

HAYWOOD COUNTY COMMISSIONERS

REGULAR MEETING – May 2, 2016

CALL TO ORDER

Chairman Mark S. Swanger convened the regular meeting of the Haywood County Board of Commissioners at 9:00 a.m. in the Historic Courtroom at the Haywood County Historic Courthouse, Waynesville, North Carolina, with Chairman Mark S. Swanger, Vice-Chairman J.W. “Kirk” Kirkpatrick III, Commissioners L. Kevin Ensley, and Bill L. Upton present. Staff members present were County Manager Ira Dove, Asst. County Manager, Stoney Blevins, County Attorney Leon M. “Chip” Killian, III, Finance Director Julie Davis and Deputy Clerk Candace Way.

Commissioner Michael Sorrells was not present for the meeting.

PLEDGE OF ALLEGIANCE

Chairman Swanger led the Pledge of Allegiance.

INVOCATION

Commissioner Upton offered the invocation.

CALL TO PUBLIC HEARING

Chairman Swanger stated that the first item of business is a call to public hearing for the proposed Fiscal Year 2017 budget and recognized County Manager, Ira Dove.

Mr. Dove stated that the proposed budget will be available online by the end the day. He said that there is no tax increase recommended from the present rate, but fund balance was required. He said that goals set in terms of increased funding for Haywood County Schools and Haywood Community College have been met. He said that goals have also been met for an increase in funding for Information Technology infrastructure, increasing the maintenance on public buildings and a strong review of the public safety areas.

With no objection, Chairman Swanger set the public hearing for May 16, 2016, at 5:30 p.m. in the Historic Courtroom of the Historic Courthouse.

PUBLIC COMMENT SESSION

Chairman Swanger opened the public comment session. Comments are generally limited to three minutes per individual, unless the speaker is representing a group for which the comment period may be extended to five minutes.

There were no public comments.

CONSTITUENT CONCERNS

There were no constituent concerns.

ADMINISTRATIVE/AGENCY REPORTS

Report on Medicaid reform legislation – Stoney Blevins, Haywood County Health & Human Services Director/Assistant County Manager

Chairman Swanger recognized Mr. Blevins. Mr. Blevins presented a power point to the Board.

- 1.9 million NC citizens, over 14,000 in Haywood County, receive Medicaid - serving low income parents, children, seniors, and people with disabilities. It does not serve low income single adults or married couples without children.
- Medicaid payments in NC are 66% federal dollars and 34% state dollars.
- Session Law 2015-245 is the legislation defining the Medicaid reform efforts in NC.
- Key distinctive/ goals of Medicaid Reform are budget predictability; innovative health care that rewards providers for making patients healthier; the use of prepaid health plans (PHPs) versus fee for service system; the establishment of 3 statewide and up to 10 regional PHPs, dental services and dually eligible recipients (Medicare and Medicaid) are carved out of the model and remain fee for service; four years after implementation, PHPs must practice “whole person” care, which means both physical health and behavioral health. Until that time, the current managed care system for behavioral health remains.

- The impact for Haywood County is: Medicaid beneficiaries will pick their own PHP organization; HHSA will continue to enroll citizens and determine eligibility for Medicaid coverage; HHSA will continue to provide core public health services, as the bill names local public health as an “essential provider”; local physicians and other Medicaid providers will be paid to serve enrolled patients on a capitated basis, with incentives for keeping patients well.
- NC must apply to the Federal 1115 Medicaid Agency (CMS) for a waiver to change its state plan. This application will be submitted June 1, 2016, if the waiver is approved (estimated January 2018), then the waiver will be fully implemented 18 months later (July 1, 2019).

Mr. Blevins explained that some states get 100% federal funding due to the fact that they have expanded services that cover more people. Each state has authority to develop their own plans. Haywood County receives 75% federal funding for staff salaries that administer the Medicaid program, and the County pays for 25%. He said that Medicaid costs are soaring in North Carolina which becomes harder to balance the budget from year to year.

Commissioner Upton asked what the cap is on what Medicare will pay, and Mr. Blevins responded that they will only pay a certain amount for treatment which is similar to Medicaid.

DISCUSSION / ADJUSTMENT TO AGENDA

There were no discussions/adjustments to the agenda.

CONSENT AGENDA

Vice-Chairman Kirkpatrick made a motion to approve the consent agenda as presented. Commissioner Upton seconded, the motion carried unanimously.

1. Approval of April 18, 2016 regular meeting minutes.
2. Budget Amendment – Julie Davis, Finance Director
 - a. Special Revenue Fund – Service Districts - \$483,209

Ms. Davis explained that this time of year, tax revenue is coming in higher than originally estimated. This is increasing the budget in the special revenue fund so the funds can be used in specific service districts.

HAYWOOD COUNTY
BUDGET ORDINANCE AMENDMENT
FISCAL YEAR 2015-2016

PFR:
JN: _____

BE IT ORDAINED by the Board of Commissioners of Haywood County that the following amendment be made to the budget ordinance for the fiscal year ending June 30, 2016:

Section 1. To amend the Special Revenue Fund, the expenditures are to be changed as follows:

Department	Account Number	Current Budget	Increase (Decrease)	Amended Budget
SR Road Service Dist.	20011212-4-1111 see attached	194,000	57,307	251,307
SR Fire Service Dist.	20011212-4-1112 see attached	3,880,000	305,413	4,185,413
SR Sanitary Serv. Dist.	20011212-4-1113 see attached	198,000	60,000	258,000

which will result in a net increase of \$ 483,209 in the expenditures of the Special Revenue Fund.

To provide the additional revenue for the above, the following revenues will be increased as the money has been received:

Revenue	Acct. No.	Current Budget	Increase (Decrease)	Amended Budget
SR Road Service Dist.	20011212-4-1111 see attached	194,000	57,307	251,307
SR Fire Service Dist. Tax	20011212-4-1112 see attached	3,880,000	305,413	4,185,413
SR Sanitary Serv. Dist.	20011212-4-1113 see attached	198,000	60,000	258,000

Section 2. Copies of this budget amendment shall be delivered to the Budget Officer and the Finance Officer for their records.

Adopted this 2 day of May, 2016.

ATTEST: Julie Davis
Clerk to the Board

Mark George
Chairman
Haywood County Board of Commissioners

Explanation: To increase the budget to reflect the additional amount of taxes anticipated to be collected through April 30. These must be paid to the relevant Service Districts.
--

- b. General Fund – Public Safety - \$65,000 – Sheriff’s Office & EOC
 Ms. Davis explained that this is to cover the costs for repairs to vehicles in the Sheriff’s Office and to cover the amount of overtime and temporary labor in the EOC due to covering shifts for new staff training. This will come from contingency.

HAYWOOD COUNTY
 BUDGET ORDINANCE AMENDMENT
 FISCAL YEAR 2015-2016

PER: _____
 JNL: _____

BE IT ORDERED by the Board of Commissioners of Haywood County that the following amendment be made to the budget ordinance for the fiscal year ending June 30, 2016:

Section 1. To amend the General Fund, the expenditures are to be changed as follows:

Department line item	Account Number	Current Budget	Increase (Decrease)	Amended Budget
Public Safety				
Sheriff's Office - repair & maintenance - vehicles	114210-00000	80,777	30,000	110,777
EOC - salaries & wages - overtime	114211-01000	80,000	10,000	90,000
Sheriff's Office - salaries & wages - temporary labor	114211-02000	20,000	20,000	40,000
Contingency	11810-00010	407,000	(65,000)	342,000

which will result in a net increase (decrease) of \$ _____ in the expenditures of the General Fund.

To provide the additional revenue for the above, the following revenues will be increased as the money has been received:

Revenue	Acct. No.	Current Budget	Increase (Decrease)	Amended Budget

Section 2. Copies of this budget amendment shall be delivered to the Budget Officer and the Finance Officer for their direction.

Adopted this the 2 of May, 2015.

Mark Swartz
 Chairman
 Haywood County Board of Commissioners

ATTEST:
Joe Lopez
 Clerk to the Board

Explanation
To cover the contingency funds for repairs to vehicles in the Sheriff's Office.
And to cover the amount of overtime and temporary labor incurred within EOC.

- c. General Fund – HHS - \$49,983 – Health
 Ms. Davis explained that this is for the purchase of electronic medical records systems to cover multiple departments. This is Medicaid funds already received and approved for these purchases.

HAYWOOD COUNTY
 BUDGET ORDINANCE AMENDMENT
 FISCAL YEAR 2015-2016

PER: _____
 JNL: _____

BE IT ORDERED by the Board of Commissioners of Haywood County that the following amendment be made to the budget ordinance for the fiscal year ending June 30, 2016:

Section 1. To amend the General Fund, the expenditures are to be changed as follows:

Department line item	Account Number	Current Budget	Increase (Decrease)	Amended Budget
HHS - Health				
EO - Data processing software	11010-00100		49,983	49,983
HHS - Health - Dental				
EO - Data processing software	11010-00100		5,000	5,000

which will result in a net increase (decrease) of \$ _____ in the expenditures of the General Fund.

To provide the additional revenue for the above, the following revenues will be increased as the money has been received:

Revenue	Acct. No.	Current Budget	Increase (Decrease)	Amended Budget
Medicaid Revenue	11000-01100	200,000	5,000	205,000
Special Use Revenue	11000-010-01100	13,000	7,783	20,783
General Fund	11000-010-01000	300,000	11,000	311,000
Medical Health	11000-010-01000	11,000	5,000	16,000
Other Health	11000-010-01000	16,783	4,183	20,966
Medicaid Revenue	11000-010-01000	30,000	5,000	35,000
Other Health	11000-010-01000	30,000	5,000	35,000

Section 2. Copies of this budget amendment shall be delivered to the Budget Officer and the Finance Officer for their direction.

Adopted this the 2 of May, 2015.

Mark Swartz
 Chairman
 Haywood County Board of Commissioners

ATTEST:
Joe Lopez
 Clerk to the Board

Explanation
Public Health Services (related to purchasing electronic medical records systems for use in general health, dental and vision offices for comprehensive practice management).
Electronic patient records and dental software and management. Medicaid funds already received 2015 2016.
Medicaid for dental services.

- d. General Fund – HHSА - \$2,830 – Health
Ms. Davis explained that this is a reduction in funding due to a reduction in the Maternal and Child Health Block grant.

HAYWOOD COUNTY
BUDGET ORDINANCE AMENDMENT
FISCAL YEAR 2016-2018

PER: _____
JNL: _____

BE IT ORDAINED by the Board of Commissioners of Haywood County that the following amendment be made to the budget ordinance for the fiscal year ending June 30, 2016:

Section 1. To amend the General Fund, the expenditures are to be changed as follows:

Department (see item)	Account Number	Current Budget	Increase (Decrease)	Amended Budget
HHSА - Health				
Maternal & Child	11010-00100	1,790,000	(2,970)	1,787,030
Maternal & Child	11010-00100	1,790,000	000	1,790,000

which will result in a net increase (decrease) of \$ (2,970) in the expenditures of the General Fund.

To provide the additional revenue for the above, the following revenues will be increased as the money has been received:

Revenue	Acct. No.	Current Budget	Increase (Decrease)	Amended Budget
Intergovernmental Revenue				
Family Planning	11000-40100	10,000	(2,440)	7,560
Maternal Health	11000-40100	22,800	(200)	22,600

which will result in a net increase (decrease) of \$ (2,640) .

Section 2. Copies of this budget amendment shall be delivered to the Budget Officer and the Finance Officer for their direction.

Adopted this the 2 of May, 2016.

Mark Sorenson
Chairman
Haywood County Board of Commissioners

ATTEST:
Ric. Day
Clerk to the Board

EXPLANATION:

To appropriate the reduction in funding due to a reduction in the Maternal and Child Health Block grant.

Act to appropriate the reduction in funding due to the reduction of maternal and child health.

- e. General Fund – HHSА - \$14,710 – Environmental Health
Ms. Davis explained that this is state funding received from the Food and Lodging program meeting 75% compliance with inspection requirements, and funding received for a Zika virus grant to study risk assessment.

HAYWOOD COUNTY
BUDGET ORDINANCE AMENDMENT
FISCAL YEAR 2016-2018

PER: _____
JNL: _____

BE IT ORDAINED by the Board of Commissioners of Haywood County that the following amendment be made to the budget ordinance for the fiscal year ending June 30, 2016:

Section 1. To amend the General Fund, the expenditures are to be changed as follows:

Department (see item)	Account Number	Current Budget	Visible (Decrease)	Amended Budget
HHSА - Environmental Health				
Office Supplies & Materials	11030-00100	3,000	2,200	800
Non-Expendable Office Supplies	11030-00100	300	2,000	1,700
Other Supplies & Materials	11030-00100	6,000	2,000	4,000
Travel	11030-00100	4,400	2,700	1,700
HHSА - Environmental Health				
Special program materials	11030-00100-162KA	-	2,840	2,840

which will result in a net increase (decrease) of \$ 14,710 in the expenditures of the General Fund.

To provide the additional revenue for the above, the following revenues will be increased as the money has been received:

Revenue	Acct. No.	Current Budget	Increase (Decrease)	Amended Budget
Intergovernmental Revenue				
Environmental Health - Food & Lodging	11000-40100	-	11,700	11,700
Environmental Health grant - Zika Virus prevention	11000-40100-162KA	-	2,840	2,840

Section 2. Copies of this budget amendment shall be delivered to the Budget Officer and the Finance Officer for their direction.

Adopted this the 2 of May, 2016.

Mark Sorenson
Chairman
Haywood County Board of Commissioners

ATTEST:
hlp
Clerk to the Board

EXPLANATION:

To appropriate the state funding received as a result of the Food & Lodging program meeting 75% of compliance with inspection requirements.

Act to appropriate the funding assigned to addressing the remaining gap of 25% compliance of Zika virus by requesting the purchase of computer monitoring equipment in NC.

4. Request approval to give authority to the county manager to make technical corrections to personnel policy manual – Ira Dove, County Manager
Chairman Swanger recognized Mr. Dove. Mr. Dove explained that this will allow him to start working on some necessary revisions that have become apparent for clarity to the lengthy personnel manual. He said that the changes will not affect policy and will also allow them to be made due to minor changes in law for example. The Board agreed.

OLD BUSINESS

Request approval of the Emergency Management Ordinance

Chairman Swanger recognized County Manager, Ira Dove.

Mr. Dove explained that no feedback has been received since the public hearing. He noted that the ordinance had been reviewed by the UNC School of Government.

Vice-Chairman Kirkpatrick made a motion to approve the Emergency Management Ordinance. Commissioner Upton seconded and the motion passed unanimously.

Request approval of the Reimbursement Agreements Ordinance

Chairman Swanger recognized County Manager, Ira Dove.

Mr. Dove explained that no feedback had been received since the public hearing on this ordinance. He noted that it will allow reimbursement to contractors for infrastructure purposes, and assist with creation and attraction of new businesses.

Commissioner Upton made a motion to approve the Reimbursement Agreements Ordinance. Commissioner Ensley seconded and the motion passed unanimously.

NEW BUSINESS

Request approval of Kronos timekeeping software upgrade and support funds

Chairman Swanger recognized Technology & Communications Director Lori Tomlin.

Ms. Tomlin explained that this is \$73,050 in budgeted funds for upgrading, training, annual maintenance and support. This will support all employees with timekeeping and financing. She said the upgrade will be completed in approximately six weeks.

Vice-Chairman Kirkpatrick asked her to explain issues they have had to warrant this upgrade and she explained that this will increase the licensed users and will allow automation such as time off requests that employees today have to submit in paper. She said that it will give employees an option to look at their time which they cannot do now, which will allow them to send an email request to their supervisor to apply sick time or vacation time. This in turn will save numerous hours for the timekeepers, approximately 90 hours per week. The employee can make the adjustment and then the supervisor will sign off on it. It will also allow ability for mobile time keeping on smart phones.

Commissioner Upton made a motion to approve the timekeeping software as described. The motion was seconded by Vice-Chairman Kirkpatrick and passed unanimously.

Request approval of an amendment to the Southwestern Child Development Commission, Inc. contract for subsidized child care program

Chairman Swanger recognized Health & Human Services Director, Stoney Blevins.

Mr. Blevins explained that this amendment is for an additional \$291,884 added to the \$3,080,000 approved budget for child care subsidy funds for low income working parents to subsidize their child care. Due to some counties not using their allotted funds, this will raise the amount available for Haywood County to use.

Commissioner Ensley made a motion to approve the increase to the subsidized child care program as described. The motion was seconded by Vice-Chairman Kirkpatrick and passed unanimously.

Request approval budget amendment for subsidized child care – Southwestern Child Development Commission

Chairman Swanger recognized Finance Director, Julie Davis. Ms. Davis explained that the budget amendment is \$500,000 to allow for increases necessary through June 30.

Commissioner Ensley made a motion to approve the budget amendment as presented. The motion was seconded by Vice-Chairman Kirkpatrick and passed unanimously.

HAYWOOD COUNTY
BUDGET ORDINANCE AMENDMENT
FISCAL YEAR 2015-2016

PER
P/L _____

BE IT ORDAINED by the Board of Commissioners of Haywood County that the following amendment be made to the budget ordinance for the fiscal year ending June 30, 2016:

Section 1. To amend the Special Revenue Fund, the expenditures are to be changed as follows:

Department	Account Number	Current Budget	Increase (Decrease)	Amended Budget
SWCSC - Subsidy Program	0000-11991-00000	1,080,000	500,000	1,580,000

which will result in a net increase of \$ 500,000 in the expenditures of the Special Revenue Fund.

To provide the additional revenue for the above, the following revenues will be expended as the money has been received:

Revenue	Account	Current Budget	Increase (Decrease)	Amended Budget
Engagement Revenue - Subsidy Program	0000-11991-00000	500,000	500,000	1,000,000

Section 2. Copies of this budget amendment shall be delivered to the Budget Officer and the Finance Officer for their attention.

Adopted this 2nd day of May, 2015.


 Mark Swanger
 Chairman
 Haywood County Board of Commissioners

ATTEST

 Clerk to the Board

Preparation: 1. All figures are correct reported to be reviewed and approved on 05/02/15
--

Request approval of the resolution for Sale of the Historic Haywood County Hospital to Landmark Developers

Chairman Swanger recognized Tax/Solid Waste Administrator, David Francis. Mr. Francis reviewed the timeline of the process, noting since that time the National Historic Registry application is being prepared to be submitted in May. This will allow for historic tax credits. Landmark has met the requirements, complying with changes that have been made to the process. He read the resolution to the Board.

Chairman Swanger remarked that it has been unsuccessful over the past few years to attract developers to refurbish the old hospital. One reason is because of the site selection criteria for North Carolina Housing Authority which restricted distances to pharmacies, hospitals etc. He noted that the County and Mountain Projects lobbied successfully to the North Carolina Housing Authority to have a more fair assessment criteria for the western part of the state. The site score turned out to be perfect for this facility.

Mr. Francis agreed, stating that prior to that, rural communities were penalized. He said that Landmark is very enthusiastic about the project. Being in the western part of the state is a strong indication that the County will be successful in the process.

Vice-Chairman Kirkpatrick said that this is a great project and is viable for the County and the Town of Waynesville. He said that this will help people that are trying to find affordable housing. He questioned if the zero percent interest may pose a problem.

Mr. Killian responded that there is a specific statute that deals with affordable housing.

Commissioner Upton stated that he is happy that the building will be turned into a viable facility.

Chairman Swanger remarked that this will help low income citizens and also veterans that often fall into all three categories.

Commissioner Ensley remarked that this will be similar to the Laurels at Lake Junaluska which has turned out to be good senior housing.

Commissioner Upton made a motion to approve the Resolution for Sale of the Historic Haywood County Hospital to Landmark Developers as read and was seconded by Vice-Chairman Kirkpatrick. The motion passed unanimously.



Request approval of the Transportation Maintenance Agreement for Mountain Projects, Inc.

Chairman Swanger recognized County Manager, Ira Dove. Mr. Dove explained that this an agreement that the County has had with Mountain Projects for about a decade where the County Garage has performed their vehicle maintenance. Over time, this agreement has been less accurate as new maintenance is necessary on different vehicles, and it is time to update the agreement.

Commissioner Ensley made a motion to approve the Transportation Maintenance Agreement for Mountain Projects, Inc. involving Haywood County Transit and was seconded by Commissioner Upton. The motion passed unanimously.

Request approval of Resolution Opposing The Tennessee Valley Authority's Environmental Review Process And Alternative Formulated To Eliminate Floating Houses And Non-Navigable Houseboats On Lake Fontana

Chairman Swanger recognized County Manager, Ira Dove. Mr. Dove explained that the proposed elimination of floating houses and non-navigable houseboats impacts the region. He read the resolution to the Board. These structures have been grandfathered in, and over a time period, concerns were made about their septics. A permitting and fee process was developed, along with inspections, but the TVA wants to get them off the water for environmental reasons.

Commissioner Ensley explained that if a person has a permit, they are allowed the houseboat, however the TVA has decided to do away with them over a 20 year period. North Carolina has made septics mandatory on the structures and the lake is clean according to water quality checks. There is a group meeting this week in Tennessee to decide whether to allow this change. He said that there are many Haywood County residents that own houseboats on the lake, and he feels it is good for us to represent our county on this issue. He noted that while the lake does not touch us, we do have citizens that it affects.

Chairman Swanger stated that if it was an environmental concern, he could see the issue, but tests show that this lake is ok. He noted that it may be an issue on some Tennessee or Kentucky lakes.

Vice-Chairman Kirkpatrick remarked that he has spent a lot of time on Lake Fontana and it is a lot cleaner than it used to be. He noted that there had been required improvements made to houseboats, such as replacing the foam bottoms.

Commissioner Ensley made a motion to enter into Closed Session for:

Attorney/Client Privilege – G.S. §143-318.11(a)(3)

Commissioner Upton seconded and the motion carried unanimously.

The Board returned from Closed Session.

ADJOURNMENT

Chairman Swanger asked if there was any further business.

With no further business, Vice-Chairman Kirkpatrick made a motion to adjourn the regular Board meeting. Commissioner Ensley seconded; the motion carried unanimously.

The time of adjournment was 10:36 a.m. The DVD is attached by reference to the minutes.

CLERK

CHAIRMAN