Vice-Chairman J.W. “Kirk” Kirkpatrick III, Commissioners L. Kevin Ensley, Michael T. Sorrells and Bill L. Upton present. Staff members present were County Manager Ira Dove, Asst. County Manager, Stoney Blevins, County Attorney Leon M. “Chip” Killian, III, Finance Director Julie Davis and Deputy Clerk Candace Way.

PLEDGE OF ALLEGIANCE

Chairman Swanger led the Pledge of Allegiance.

INVOCATION

Vice-Chairman Kirkpatrick offered the invocation.

SPECIAL INFORMATION MEETING

Chairman Swanger stated that the first order of business is a special information meeting for financing as required by the United States Department of Agriculture. There will be time for questions at the end of the meeting. After this information meeting, there will be a public hearing for securing an interim construction loan and the Board will take comments at that time. He recognized Finance Director, Julie Davis.

Ms. Davis explained that this meeting is to discuss long term financing for the Animal Services building project. She said that the County is considering applying for funding to build and equip the shelter using a USDA loan program. She stated that they will speak on the need, design, and estimated cost of construction of the facility, and will then open the meeting for questions. She said that following the information meeting, there will be a public hearing for interested parties to make comments. She said that there will be no votes tonight. She recognized Animal Services Director, Doyle Teague.

Mr. Teague spoke of the need for a new facility based on the deficiencies of the current building. He said that all transactions are done in a small lobby which makes protecting the privacy of the customer difficult. There is no designated room for customers to interact with an animal, and the enclosures are not safe. He spoke of the deficiencies in the animal group areas, and the inadequate conditions the staff has to work in. He introduced veterinarian, Dr. Hammett, to the Board.

Dr. Hammett spoke of the five freedoms that animals are entitled to: freedom from hunger and thirst; freedom from discomfort; freedom from pain, injury or disease; freedom to express normal behavior and freedom from fear and distress. She stated that the mission has changed from holding an animal for euthanasia to having many other options. She spoke of the unsafe and inadequate conditions that are in the current facility and said that the need for another facility is great. She spoke of the importance to allow the project to move in a more humane and proper way in the care of animals.

Randy Cunningham, Mountain Design Architect, and Amy Sanchez, Animal Arts Architect addressed the Board. Mr. Cunningham noted that Animal Arts specializes in the design of animal facilities. He said that a needs assessment was done involving different groups.

Ms. Sanchez highlighted a power point:

- The environment that the animals are kept in affect their behavior and stress levels.
- The new facility is more of a retail type feel which helps with the adoption process.
- The housing has double sided enclosures and the dogs do not face each other which reduces the noise and stress factors for the animals.
- There is indoor/outdoor housing, sound walls and two doors between dogs and quiet spaces.
- The meet and greet spaces are comfortable and quiet.
- Staff spaces meet the needs and requirements to effectively take care of the animals.

Mr. Cunningham reviewed the site plans. He pointed out that the site itself includes all of the paving, parking, curb, gutter and storm retention, which all plays into the cost. The site cost is around \$560,000.

Steve Kaufman with Reece, McElrath Engineers, explained that the heating and air-conditioning system is a big component of helping to reduce the spread of disease. The ventilation system is a dedicated outside system. The plumbing system consists of multiple systems of drains.

Mr. Cunningham explained that the cost of the ventilation system is more, however it will make a huge difference in odor and quality. He noted that the difference in the plumbing from the current facility will help cut the cross contamination. He said that a lot of research has been done on the sound proofing to make it as efficient as possible. He said that there will be separate areas for grooming and feeding, and a separate area for the staff. He said that they are trying to do all of this in the most cost effective way. He reviewed the plans stating that it is basically a box. He said that it is a steel frame with a stone facade. There is a multipurpose room that can be added on if so desired. He said the filler is about as basic as it can get. What makes it more expensive is what is inside. Everything came from the initial needs assessment from Animal Arts. He noted that it was not done loosely, it is very grounded and organized. He said that the mezzanine has nine heat pumps and have been placed where they can be easily accessed. He said that the plan is to try to do multiple things in that space. He commented that the building itself is very economical.

Chairman Swanger explained that this is an informational meeting and opened the floor for questions during this part of the meeting.

Ron Benhart addressed the Board. He asked how much the cost would be from start to occupancy and Mr. Cunningham responded that the goal is to keep it under \$3 million dollars.

Chairman Swanger asked Ms. Davis how the USDA payment would work. She replied that the USDA is very flexible. Right now it is a 2.875% interest rate which may drop to 2.75% in the next few weeks. They will allow an early payoff with no penalty. It is a forty year loan.

Vice-Chairman Kirkpatrick asked Ms. Sanchez to supply the Board with their information as to the size of the building and the needs and she said that she would. Mr. Cunningham will provide the Board with a list of costs, and also to Mr. Burris. Vice-Chairman Kirkpatrick asked if there was to be a reduction in cost to the building where would that be and Mr. Cunningham responded that first would be fixtures and equipment. He noted that it would make the replacement be of less quality. An example would be the washing machine. The cost is about \$11,000. This can be purchased much cheaper, but considering the use, this one will last much longer. He said that cat cages and runs can be changed. Stainless steel is what they are using, something else can be used but the question is how long it will last. Ms. Sanchez stated that something of less quality will not hold up.

Commissioner Sorrells asked if it is possible to learn about the longevity of what the equipment that is planned versus something else. Ms. Sanchez gave the example that plastic laminate will not last like stainless steel. Mr. Cunningham agreed, stating that most is designed to last. The only thing that will change is technology. Most of the equipment is good quality such as the exam tables etc. He said that the floors in the space are sealed concrete, which is inexpensive and a good way to go. There is resin flooring in the animal room. He said that nothing has been planned that is extravagant, other than what is important for economics and sustainability. He said that cutting square footage may be tricky. Right now, the setup is ideal. With the bid process, you never know for sure. It will depend on the time of year for example and the amount of available work. He stated that they have contacted four contractors from here and they are trying to make sure everything is in place for someone from Haywood County to be able to get the bid.

Vice-Chairman Kirkpatrick asked if he can show the costs of work. Mr. Cunningham answered that he can show equipment costs and schedule of costs, however it will be the best guess estimate.

Commissioner Upton inquired about the lifetime of the materials used in the building. Mr. Cunningham said that the products will be there a long time, for example the roof has a 30 year warranty just on the finish. He said that they are not using anything on the exterior that will deteriorate.

Commissioner Sorrells commented that it looks like they are trying to use the least costly way to construct the building, however the problem with extra expense is with the interior plumbing etc.

Mr. Cunningham noted that the USDA loan puts it all under one umbrella and they are able to put fixtures and equipment under that loan. The building itself is very economical. He said that the slab has many slopes that will make it function well to keep it sanitary and easy to clean.

Commissioner Ensley asked if it is a metal building. Mr. Cunningham said that he is hesitant to call it that, it has a metal frame. Commissioner Ensley noted that the finishes and equipment are primarily industry standard which may be expensive up front but will last.

Mr. Cunningham said that they will use canine grass, which looks like grass and feels like it, but it drains and has an antibacterial feature. It costs more but works best.

Chairman Swanger thanked all involved for a very insightful presentation and stated that he feels it is important to try to have a facility that addresses the needs of the shelter.

PUBLIC HEARING

Chairman Swanger stated that next is the public hearing regarding securing an interim construction loan for the construction and equipping of an Animal Services Facility and recognized Finance Director, Julie Davis.

Ms. Davis said that on June 6, the Board approved a resolution authorizing installment financing and reviewed the procedures.

Chairman Swanger opened the public hearing for comment.

Judy West addressed the Board. She spoke in opposition to spending \$3 million dollars on a shelter, stating that as a taxpayer she should not have to pay for it. She said that she feels Sarges and Dukes profit off of adopting animals rather than the County.

Nancy Bullock addressed the Board in support of the project. She said that she has been involved in animal welfare since 2002. She feels they need a home base and a facility they can work out of.

Connie Hewitt addressed the Board in support of the facility. She said that she is president of HAWA. She spoke of the history of the shelter and said that it has come a long way and knows what is needed. She said that she is against arguing about the cost and this needs be done.

Jim Blyth addressed the Board. He said that he is on the Board of Directors of Friends of the Animal Shelter. He said that they have decided to commit to raise one million dollars to reduce the cost of the shelter by one third. He said they have confirmed that they can donate a lump sum to go towards payment. He said they have had their first fund raiser which raised over \$52,000. So far, they have raised a total of \$169,000.

Steve Cox addressed the Board. He said that a while back, he agreed to serve on a committee to answer some questions for hunters. He said at that time, he didn't know what it takes to operate animal services in the community. He said that it is just not adoptions, that it also involves the Sheriff's office and other agencies that have to involve animal services when they address certain situations. He is in support of the project.

Gary Smith addressed the Board. He thanked them for having the vision to reject the dog pound mentality. He encourages humane treatment for animals and the need to have a quality work environment. He urged the Board to not listen to the chronic complainers about the cost of County projects.

Jamie Powell addressed the Board. She said she is the cofounder of FUR and spoke of need for care of cats. She said that their group has saved over 700 cats. They work with all volunteers. With the new facility, it will be easier on them, as currently there is no place for rescue. She said they are all standing together for this cause.

Steve Hewitt addressed the Board. He said that he feels this is an aid to economic development with the overall result being where people want to live. He spoke of neighboring facilities such as the ASPCA facility in Weaverville and Brother Wolf in Asheville and the impact they make on communities.

Sara Jane League addressed the Board. She acknowledged the expense of the project, but stated that everyone knows that it is needed. She encouraged the Board to move forward with the plans.

Kevin Fitzgerald addressed the Board. He is a supporter of animals and youth. He encouraged the Board to look at all the costs and agree to move forward. He said that the \$2.00 it will cost each taxpayer is very affordable.

Ron Benhart addressed the Board. He said that he loves animals also, but thinks \$3 million is a little out of sight for what the County needs to do. He is concerned about extra costs over it, and urged the Board to look at this more closely. He said that function should override form in this case.

Herb Rent addressed the Board. He said when he first heard of the price he was aghast. He said since then, he has made numerous phone calls and has done research. He feels it is money very well spent, and asked that they do not cut expenses.

Kate Birthright addressed the Board. She said that she understands the questions that are being asked. She said with building their veterinary services building, she knows sticker shock, but also knows what goes into making a well-functioning building. She said that they worked with Randy Cunningham, and he did a great job.

Scott Muirhead addressed the Board. He asked if \$1 million dollars could be raised, why more couldn't be raised. He said that his taxes never go down. He said that he advocates for animal welfare, but questions if this is the only proposal. He feels pet owners should be held more responsible for their animals.

Demi Brigman addressed the Board. She said that even though taxes hit her hard, she would be more than happy to pay out of pocket to help animals. She feels the questions are valid, but said that the Board does not need to worry about workers at the new shelter, there are plenty of volunteers to help out.

A brief recess was taken to change the recording tape at 7:08 p.m.

Chairman Swanger stated that the tax rate has gone down 10% over the past 15 years. He said as to the comment if this was the only design option considered, a committee was formed to study everything, select an architect and a selection was made. He said to get another architect to volunteer their time to give another option won't happen and it would be counterproductive to hire another architect. He thanked the audience for being polite and making professional comments.

Commissioner Upton agreed, and thanked everyone for the concise emails that were to the point.

Chairman Swanger agreed, remarking that in some past issues, the Board received hundreds of form emails. He said that he has received over forty on the animal services project, and no two are alike. He said that tends to mean more.

Vice-Chairman Kirkpatrick thanked everyone for coming. He said it is nice to see people in support or against, and it is nice to know what the public thinks or feels. He said that it is the only way get a gauge of that. He said that it is beneficial that everyone is here and that they recognize that there are issues that have to be dealt with.

Commissioner Ensley commented that he did a lot of research on this. He said that most communities did question the cost, which was a very common theme. He spoke of Jackson County, and how their first estimate came back at \$5 to \$6 million dollars. He said that out of 100 counties, our tax rate is the 25th lowest in the state. He said that in debt service, it will cost \$2.00 per person per capita. He noted that the Justice Center is \$25 a year which will be paid off next year. He said that this project will be \$2.00 extra a year, in comparison, the Law Enforcement center is \$16.00 a year, the Haywood Community College Arts and Crafts building is \$16, the Health & Human Services building is \$10 a year, and Bethel Elementary is \$23 a year. The Education budget for the County is \$254. Haywood Community College is \$42 a year. The total debt service for the County for buildings is \$127 per person per year. He said that interest rates are historically low and it is time to seize the opportunity for this. He noted that as time goes on, costs will go up. He noted that Mr. Burris is working closely with the architects and is doing a great job for the County. He commented that this Board believes in partnerships as in the Pathways Center, Mountain Projects and the senior services they provide, and he looks forward to having partnership with the animal groups. He thanked everyone for their hours that they volunteer to help keep costs down.

Commissioner Sorrells commented that when the Board started this, they looked at many different options to try to save as much as possible. They looked at buildings costs and at building sites that would have saved much more, but these did not work out. He noted that the need is there, and it is the Board's job to try to save as much as possible. He said that there is also a lot of people that do not understand why the money has to be spent on the project. He said that it looks like the least expense is being considered for the building, and will be interesting to see how it is when it goes out to bid. He thanked volunteers and the different organizations that have come together help provide a facility.

Mr. Dove thanked the different groups involved and for all of their hard work.

Chairman Swanger noted that Commissioner Ensley's research showed that there was opposition to costs in many communities, but each time it was put to a vote, it passed without fail.

With no further comments, Chairman Swanger closed the public hearing at 7:25 p.m.

PUBLIC COMMENT SESSION

Chairman Swanger opened the public comment session. Comments are generally limited to three minutes per individual, unless the speaker is representing a group for which the comment period may be extended to five minutes.

There were no public comments.

CONSTITUENT CONCERNS

There were no constituent concerns.

ADMINISTRATIVE/AGENCY REPORTS

Health & Human Service Agency (HHS) mosquito presentation

Chairman Swanger recognized HHS Public Health Director, Patrick Johnson.

Mr. Johnson provided information on risks involved with mosquito transmission.

He stated that Aubrey Welch with the Health Department had worked for two years on this in Forsyth County. He said that Haywood County is the only one in seven counties that is taking part in a study of mosquito populations. He said that she has placed cups with cardboard in them at areas around the County to obtain sample larvae. He said that a half cup of water can have 1000 eggs every three days if not drained. He spoke of the disease risks that they can carry. Two types of mosquitos carry LaCrosse Encephalitis which are in this area. The mosquito that carries the Zika virus is not here, but one that may be able to adapt to it is.

He said that peak mosquito time is mid-August to mid-September. He stressed the importance of emptying standing water to help prevent breeding, dress to prevent and use proper deterrent. Help is available for prevention at 828-452-6682. This number will be scrolled on the government channel.

DISCUSSION / ADJUSTMENT TO AGENDA

There were no discussions/adjustments to the agenda.

CONSENT AGENDA

Commissioner Upton made a motion to approve the consent agenda as presented. Commissioner Ensley seconded, the motion carried unanimously.

1. Approval of June 6, 2016 regular meeting minutes.
2. Request approval of May 2016 Refunds, Releases, Amendments and Discoveries – Judy Hickman, Asst. Tax Assessor
Ms. Hickman stated that there was nothing out of the ordinary this month.
3. Request approval of May 2016 Tax Collections Update – Mike Matthews, Tax Collector. Mr. Matthews explained that collections are 96.23%. He said that it is a half of a percent up from two weeks ago. Delinquent collections are \$941,309 which is \$56,000 off from last year. He said this is due to pulling from smaller areas, but there are plans in place for this. He said that the County is still using tax refund interception processes.
4. Budget Amendment – Julie Davis, Finance Director
 - a. Internal Service Fund – Health Insurance - \$575,000
Ms. Davis explained that this is an increase in the health insurance fund. She explained that the County is self-insured and not premium related. This is due to high utilization of the services.

HAYWOOD COUNTY
BUDGET AMENDMENT
FISCAL YEAR 2016-2017

P/R: _____
J/E: _____

BE IT ORDAINED by the Board of Commissioners of Haywood County that the following amendment be made to the budget ordinance for the fiscal year ending June 30, 2016:

Section 1. To amend the Internal Service Fund - Health Insurance, the expenditures are to be changed as follows:

Department	Account Number	Current Budget	Increase (Decrease)	Amended Budget
Internal Service	3000-41000	4,471,000	130,000	4,601,000
Internal Service	3000-41000	4,471,000	130,000	4,601,000

which will result in a net increase of \$ 130,000 in the expenditures of the Internal Service Fund.

To provide the additional revenue for the above, the following revenues will be increased as the money has been received:

Revenue	Acct. No.	Current Budget	Increase (Decrease)	Amended Budget
Health Insurance - Internal	3000-41000	4,471,000	130,000	4,601,000
Health Insurance - Other	3000-41001	50,000	0	50,000
Other Revenue	3000-41002	100,000	0	100,000
Transfer from Internal Service	3000-41003	0	0	0

The effect on the Internal Service Fund - Health Insurance Fund is as follows:

Account	Current Budget	Increase (Decrease)	Amended Budget
Transfers to Health Insurance	3000-41001	0	130,000
Internal Service Revenue	3000-41002	0	130,000

Section 2. Copies of this budget amendment shall be delivered to the Budget Officer and the Finance Officer for their attention.

Adopted this 29th day of June, 2016.

Mark Simpson
Haywood County Board of Commissioners

ATTEST: Julie Davis
Clerk to the Board

- b. Special Revenue Fund – Emergency 911 - \$23,390
Ms. Davis explained that revenue budgeted is less than what the County is actually receiving. The amendment is using the increase in revenue to cover salaries etc.

HAYWOOD COUNTY
BUDGET AMENDMENT
FISCAL YEAR 2016-2017

P/R: _____
J/E: _____

BE IT ORDAINED by the Board of Commissioners of Haywood County that the following amendment be made to the budget ordinance for the fiscal year ending June 30, 2016:

Section 1. To amend the Special Revenue Fund, the expenditures are to be changed as follows:

Department	Account Number	Current Budget	Increase (Decrease)	Amended Budget
Special Revenue	3000-44000	836,200	23,390	859,590

which will result in a net increase of \$ 23,390 in the expenditures of the Special Revenue Fund.

To provide the additional revenue for the above, the following revenues will be increased as the money has been received:

Revenue	Acct. No.	Current Budget	Increase (Decrease)	Amended Budget
Special Revenue - Emergency 911	3000-44000	836,200	23,390	859,590

Section 2. Copies of this budget amendment shall be delivered to the Budget Officer and the Finance Officer for their attention.

Adopted this 29th day of June, 2016.

Mark Simpson
Haywood County Board of Commissioners

ATTEST: Julie Davis
Clerk to the Board

e. General Fund – Social Services - \$40,000

Ms. Davis explained that there was a little money left in foster care funds that will be used for vehicles, furniture and other items for Social Services.

HAYWOOD COUNTY
BUDGET ORDINANCE AMENDMENT
FISCAL YEAR 2016-17

PBT _____
A/C _____

BE IT FURTHERED by the Board of Commissioners of Haywood County, that the following amendment be made to the budget ordinance for the fiscal year ending June 30, 2016:

Section 1. To amend the General Fund, the expenditures are to be changed as follows:

Department	Account Number	Current Budget	Increase (Decrease)	Amended Budget
2030 Public Safety	1010 0000	20,000	19,000	41,000
2030 Motor Vehicle	1010 0000	20,000	19,000	41,000
2030 Emergency Office Support	1010 0000	20,000	19,000	41,000
2030 Public Assistance	1010 0000	20,000	19,000	41,000
2030 Public Safety	1010 0000	20,000	19,000	41,000
2030 Motor Vehicle	1010 0000	20,000	19,000	41,000
2030 Emergency Office Support	1010 0000	20,000	19,000	41,000
2030 Public Assistance	1010 0000	20,000	19,000	41,000

which will result in a net increase of \$ _____ in the expenditures of the General Fund.

To provide the additional needed for the above, the following revenues will be increased as the money has been received:

Revenue	Acct. No.	Current Budget	Increase (Decrease)	Amended Budget
10000 Personnel Compensation	1000 0000	1,000,000	10,000	1,010,000
10000 Other Compensation	1000 0000	1,000,000	10,000	1,010,000
10000 Other Revenue	1000 0000	1,000,000	10,000	1,010,000

Section 2. Copies of this budget amendment shall be delivered to the Budget Officer and the Finance Officer for their attention.

Adopted this 25th day of June, 2016.

ATTEST: *[Signature]*
Clerk to the Board

[Signature]
Haywood County Board of Commissioners

OLD BUSINESS

There was no old business.

NEW BUSINESS

Request approval of Fiscal Year 2016-2017 Budget Ordinance

Chairman Swanger recognized County Manager, Ira Dove. Mr. Dove explained that the budget is here for approval after many months of work, and thanked Ms. Davis and her staff for their hard work to get to this point.

Chairman Swanger noted that there was no tax increase.

Mr. Dove said that some budgets may not go down, but since 2008, Haywood County budgets have been lower. This year however, it is higher.

Vice-Chairman Kirkpatrick asked if the changes were made to the fund balance appropriation that was discussed, and Mr. Dove responded that it has not been changed.

Vice-Chairman Kirkpatrick asked if the issue could be separated or would he have to vote against the whole budget.

Chairman Swanger responded that that it would be just that one item. He said the way to address it is to offer an amendment to the budget ordinance and vote on that, then vote on the budget ordinance.

Vice-Chairman Kirkpatrick made a motion to amend the budget ordinance to remove the \$20,000 fund balance appropriation for the sprinkler system. Commissioner Sorrells seconded the motion.

Chairman Swanger asked for any discussion and reminded the commissioners that this was on the list of items at a work session.

With no further discussion, he called for a vote on the motion. The motion passed unanimously.

Chairman Swanger stated that a separate motion was needed to approve the budget ordinance and Mr. Killian confirmed that was correct.

Vice-Chairman Kirkpatrick made a motion to approve the fiscal year 2016-2017 Haywood County budget ordinance as amended. Commissioner Upton seconded and the motion passed unanimously.

Board of Commissioners
 Mike S. Gonzalez, Chairman
 J. W. "Yoni" Kinnick, II, Vice Chairman
 L. Ryan Duff
 Bill L. Dyer
 Richard T. Somalla



County Manager
 Joe Gize
 County Attorney
 Lynn M. Miller, II

HAYWOOD COUNTY BUDGET ORDINANCE FY 2016-2017

BE IT ORDAINED by the Commissioners of Haywood County, North Carolina, THAT:

Section 1. The following amounts are hereby appropriated for the operation of the County government and its activities for the fiscal year beginning July 1, 2016, and ending June 30, 2017, in accordance with the chart of accounts heretofore established for this County:

A. GENERAL FUND	
General Government	\$ 5,865,573
Central Services	4,157,973
Public Safety	15,440,511
Transportation & Environmental Protection	393,020
Economic & Physical Development	2,371,130
Human Services	17,896,305
Education	18,305,598
Culture & Recreation	1,530,493
Transfers, Debt Service & Budgetary	9,365,044
TOTAL	\$25,311,245
B. SPECIAL REVENUE FUND - EMERGENCY TELEPHONE SYSTEM	
	\$ 453,319
C. SPECIAL REVENUE FUND - SOLID WASTE	
	\$ 4,248,587
D. SPECIAL REVENUE FUND - ROAD MAINTENANCE	
	\$ 198,556
E. SPECIAL REVENUE FUND - FIRE DISTRICTS	
	\$ 3,706,713
F. SPECIAL REVENUE FUND - IDNALUSKA SANTIASKY DISTRICT	
	\$ 218,372

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G. SPECIAL REVENUE FUND - SWDC	\$ 3,500,000
H. SPECIAL REVENUE FUND - LEO SEPARATION ALLOWANCE	\$ 65,800
I. INTERNAL SERVICE FUNDS	\$ 4,085,210

Section 2. It is established that the following revenues will be available for the fiscal year beginning July 1, 2016, and ending June 30, 2017:

A. GENERAL FUND:	
Ad Valorem Taxes	\$42,335,666
Local Option Sales Taxes	13,388,728
Other Taxes & Licenses	2,849,835
Unrestricted Intergovernmental Revenue	335,000
Restricted Intergovernmental Revenue	10,777,776
Fees & Fines	376,000
Sales & Services	4,100,350
Investment Earnings	30,000
Miscellaneous	142,490
Other Financing Sources	806,590
TOTAL	\$35,311,245
B. SPECIAL REVENUE FUND - EMERGENCY TELEPHONE SYSTEM	
Intergovernmental	\$ 341,719
Interest	200
Fund Balance Appropriation	112,000
	\$ 453,919

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C. SPECIAL REVENUE FUND - SOLID WASTE	
Availability and Use Fees	\$ 3,893,887
Grants	32,000
SW Disposal Taxes	120,000
Sub/Services Fees	122,699
TOTAL	\$ 4,248,587
D. SPECIAL REVENUE FUND - ROAD MAINTENANCE	
Ad Valorem Taxes	\$ 198,556
E. SPECIAL REVENUE FUND - FIRE DISTRICTS	
Ad Valorem Taxes	\$ 3,706,713
F. SPECIAL REVENUE FUND - IDNALUSKA SANTIASKY DISTRICT	
Ad Valorem Taxes	\$ 218,372
G. SPECIAL REVENUE FUND - SWDC	
Intergovernmental Revenue	\$ 3,500,000
H. SPECIAL REVENUE FUND - LEO SEPARATION ALLOWANCE	
Transfer from General Fund	\$ 65,800
I. INTERNAL SERVICE FUNDS	
Financial Plans:	
Health Insurance Fund	
Haywood County & Dependent Revenue	\$ 5,590,250
Workers' Compensation Fund	215,000
Deposited County Revenue	1,279,960
TOTAL	\$ 7,085,210

Section 3. There is hereby levied a tax on the net of 20.61 cents per one hundred dollars (\$100) valuation of property (net of taxes as of January 1, 2016, for the purpose of raising the revenues listed as "Ad Valorem Taxes" in the General Fund in Section 2.A of this ordinance. This rate of tax is based on an estimated total valuation of property for the purpose of levying of \$7,403,773,954 and an assumed estimated collection rate of 97.34% on property for fiscal year 2015-2016.

Section 4. The Budget Officer is hereby authorized to modify appropriations within a fund, or amongst funds, under the following conditions:

- He may transfer amounts between objects of expenditure within a department or functional area without a report being required.
- He may not transfer amounts between functional areas of the same fund, except when personnel changes occur, and must report these changes to the Board of County Commissioners at the next board meeting.
- He may accept or transfer transfers constituted in the Budget Ordinance without additional approval of the Board of County Commissioners.
- He may not transfer any amounts from any contingency appropriation or from fund balance within any fund without approval of the Board of County Commissioners.

Section 5. The County Manager or his designee is hereby authorized to execute the necessary agreements within funds included in the Budget Ordinance for the following purposes:

- Grant agreements with public and non-profit agencies;
- Leases of rented and mobile business equipment;
- Consulting, professional, or contractual service agreements up to an anticipated contract amount of \$50,000;
- Purchase of apparatus, supplies, and materials when formal bids are not required by law;
- Construction or repair work where formal bids are not required by law;
- Set salaries of employees at time of hiring and/or promotion so long as amount does not exceed budget appropriation within the functional area;
- Move employees from one department or functional area into another as deemed necessary in order to perform county functions.

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H. If financial authority by the Chair of the Board of County Commissioners, after concurrence of the other members of the Board of County Commissioners, under a declared State of Emergency, as defined in the Haywood County Emergency Management Ordinance, may use contingency and emergency funds as necessary and appropriate to provide relief and assistance from the effects of the emergency, exclusive with other funds as may reasonably be available, within the appropriation of the various departments when the severity and magnitude of such emergency so requires and when the contingency and emergency funds are insufficient or inappropriate.

Section 6. There is hereby levied the following tax rates per one hundred dollars (\$100) valuation of property (net of taxes as of January 1, 2016), within the following Special Tax Districts:

West-Canton Fire District	\$ 100
North-Canton Fire District	075
Center-Pigeon Fire District	075
Lake-Santalska Fire District	075
Cypress-Install Fire District	075
Crane Fire District	180
Swanwick Fire District	020
Maggie Valley Fire District	240
Dodge Fire District	080
Jordan-Creek Fire District	070
Frost-Creek Fire District	080
Lake-Lodge-Cool Fire District	180
Waynesville Fire District	060
Engler Fire	060
Haywood MEI	060
East-Canton	180
Try Hill	060

There is appropriated to these Fire Districts revenues generated from the proceeds of this tax and any other revenues otherwise according to these Fire Districts for use in such manner and for such expenditures as is permitted by law.

Section 7. There is appropriated to the Antebulka Sanitary District revenues generated from the proceeds of the \$8.00 tax rate per one hundred dollars (\$100) levied by the Sanitary District and any other revenues otherwise according to the Sanitary District for use in such manner and for such expenditures as is permitted by law.

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Section 8. There is hereby levied the following tax rates per one hundred dollars (\$100) valuation of property (net of taxes as of January 1, 2016), within the following Special Tax Districts:

Maggie Valley County Club Road Service District	5.20
Frost Park Road Service District	.080
Old Park Road Service District	1.00
Wildcat Run Road Service District	1.35
Walker in the Hills Road Service District	.095
Liggett-Chestnut-Cove Road Service District	1.60
Weyburn Road Service District	1.30
Townside Park Road Service District	1.00
Fox Run Road Service District	1.90
Sugar Valley Springs Road Service District	1.20

There is appropriated to these Road Service Districts revenues generated from the proceeds of this tax and any other revenues otherwise according to these Road Service Districts for use in such manner and for such expenditures as is permitted by law.

Section 9. The following fee schedule is established for the Solid Waste Management Fund for its operations and activities for the fiscal year beginning July 1, 2016, and ending June 30, 2017.

Household Fee	
Household Fee	\$164.00 per household
Gravel, Mulch, Composts, Inert, Sand & Perimeter & Border Curbs	\$27.00 per cu yd
Compost - Temporary	\$27.00 per cu yd
Hospital, Nursing Homes & Multi-Unit/Hotel Curbs	\$27.00 per cu yd
Other-Cost Category	
Commercial	\$27.00 per ton
Industrial (w/charge, etc.)	\$55.00 per ton
Clean Wood, Branch, Leaves, Palms	\$55.00 per ton
House-Debris-Coroutine, Uncontaminated Dirt, Asphalt, Shingles	\$27.00 per ton
Paint & Hazardous Waste, Auto Parts, Appliances	\$27.00 per ton
Dead Animals	\$27.00 per ton @ \$20 fee, or more with a minimum charge of
Asbestos	\$55.00 per ton
Arboretum handling fee	\$10.00 per load

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Member Access Facility

Ecological/Streambed Damage (Trade, Transition, etc.)	No Charge
Commercial	\$55.00 per acre
Industrial	\$55.00 per acre
Residential Capital	\$27.50 per acre
Appellate	No Charge
Time off Road	No Charge
Time on the Road	No Charge
Soft Run Time	\$20.00 per acre
Scrub Mow	No Charge

Section 18 - Copies of the Budget Ordinance shall be provided to the Budget Officer, the Finance Director, and the Tax Assessor for inclusion in the corresponding Rate Tables.

ADOPTED this 20th day of June, 2016
Haywood County Board of Commissioners

Mark S. Swanger
Mark S. Swanger, Chairman

ATTEST:
Ira Dove
Ira Dove, County Manager/ Clerk to the Board

Request approval of revised Haywood County Organizational Chart

Chairman Swanger recognized County Manager, Ira Dove. He noted that from time to time, there is some reorganizing that requires changes in the organizational chart. He said that the primary changes this time is placing fleet management under facilities and maintenance. He said that there are some technical changes also.

Vice-Chairman Kirkpatrick confirmed that according to the chart, the county manager supervises the library director. He also confirmed that the Library Board is an advisory board and not a governing board.

Mr. Killian advised that trustees implies that you have fiscal and governing responsibility.

Vice-Chairman Kirkpatrick said that under the county website, it indicates that they have some control over finance as advisors.

Chairman Swanger noted that the Health & Human Services Board discusses the budget and votes to make suggestions.

Vice-Chairman Kirkpatrick said that the organizational chart looks acceptable as the way it is presented.

Mr. Killian stated that it is as accurate as it can be.

Chairman Swanger asked if there are any other boards that are advisory as to county function.

Mr. Dove agreed that he will add any boards that are advisory to the chart.

Vice-Chairman Kirkpatrick made a motion to approve the revised Haywood County organizational chart contingent on amendments. The motion was seconded by Commissioner Sorrells and passed unanimously.

Request approval of the quote from One Beacon, Government Risks

Chairman Swanger recognized Finance Director, Julie Davis. Ms. Davis stated that every few years, the County broker puts out bids for casualty insurance. There were three responses this year. One Beacon came in lowest bid for what they are providing which is coverage for the county owned buildings.

Commissioner Upton made a motion to approve the quote from One Beacon, Government Risks, as the lowest responsive bidder for property and casualty insurance for the premium to the County for Fiscal Year 2016-2017 in the amount of \$372,649 from budgeted funds. Vice-Chairman Kirkpatrick seconded and the motion passed unanimously.

Request approval of budget amendment – HCC Project Fund - \$333,889

Chairman Swanger recognized Finance Director, Julie Davis. Ms. Davis explained that the budget amendment takes the close out money and sets up a new capital project fund.

Commissioner Ensley made a motion to approve the budget amendment as presented. Commissioner Sorrells seconded and the motion passed unanimously.

Section 1: Current Project Fund. Current Budget: 343,889. Amended Budget: 343,889.

Section 2: Additional amounts for the above. Current Budget: 0. Amended Budget: 0.

Section 3: Status of the amendment as directed to the Budget Office and the Finance Director. Approved for by: Julie Davis, 2/26/16.

Request approval of Change Order #2 unsuitable soils removal at the Haywood County Public Services Training Facility Project

Chairman Swanger recognized HCC Director of Campus Development, Brek Lanning. Mr. Lanning stated that this comes after the removal of soils from the previous request, and introduced Scott Donald, PFA Architects to explain. Mr. Donald stated that before they started building, they ran into ground water and dirt that could not be used. When construction began after the initial removal of unsuitable soils, they ran into additional ground water and soils. They have installed a French drain behind the building, and shifted the building over 20 feet. They have used washed stone gravel, which is a good investment, to keep the water away from the building. He explained that when they began excavation, all footings had to be undercut, back filled and wrapped with filter fabric. French drains were installed under the entire building which allows water to flow, similar to what was done at Clyde Elementary. The money will come from contingency, which has \$226,637 remaining.

Vice-Chairman Kirkpatrick made a motion to approve the change order #2 in the amount of \$38,103.34 to cover the remainder of unsuitable soils removal and ground water control measures associated with site grading at the Haywood County Public Services Training Facility Project to be paid from project contingency. Commissioner Ensley seconded and the motion passed unanimously.

Request approval of budget amendment – Capital Project contingency - \$38,103.34

Chairman Swanger recognized Finance Director, Julie Davis. Ms. Davis explained that this amendment moves the \$38,103.34 from contingency into the construction portion of the project.

Commissioner Upton made a motion to the budget amendment as presented. Vice-Chairman Kirkpatrick seconded and the motion passed unanimously.

Section 1: Current Project Fund. Current Budget: 38,103.34. Amended Budget: 38,103.34.

Section 2: Additional amounts for the above. Current Budget: 0. Amended Budget: 0.

Section 3: Status of the amendment as directed to the Budget Office and the Finance Director. Approved for by: Julie Davis, 2/26/16.

Request approval of N.C. Department of Agriculture and Consumer Services, N.C. Forest Service FY 16-17 Agreement

Chairman Swanger recognized Finance Director, Julie Davis. Ms. Davis explained that this is an annual contract paid for by the state 60% and the County 40%. Dillan Michael from the Forest Service was present for any questions. She noted that the amount changes each year.

Commissioner Ensley made a motion to approve the annual N.C. Department of Agriculture and Consumer Services, N.C. Forest Service FY 16-17 Agreement for the Protection, Development and Improvement of Forest Land in Haywood County, North Carolina 60% (\$166,950) state and 40% county cost share (\$111,300). Commissioner Upton seconded and the motion passed unanimously.

Request approval for fireworks display from Dutch Cove Missionary Baptist Church

Chairman Swanger recognized Fire Marshal, Johnny Glance. Mr. Glance explained that they have met all requirements and have complied with all permits.

Commissioner Ensley motioned to approve the fireworks display from Dutch Cove Missionary Baptist Church on July 4, 2016. Commissioner Upton seconded and the motion passed unanimously.

Request approval of agreement with Brycer, LLC for fire software

Chairman Swanger recognized Fire Marshal, Johnny Glance. Mr. Glance explained that the agreement is between the County and Brycer for a compliance engine for businesses in the county that have alarm and sprinkler systems. He said that this company brings them together with the businesses which then makes the Fire Marshal's office able to see what goes on through the year. His office will know then if they are substandard or have problems. It will provide his office knowledge of what is going on in the county as far as compliance. Since inspections are only done once every three years in some places, they do not know if something is wrong. He stated that he has spoken with all contractors, Asheville uses it, as does Greensboro and Raleigh, and they all recommend it. There is no cost to the County. All fees are paid through contractors through the systems.

Commissioner Upton motioned to approve the agreement between Brycer, LLC and Haywood County for software to be used by the Fire Marshal for inspections at no cost to the County. Commissioner Ensley seconded and the motion passed unanimously.

Request approval of the inmate food supplies vendor bid for Sysco Knoxville LLC

Chairman Swanger recognized Chief Deputy Jeff Haynes. He explained that Sysco was the lowest bidder at \$197,000 for food service for the detention center. This was based on the prior year cost.

Commissioner Ensley motioned to approve the lowest responsive, responsible bidder, Sysco Knoxville LLC, in the estimated amount of \$197,000 based on prior year costs for the inmate food supplies vendor at the Haywood County Detention. Vice-Chairman Kirkpatrick seconded and the motion passed unanimously.

Request approval of the annual contract with Southwest Child Development Commission (SWCDC)

Chairman Swanger recognized HHSA Direct/Asst. County Manger, Stoney Blevins. Mr. Blevins explained that this is the childcare subsidy fund that will be administered by SWCDC. These funds are distributed to working parents to help pay for their child care. All funds are state and federal funds and no county dollars, it is pass through funds.

Commissioner Sorrells motioned to approve the annual contract between HHSA and Southwest Child Development Commission to provide child care subsidy administration in the amount of \$3,180,966 and \$105,000 support from federal and state appropriations. Commissioner Ensley seconded and the motion passed unanimously.

Request approval of the Fiscal year 2016-2017 federal funding for Home & Community Care Block Grant

Chairman Swanger recognized Finance Director, Julie Davis. She explained that this is for Region A and will enable the County to sign forms related to their funding for different programs. It is money that passes through the County and goes to Health & Human Services, Mountain Projects and Interim Healthcare. It is an annual contract.

Commissioner Upton motioned to approve Fiscal Year 2016-2017 federal funding for the Home & Community Care Block Grant as described. Commissioner Ensley seconded and the motion passed unanimously.

Request approval of Interlocal Agreement Between Haywood County and Junaluska Sanitary District (JSD)

Chairman Swanger recognized Tax/Solid Waste Administrator David Francis. Mr. Francis explained that last year about this time, an initiative for economic development was started for this. The County applied through the Golden Leaf grant which arose from the 1990's tobacco settlement. The JSD proposal was chosen and it will run sewer on Highway 209 from the Smoky Mountain Rehabilitation Center to Riverbend Elementary. Two businesses at the truck stop have a failing sewer system and the school has an aging system as well. The truck stop has received a Notice of Violation through DEQ. The amount rewarded is \$1 million dollars instead of the \$1.5 million requested. It is a four mile project at a cost of \$3.8 million dollars and there are three funding sources. One million dollars from Golden Leaf, \$300,000 matching grant from the County and over \$2 million dollars from the Clean Water Fund through the DEQ. He said that until the project begins, the money will be in a reserve fund. JSD has asked for a two tier payout with \$50,000 now and once the agreement is executed, and the balance of \$250,000 once the project is underway.

Mr. Killian noted that he has reviewed the agreement.

Commissioner Ensley motioned to approve the Interlocal Agreement Between Haywood County and the Junaluska Sanitary District as described. Commissioner Sorrells seconded and the motion passed unanimously

Request approval of budget amendment – General Fund - \$300,000

Chairman Swanger recognized Finance Director, Julie Davis. She explained that \$300,000 in contingency will be moved into an economic development line item to cover the grant match.

Commissioner Upton made a motion to the budget amendment as presented. Commissioner Ensley seconded and the motion passed unanimously.

HAYWOOD COUNTY
BUDGET AMENDMENT
FISCAL YEAR 2016-2017

PER: _____
JVL: _____

BE IT ORDAINED by the Board of Commissioners of Haywood County that the following amendment be made to the budget ordinance for the fiscal year ending June 30, 2016:

Section 1. To amend the General Fund, the expenditures are to be changed as follows:

Department (for year)	Account Number	Current Budget	Increase (Decrease)	Amended Budget
Economic Development Other Grants & Grants	1-9999-00000-000		300,000	300,000
Foodgrains	1-9999-99999	300,000	(300,000)	

which will result in a net increase (decrease) of \$ _____ in the expenditures of the General Fund.

To provide the additional revenue for the above, the following revenues will be increased as the money has been received:

Revenue	Acct. No.	Current Budget	Increase (Decrease)

Section 2. Copies of this budget amendment shall be delivered to the Budget Officer and the Finance Officer for their records.

Adopted this the 26th of June, 2016.

ATTEST: _____
Clerk

Chairman
Haywood County Board of Commissioners

REVISIONS:

Request approval of resolution for sale of County owned building to Mountain Projects

Chairman Swanger recognized County Manager, Ira Dove. He explained that this is for the sale of the old health department. He noted that it has been on the market for a while with no interest shown. He read the resolution to the Board which was prepared by the county attorney.

Vice-Chairman Kirkpatrick commented that the building has been on the market for several years with no viable offers and continues to have to be maintained. He noted that it is important to keep Mountain Projects in Haywood County.

Commissioner Sorrells noted that maintaining the building with no one in it is costing the County money as well.

Chairman Swanger stated that Commissioner Ensley had asked if he should be recused due to a conflict with his wife working at Mountain Projects.

Mr. Killian said that it would not be required, but he may if he so desired.

Commissioner Ensley requested to be recused from voting and the Board agreed.

Vice-Chairman Kirkpatrick motioned to approve the resolution as read by the County Manager. Commissioner Upton seconded and the motion passed 4-0. Commissioner Ensley was recused from voting because of his wife's employment with Mountain Projects.



CLOSED SESSION

Commissioner Upton made a motion to enter into Closed Session for:

Attorney/Client Privilege – G.S. §143-318.11(a)(3)

Personnel – G.S. §143-318.11(a)(6)

Economic Development – G.S. §143-318.11(a)(4)

Vice-Chairman Kirkpatrick seconded and the motion carried unanimously.

The Board returned from Closed Session

ADJOURNMENT

Chairman Swanger asked if there was any further business.

With no further business, Vice-Chairman Kirkpatrick made a motion to adjourn the regular Board meeting. Commissioner Upton seconded; the motion carried unanimously.

The time of adjournment was 8:56 p.m. The DVD is attached by reference to the minutes.

CLERK

CHAIRMAN

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