



HAYWOOD COUNTY BOARD OF COMMISSIONERS

AGENDA REQUEST

***Must be presented to the County Manager's Office
NO LATER THAN 5 P.M. FRIDAY THE WEEK BEFORE THE MEETING***

DATE OF REQUEST: April 22, 2016

FROM: Michelle M. Haynes, Business Services Director, Haywood County Health and Human Services Agency

MEETING DATE REQUESTED: Monday, May 2, 2016

*Regular meetings: First (1st) Monday of the month at 9:00 am
Third (3rd) Monday of the month at 5:30 pm*

SUBJECT: HHSA contract amendment

REQUEST: Approval of HHSA contract amendment over \$50,000

(What action are you seeking?)

BACKGROUND: This annual contract totaling \$3,080,000 of pass through funds for Subsidized Child Care Program Direct Services & Service Support was approved by Haywood County BOCC for FY 2015-2016. Additional funds were reallocated to HHSA to reflect the actual (increased) need for services. Therefore, a contract amendment and BOCC approval is required to increase the amount of the contract to \$3,371,844.

(Research and justification of proposal and need; Alternatives evaluated; Legal Basis: Outcome-What will be achieved and how will it be measured?)

IMPLEMENTATION PLAN: HHSA contracts are effective for the Fiscal Year July 1, 2015 through June 30, 2015.

(How and when will staff undertake the action?)

FINANCIAL IMPACT STATEMENT: Pass through funding for these services consist of Federal and State funds for direct services and Federal funds for service support.

(What is the cost? Where is the money coming from? Optional or mandated?)

SUPPORTING ATTACHMENTS: YES NO HOW MANY? 1 contract

LIST:

- Southwestern Child Development Commission, Inc. contract amendment for subsidized child care program direct services & service support contract in the amount of \$3,371,844

PowerPoint Presentation: YES NO

PERSON MAKING PRESENTATION AT MEETING: Michelle M. Haynes

TITLE: Business Services Director, HHSA

PHONE NUMBER: 828-356-2384

E-MAIL: mhaynes@haywoodnc.net

Contract #: K044-026-16
Vendor: Southwestern Child Development Commission, Inc.
Vendor #: 6639
Service: Subsidized Child Care Program Direct Services & Service Support
Amount: \$3,371,844
Account #: 195372-539907-SWCDC & 115372-518303-SWCDC
Fiscal Year: 2015-2016

Contract Amendment
Haywood County Health & Human Services Agency
Fiscal Year Begins July 1, 2015 and Ends June 30, 2016

Contract # K044-026-16
Amendment # 1

SECTION I

Agency: Haywood County Health and Human Services Agency
Program: Subsidized Child Care Program Direct Services & Service Support
Effective Period of the Contract: July 1, 2015 – June 30, 2016
Original Contract Amount: \$3,080,000
Revised Contract Amount per this Amendment: \$3,371,844

This Contract Amendment amends the contract between the Haywood Health and Human Services Agency (the "County") and Southwestern Child Development Commission, Inc. (the Contractor"). As provided for under the terms of the contract, the County and Contractor agree to amend the provision(s) indicated in Section II below.

SECTION II

Justification/Change to Contract:

Increase the contract amount to reflect the actual need for services and the funding allocation provided. The total amount paid to the Contractor for services on the above contract shall not exceed the revised amount listed above.

SECTION III

All other terms and conditions set forth in the original contract shall remain in effect for the duration of the contract. The contract specified above is amended by this Contract Amendment effective April 1, 2016.

Contractor
Lorin M. Jones
By: Lori M. Jones
Title: Compliance Manager
Date: 4/14/16

County

By: Ira Dove
Title: County Manager
Date: _____

This agreement has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act.

Attest:

County: Julie Davis
Title: Finance Officer

Signature: _____
Date: _____