

HAYWOOD COUNTY COMMISSIONERS

REGULAR MEETING – March 7, 2016

CALL TO ORDER

Chairman Mark S. Swanger convened the regular meeting of the Haywood County Board of Commissioners at 9:00 a.m. in the Historic Courtroom at the Haywood County Historic Courthouse, Waynesville, North Carolina, with Chairman Mark S. Swanger, Vice-Chairman J.W. “Kirk” Kirkpatrick III, Commissioners L. Kevin Ensley, Michael T. Sorrells and Bill L. Upton present. Staff members present were County Manager Ira Dove, Asst. County Manager, Stoney Blevins, County Attorney Leon M. “Chip” Killian, III, Finance Director Julie Davis and Deputy Clerk Candace Way.

PLEDGE OF ALLEGIANCE

Chairman Swanger led the Pledge of Allegiance.

INVOCATION

Vice-Chairman Kirkpatrick offered the invocation.

CALL TO PUBLIC HEARING

Chairman Swanger stated that the first order of business is a series of calls for public hearings and recognized Solid Waste/Tax Administrator, David Francis. Mr. Francis stated that this public hearing is for the consideration of the sale of the Haywood County Historic Hospital located at 1230 N. Main St., Waynesville, N.C. He said that the proposed sale is to the Landmark Group for affordable housing for seniors, veteran and families.

Chairman Swanger remarked that there have been several discussions on this matter and this is a necessary part of the process.

With no objection, Chairman Swanger set the public hearing for March 21, 2016, at 5:30 p.m. in the Historic Courtroom of the Historic Courthouse.

Chairman Swanger stated that next is a request for three public hearings and recognized County Manager, Ira Dove. Mr. Dove stated that the hearings are to be held at a called Special Meeting on March 28, 2016 beginning at 5:30 p.m. in order to have them at an evening meeting and to allow public input. The hearings are for the consideration of three ordinances:

- 1) County Grounds Use Ordinance - He noted that the hearing was initially set for March 21st, but is asking to move it to the special meeting on the 28th.
- 2) Carrying of Concealed Weapons and Displaying of Firearms Ordinance - The County presently has an ordinance for this, however it was determined that it needed to be updated and amended to comply with State law. This was discovered during the review of the County Grounds Use Ordinance.
- 3) Commercial Outdoor Sport Shooting Ranges Ordinance

Chairman Swanger commented that no action will be taken on the ordinances until the first meeting in April.

With no objection, Chairman Swanger set the public hearings for March 28, 2016 at 5:30 p.m. in the Historic Courtroom of the Historic Courthouse.

PUBLIC COMMENT SESSION

Chairman Swanger opened the public comment session. Comments are generally limited to three minutes per individual, unless the speaker is representing a group for which the comment period may be extended to five minutes.

Ernestine Upchurch addressed the Board. She voiced her concern over the Tax Collector not being appointed by the commissioners or hired by the County Manager. She stated that she had read about issues and encouraged the Board to seek a legislative change to have the position be appointed rather than elected.

Chairman Swanger agreed that this County should not be the only County that has the position as an elected position and agrees that it is time we strongly consider seeking legislation that asks for it to be consistent with the rest of the state. He stated that it is an important position, not reflective on anyone currently there, but said that her point is well taken.

Ellen Pitt addressed the Board. She voiced her concern over what she considers the lack of appropriate response to issues of child abuse or neglect. She stated that her opinion was that the investigative process be removed from Social Services and given to law enforcement. She gave Mr. Dove packets for each commissioner, and said that there was not one for Vice-Chairman Kirkpatrick due to a conflict of interest. (The packets were placed under legal review due to confidentiality concerns).

CONSTITUENT CONCERNS

There were no constituent concerns.

ADMINISTRATIVE/AGENCY REPORTS

Update from the Haywood Greenway Advisory Council – Eric Romaniszyn, Haywood Greenway Advisory Council Chair.

Chairman Swanger recognized Eric Romaniszyn. Mr. Romaniszyn thanked Recreation and Parks Director, Claire Carleton for her service as Chair. He said that according to their bylaws, the Board is required to approve positions to their Council. Mr. Romaniszyn stated that the Town of Waynesville representative is now Elizabeth Teague, and Megan Houser represents the Health & Human Services Agency.

Update from Mountain Mediation Services – Lorraine Williams, Executive Director; Tony Beaman, Board Treasurer.

Chairman Swanger recognized Lorraine Williams and Tony Beaman. Ms. Williams said that Mountain Mediation Services has been providing district court community mediations and conflict resolution services in Haywood County for 20 years. This is the busiest county for them, and district court mediations have more than doubled over the past three years. She provided a power point highlighting the following:

- They provide services in youth training and facilitation for conflict resolution skills, peer mediation, improved communication and good decision making.
- They provide conflict resolution mediation for district court, family mediation, Medicaid appeals and truancy in schools.

Mr. Beaman explained their cost of services:

- For Haywood County, income for their programs are from trainings, mediation, Medicaid appeal and restorative justice for at risk youth. He noted that these are vital programs, and they appeal to the citizens to help with these programs.
- 76% of all mediations come from Haywood County court and have increased 183% over the past 3 years.
- Court fees cover about one third of Haywood County program expenses.
- 75% of mediations are resolved.
- 100% of Medicaid appeals take place in the Waynesville office, and Haywood residents account for 33% of those served.

He stated that with the cuts in the school budget, funding sources will be vital for the services that they provide.

Ms. Williams spoke of the trainings they do for bully prevention in the schools.

She said that there are 18-20 volunteers in the area that work with their agency.

Chairman Swanger commented that their services are greatly appreciated, and any time a conflict can be settled through a remediation, it is a good thing.

DISCUSSION / ADJUSTMENT TO AGENDA

There were no discussions/adjustments to the agenda.

CONSENT AGENDA

Commissioner Ensley made a motion to approve the consent agenda as presented. Commissioner Upton seconded, the motion carried unanimously.

1. Approval of February 15, 2016 regular meeting minutes.
2. Request approval of Home and Community Care Block Grant for Older Agreement for the Provision of County Based Services and County Funding Plan – Ira Dove, County Manager.
Chairman Swanger recognized Ira Dove. Mr. Dove explained that the agreement is for the provisions of County-based aging services and the funding. Services are provided to Mountain Projects, Interim Health Care and Haywood County Health and Human Services.

Chairman Swanger noted that this has been done in previous years, and Mr. Dove agreed.

3. Request approval of Resolution By The Haywood County Board Of County Commissioners in Support Of Affordable Housing – David Francis, Solid Waste/Tax Administrator.
Chairman Swanger recognized David Francis. Mr. Francis explained that this began in 2003, although it did not make it to fruition. He stated that NCGS 153A-378 gives counties the authority to sell property for affordable housing. It outlines the procedures and standards to do this. He read the resolution to the Board. He noted that although not required, there will be a public hearing on the sale. He noted that the County will also be receiving a resolution of support from the Town of Waynesville for the second phase of this application.

Chairman Swanger remarked that the current application would have to be approved and Mr. Francis concurred.

BOARD OF COMMISSIONERS
MARK S. SWANGER, CHAIRMAN
J. W. "KIRK" KIRKPATRICK, III, VICE CHAIRMAN
L. KEVIN ENSLEY
BILL L. UPTON
MICHAEL T. SORRELLS



COUNTY MANAGER
IRA DOVE
COUNTY ATTORNEY
LEON M. KILLIAN, III

RESOLUTION BY THE HAYWOOD COUNTY BOARD OF COUNTY COMMISSIONERS IN SUPPORT OF AFFORDABLE HOUSING

WHEREAS, Haywood County has committed to developing safe, convenient, accessible, efficient affordable housing for low and moderate income households; and

WHEREAS, North Carolina General Statute 153A-378 authorizes and gives certain powers to the counties in North Carolina for affordable housing,

NOW, THEREFORE, BE IT RESOLVED, by the Haywood County Board of Commissioners that the following procedures and standards for affordable housing are hereby adopted and shall be followed:

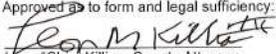
1. Haywood County may make applications or partner as needed with Federal, State, Municipalities, For-Profit and Non-Profit entities to provide opportunities for affordable housing to the citizens of Haywood County.
2. Properties may be sold to entities with extensive experience of developing or rehabilitating properties, preferably for persons of low or moderate income, and who agree to do so for affordable housing to persons of low or moderate income.
3. Haywood County shall attach covenants or conditions which assure that the property will be put to public use by the recipient entity, to be developed or held by the entity to sale or lease to persons of low and moderate income.
4. The Haywood County Board of Commissioners shall dispose of the property pursuant to the provisions of NCGS 160A-267 by private sale at a negotiated price, a notice summarizing the contents of the resolution shall be published once after its adoption, and no sale shall be consummated thereunder until the 10 days after its publication.

Adopted this the 7th of March 2016.


Mark Swanger, Chairman of the Board

ATTEST:

Ira Dove, Clerk to the Board

Approved as to form and legal sufficiency:

Leon "Chip" Killian, County Attorney

OLD BUSINESS**Request approval to complete design of the new Animal Services project**

Chairman Swanger recognized Facilities & Maintenance Director, Dale Burris, and Randy Cunningham, Mountain Design, noting that there were several members of the Advisory Committee in the audience.

Mr. Burris provided the background for the project. He said that schematic site plans have been completed. He noted that the AIA contract will be presented at the next meeting. The first step is to show where the design is presently. He noted that Mr. Cunningham, along with Animal Arts, had come up with the design. Animal Arts is one of the larger companies for this type of work as a consultant to an architect. He presented the power point to the Board, noting that the floor plan as designed is based on an assessment from Animal Arts and is designed in conjunction with Mountain Design.

Mr. Cunningham said that Animal Arts is one of first consultants in Animal Services in the country. They came to Haywood County and met with a large group of people who provided input concerning the needs of the County. He noted that the plans address some deficiencies of the current shelter; much thought has gone into how to care for animals, such as sound and how to take care of barking dogs. He spoke of the ventilation, and how it is not like a normal building. There will be different doors, one for intake and one for adoption. There is a community room for trainings, education etc. He explained that this plan will attempt to make the building as maintenance free as possible. He said that the site works well, and the back part of the site will be wooded. He noted that there are outside runs that the current shelter does not have.

Commissioner Upton remarked by just looking at it, you would not know it is an animal shelter.

Mr. Cunningham agreed, stating that they are trying to get away from the dog pound image.

Chairman Swanger commented that for the most part, the staff works out of their vehicles, and this building will now give them a place to conduct their business.

Commissioner Sorrells noted that we can look at the past, present and what we need to do in the future. He said that the County is going to do what is necessary and following the guidelines of what is required is where a lot of the expenses lay.

Mr. Cunningham agreed and said that they are trying to look at what the need is based on the past and where we are headed.

Commissioner Ensley noted that space for medical is important and we don't have that right now.

Dr. Hammett addressed the Board, stating that as the veterinarian, she has been working with the animal shelter for a number of years. She said that at this point, there are no medical facilities. She said that medical procedures are done in the kitchen which is also where the litter boxes and bowls are cleaned. She said that it is very loud and the air exchanges are insufficient for veterinarian purposes, particularly with cats that will develop respiratory viruses which are contagious to other cats. She noted because of this, the current way to deal with disease is euthanasia, and Haywood County can do better.

Mr. Burris said that he is asking to award the contract to Mountain Design Architects today, and at the March 21st Board meeting he will ask to approve the contract. He provided a further timeline:

- Design plans review by Haywood County staff – May 16
- Comments back to Mountain Design – May 20
- Progress design plans to the Inspection Department, Erosion Control and Planning Department – May 26
- Advertisement for bidding – June 15
- Sealed bid proposal opening – July 14
- Request award of contractor at the Board meeting– July 18
- Request approval of contractor at the Board meeting – August 1
- Ground Breaking Ceremony tentative – August 30, no later than September 7.

He highlighted parts of the attachment, Guidelines for Standards of Care in Animal Shelters. He said that there is a broad range for ambient temperature for animals, and the relative humidity cannot be controlled at the current facility. Fresh air is essential to animals and staff. He noted that they wanted to make sure the air quality measures met the guidelines. With the new wastewater design, there is a flush valve trough, which is an area that washes into a trough, and one valve flushes the entire system. He reminded the Board that they had reviewed how the current building would still not work with renovations in sound, storage, traffic flow for parking, and housing of animals.

Commissioner Sorrells commented that what the Animal Shelter currently has is inadequate to handle what they need to do, stating that it has been more of a control situation than a service. He said that there are now more animals than the facility can handle and we have a problem that needs to be addressed. This facility will meet the situation now and in the future, and meets all standards of today without being overdone.

Chairman Swanger noted that the census numbers at the animal shelter have been reviewed, and every month was 100 percent of capacity.

Commissioner Ensley made a motion to approve the completion of the design of the new Animal Services project sufficient for bidding purpose to include the presentation of the AIA contract at the next Board meeting. Commissioner Upton seconded and the motion passed unanimously.

NEW BUSINESS

Request approval to waive permitting fee estimated at \$1,440.00 for Junaluska Sanitary District

Chairman Swanger recognized County Manager, Ira Dove. Mr. Dove explained that this was for a 4500 square foot storage building for Junaluska Sanitary District. He said that they are an elected board that has waived fees for the County in the past, such as tapping fees at the community college, and the County is currently working with them for a Golden Leaf Foundation grant.

Commissioner Upton made a motion to waive the permitting fee for the Junaluska Sanitary District warehouse. The motion was seconded by Commissioner Sorrells and passed unanimously.

Request approval of FY 2016-2017 Consolidated Agreement between Haywood County Health & Human Services Agency Public Health Services Division and North Carolina Department of Health & Human Services Division of Public Health

Chairman Swanger recognized Public Health Services Division Director, Patrick Johnson. Mr. Johnson explained that this is for Fiscal Year 16-17 and covers the responsibility of the Health Department in order to continue to receive state funding. This is an annual agreement.

Vice-Chairman Kirkpatrick made a motion to approve the Fiscal Year 2017 Consolidated Agreement as described and authorize the Chairman to sign the necessary documents. The motion was seconded by Commissioner Ensley and passed unanimously.

Request approval of the records retention policy for the Haywood County Sheriff's Office

Chairman Swanger recognized Chief Deputy, Jeff Haynes. Chief Deputy Haynes explained that this is required by the State Department of Cultural and Natural Resources that governs the retention and disposition of records based on General Statute and Administrative Code. The Sheriff's Office is now in compliance with revisions that have been implemented by the State and is asking to adopt the policy stating that the Sheriff's Office is in compliance with the new regulations set forth.

Mr. Killian has reviewed and approved the policy.

Vice-Chairman Kirkpatrick made a motion to approve the records retention policy for the Haywood County Sheriff's Office. Commissioner Upton seconded and the motion passed unanimously.

**Haywood County Sheriff's Office
Records Retention and Disposition Schedule**

The records retention and disposition schedule and retention periods governing the records series listed herein are hereby approved. In accordance with the provisions of Chapters 127 and 132 of the General Statutes of North Carolina, it is agreed that the records do not and will not have further use or value for official business, records, or reference purposes after the respective retention period specified herein and are authorized to be destroyed, or otherwise disposed of, by the Agency or other lawful body of them without further reference to or approval of other parts of this agreement. The local government agency agrees to comply with 28 NCAC 120C when seeking as a method of destruction. Confidential records will be destroyed in such a manner that no sensitive content for protection, trust or improvement purposes, records related to such as those sought by employment, knowledge, that be obtained until released from such works or official proceedings, notwithstanding the provisions of this schedule. Public records, including otherwise records, are listed in this schedule and not authorized to be destroyed.

The local government agency and the Department of Natural and Cultural Resources agree that certain records series possess only administrative, fiscal, legal, technical, and reference value. These records series have been designated by retention periods that allow these records to be destroyed after "reference value ends." The local government agency hereby agrees that it will establish and enforce several policies setting minimum retention periods for the records that Natural and Cultural Resources has established with the respective retention "reference value ends." If a local government agency does not establish these policies and retention periods, the local government agency is not complying with the provisions of this retention schedule and is not adhering to the Department of Natural and Cultural Resources in dealing the records with the disposition schedule. Agency will reference value ends."

The local government agency and the Department of Natural and Cultural Resources concur that the long-term and permanent preservation of electronic records requires additional maintenance and secure management by the agency. This agency agrees to comply with all policies, standards, and best practices published by the Department of Natural and Cultural Resources regarding the creation and management of electronic records.

It is further agreed that these records may not be destroyed prior to the time periods stated, however, for sufficient reason they may be retained for longer periods. This schedule is to remain in effect from the date of approval until it is amended and updated.

APPROVED:

Haywood County Sheriff: _____
 Sarah E. Koontz
 Sarah E. Koontz, Sheriff
 Division of Records and Records

APPROVED:

County Commissioner: _____
 Mark Swanger
 Mark Swanger, Haywood County
 County Commissioner

APPROVED:

County Attorney: _____
 Susan M. Kelly
 Susan M. Kelly, Secretary
 Department of Natural and Cultural Resources
 County - Haywood

Request approval of Resolution Authorizing County Inmates To Work On Projects That Benefit Haywood County

Chairman Swanger recognized Chief Deputy, Jeff Haynes. Chief Deputy Haynes explained that this a resolution based on state statute which authorizes the Board to enact a resolution to work on projects that benefit Haywood County. He read portions of the resolution to the Board.

Chairman Swanger noted that this would save taxpayers money with the help of the inmates.

Chief Deputy Haynes stated that this is voluntary on the part of the inmate and helps with reduction in recidivism.

Mr. Killian has reviewed and approved the resolution.

Commissioner Sorrells made a motion to approve the Resolution Authorizing County Inmates To Work On Project That Benefit Haywood County and was seconded by Commissioner Ensley. The motion passed unanimously.

Board of Commissioners
Mark E. Sorrells, Chairman
J. M. "Mac" Brantner, II, Vice Chairman
L. Kevin Ensley
Tho. L. Urrea
William T. Robinson

County Manager
The Duke
County Attorney
Linda M. Kallala, II

**RESOLUTION AUTHORIZING COUNTY INMATES
TO WORK ON PROJECTS THAT BENEFIT HAYWOOD COUNTY**

WHEREAS, Article 4, Chapter 162-59 of the North Carolina General Statutes authorizes the Haywood County Board of Commissioners to enact by resolution all necessary rules and regulations for work on projects that benefit units of the State or local government by persons convicted of misdemeanors or felonies and imprisoned in the local confinement facilities or satellite jail-work release units of their respective counties; and

WHEREAS, this statute authorizes the Sheriff to approve rules and regulations enacted by the Board; and

WHEREAS, this statute authorizes prisoners working under this action to be supervised by county employees or by the Sheriff; and

WHEREAS, pursuant to Article 4, Chapter 162-59 of the North Carolina General Statutes, no prisoner shall perform work pursuant to G.S. 162-59 unless the prisoner has been approved for the work by the person having custody of the prisoner;

NOW THEREFORE, BE IT HEREBY RESOLVED by the Board of Commissioners of the County of Haywood that persons convicted of misdemeanors, felonies or for civil contempt for failure to pay child support and imprisoned in the Haywood County Detention Center be allowed to work on projects that benefit Haywood County under the following rules and regulations set by this Board and approved by the Sheriff:

Requests for inmate work activities must be approved by the Sheriff or his designee.

County employees who are approved to supervise inmate work crews will be provided training by the Sheriff's Office in the supervision of inmates and in the proper use of inmate work crews.

Inmates allowed to work pursuant to North Carolina General Statute 162-59 must be approved for the work by the Sheriff or his designee, county employees supervising inmates shall be provided notice that the persons placed under their supervision are from a local confinement facility or satellite jail-work release unit, in accordance with North Carolina General Statute 162-58 and North Carolina General Statute 162-58.

Inmates working under this motion shall work in compliance with all Detention Center rules and regulations.

Inmates will not be allowed to fraternize with the public or accept any favors while performing this work.

Inmates will not be allowed to operate any county vehicles.

Inmates who leave their assigned work area will be considered an escaped inmate and will be subject to criminal prosecution.

County employees will report any inmate escape immediately to the Haywood County Detention Center.

Request approval of Wireless Communications, Inc. for the Haywood County 911 base station radio equipment

Chairman Swanger recognized Chief Deputy, Jeff Haynes. Chief Deputy Haynes explained that this is for the base station radio equipment, which is a top tier communication system. He listed some of the equipment that this will cover and noted that it will be paid for from the E-911 grant received for this project.

Commissioner Upton made a motion to approve Wireless Communications, Inc., as the lowest, responsive, responsible bidder for the Haywood County 911 base station radio equipment to be paid for from the NC E-911 grant project in the amount of \$122,590.31 and was seconded by Vice-Chairman Kirkpatrick. The motion passed unanimously.

Request approval of Wireless Communications, Inc. for the Haywood County 911 Radio Dispatch Console equipment

Chairman Swanger recognized Chief Deputy, Jeff Haynes. Chief Deputy Haynes explained that this is for the radio dispatch console and explained the equipment and services. He recognized Chanda Morgan for her hard work on this project. He said that this puts in place and increases intraoperability which has been a huge deficit in the past. He noted that this will also be funded from the E-911 grant project.

Commissioner Ensley made a motion to approve Wireless Communications Inc., as the lowest, responsive, responsible bidder for the Haywood County 911 radio Dispatch Console equipment to be paid for from the NC E-911 grant project in the amount of \$287,047.80 and was seconded by Vice-Chairman Kirkpatrick. The motion passed unanimously.

Request approval for the purchase per resolution for one EMS ambulance remount from Reliant Emergency Specialities

Chairman Swanger recognized EMS Director, Jim Pressley. Mr. Pressley explained that EMS has one remaining box that can be refurbished. This will be the last of the wheel coach boxes that are structurally remountable. He is requesting funds which will give them three purchases for this fiscal year. It will allow a new ambulance on the road and save taxpayers \$50,000 versus the cost of a new ambulance.

Chairman Swanger remarked that the amount requested is basically an increase of various revenues and sales tax collections. Ms. Davis agreed, stating that sales tax is coming in higher than budgeted. This is an opportunity to get this done and not affect the fund balance or contingency.

Vice-Chairman Kirkpatrick made a motion to approve the purchase of the EMS ambulance as described. The motion was seconded by Commissioner Ensley and passed unanimously.



Request approval of budget amendment for the ambulance remount from Reliant Emergency Specialities

Chairman Swanger recognized Finance Director, Julie Davis. Ms. Davis explained that there is \$40,000 in sales tax refunds. The other 1% sales tax that is not designated for schools is coming in higher than expected and is around \$60,000.

Vice-Chairman Kirkpatrick made a motion to approve the budget amendment as presented and was seconded by Commissioner Ensley. The motion passed unanimously.

HAYWOOD COUNTY
BUDGET ORDINANCE AMENDMENT
FISCAL YEAR 2015-2016

PER: _____
JAL: _____

BE IT ORDAINED by the Board of Commissioners of Haywood County that the following amendments be made to the budget ordinance for the fiscal year ending June 30, 2016:

Section 1. To amend the General Fund, the expenditures are to be changed as follows:

Department Invent	Account Number	Current Budget	Increase (Decrease)	Amended Budget
Emergency Services				
- ambulance remount	11010-33400	180,000	180,000	360,000
		180,000		360,000

which will result in a net increase (decrease) of \$ 180,000 in the expenditures of the General Fund.

To provide the additional revenue for the above, the following revenues will be increased as the money has been received:

Revenue	Acct. No.	Current Budget	Increase (Decrease)	
Recitation revenue				
- Refund of prior year's expenses (for vehicles)	11010-44200		60,000	60,000
- Sales tax collection				
- Article 26 sales tax	11010-42100	5,380,140	80,000	5,380,140
			140,000	

Section 2. Copies of this budget amendment shall be delivered to the Budget Officer and the Finance Officer for their direction.

Adopted this the 7 of March, 2016.

Mark Swanger
Chairman
Haywood County Board of Commissioners

ATTEST: *Julie Davis*
Clerk to the Board

Explanation:

To cover the cost of purchasing an additional ambulance to mount at the same price as the last removed to replace an out of service ambulance.

Request approval of appointments of Louise Fagan and John Hemingway to the Clyde Zoning Board of Adjustments

Chairman Swanger recognized County Manager, Ira Dove. Mr. Dove stated that Louise "Betty" Fagan and John Hemingway were approved by the Clyde alderman for their appointment to the Clyde Zoning Board of Adjustments and need the approval of the Board.

Commissioner Ensley made a motion to approve the appointments of Louise Fagan and John Hemingway to the Clyde Zoning Board of Adjustment and was seconded by Commissioner Sorrells. The motion passed unanimously.

CLOSED SESSION

Commissioner Upton made a motion to enter into Closed Session for:

- Closed Minutes - G.S. §143-318.11(a)(1)
- Attorney/Client Privilege – G.S. §143-318.11(a)(3)
- Economic Development - G.S. §143-318.11(a)(4)

Commissioner Sorrells seconded and the motion carried unanimously.

The Board returned from Closed Session. Commissioner Upton was not present.

Chairman Swanger noted that the followed Closed Session Minutes were recommended for approval and release after redaction by consensus:

- August 3, 2015 - Economic Development G.S. § 143-318.11(a)(4)
- August 17, 2015 - Economic Development G.S. §143-318.11(a)(4)

Commissioner Sorrells motioned to approve and release after redaction the Closed Session Minutes as presented. Commissioner Ensley seconded, the motion carried unanimously.

Chairman Swanger noted that the followed Closed Session Minutes were recommended for approval and release by consensus:

- September 8, 2015 - Economic Development G.S. §143-318.11(a)(4)
- September 21, 2015 - Economic Development G.S. §143-318.11(a)(4)
- October 5, 2015 - Closed Session Minutes G.S. §143-318.11(a)(1)
- November 2, 2015 - Attorney/Client Privilege G.S. §143-318.11(a)(3)/ Economic Development §143-318.11(a)(4)

Vice Chairman Kirkpatrick motioned to approve and release the Closed Session Minutes as presented. Commissioner Ensley seconded, the motion carried unanimously.

Chairman Swanger noted that the following Closed Session Minutes were approved but not yet release subject to review at a later date by consensus.

- November 2, 2015 - Economic Development G.S. §143-318.11(a)(4)
- November 16, 2015 - Economic Development G.S. §143-318.11(a)(4)
- November 16, 2015 - Economic Development G.S. §143-318.11(a)(4)
- December 7, 2015 - Attorney/Client Privilege G.S. §143-318.11(a)(3)
- December 7, 2015 - Economic Development G.S. §143-318.11(a)(4)
- December 21, 2015 - Economic Development G.S. §143-318.11(a)(4)
- January 4, 2016 - Attorney/Client Privilege G.S. §143-318.11(a)(3)
- January 19, 2016 - Attorney/Client Privilege G.S. §143-318.11(a)(3)
- January 19, 2016 - Attorney/Client Privilege G.S. §143-318.11(a)(3)
- January 19, 2016 - Attorney/Client Privilege G.S. §143-318.11(a)(3)
- February 1, 2016 - Economic Development G.S. §143-318.11(a)(4)
- February 1, 2016 - Economic Development G.S. §143-318.11(a)(4)
- February 1, 2016 - Attorney/Client Privilege G.S. §143-318.11(a)(3)

Commissioner Ensley motioned to approve but not yet release the Closed Session Minutes as presented. Commissioner Sorrells seconded, the motion carried unanimously.

Chairman Swanger noted that the following Closed Session Minutes were approved but do not release by consensus.

- September 21, 2015 - Personnel G.S. §143-318.11(a)(6)
- December 7, 2015 - Attorney/Client Privilege G.S. §143-318.11(a)(3)
- January 4, 2016 - Attorney/Client Privilege G.S. §143-318.11(a)(3)
- January 19, 2016 - Personnel G.S. §143-318.11(a)(6)
- January 19, 2016 - Personnel G.S. §143-318.11(a)(6)
- January 19, 2016 - Personnel G.S. §143-318.11(a)(6)
- January 19, 2016 - Attorney/Client Privilege G.S. §143-318.11(a)(3)
- February 1, 2016 - Attorney/Client Privilege G.S. §143-318.11(a)(3)

Commissioner Sorrells motioned to approve but do not release the Closed Session Minutes as presented. Commissioner Ensley seconded; the motion carried unanimously

ADJOURNMENT

Chairman Swanger asked if there was any further business.

With no further business, Commissioner Sorrells made a motion to adjourn the regular Board meeting. Commissioner Ensley seconded; the motion carried unanimously.

The time of adjournment was 12:02 p.m. The DVD is attached by reference to the minutes.

CLERK

CHAIRMAN

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