



HAYWOOD COUNTY BOARD OF COMMISSIONERS

AGENDA REQUEST

***Must be presented to the County Manager's Office
NO LATER THAN 5 P.M. FRIDAY THE WEEK BEFORE THE MEETING***

DATE OF REQUEST: October 12, 2015

FROM: Julie Davis, Finance Director

MEETING DATE REQUESTED: October 19, 2015

*Regular meetings: First (1st) Monday of the month at 9:00 am
Third (3rd) Monday of the month at 5:30 pm*

SUBJECT: Firefighter Relief Fund Board of County Commissioner appointees

REQUEST:

To approve all 26 Commissioner appointees to the Firefighter Relief Fund board of trustees as recommended and submitted by the 13 rural fire departments.

BACKGROUND:

In 1907, the Firefighters' Relief Fund benefit was passed into legislation. Its purpose was to financially assist firefighters that may have been injured while volunteering their service to the community. It is funded by a percentage of the tax paid on property coverage.

Participating Fire Departments establish a board of trustees to oversee and administer this fund. Each year, each fire department must submit a list of board members to The NC Firefighter Relief Fund Agency in Raleigh. There is usually little change in board members. Since many trustees were appointed years ago, this is the annual update for the Haywood County Board of Commissioners as to the trustees for each participating fire and rescue department and to allow the current Board of County Commissioners to approve the current trustees recommended by these Firefighter Relief Fund boards.

IMPLEMENTATION PLAN:

(How and when will staff undertake the action?)

After the board approves the list of appointees, the individual fire departments will submit reports, electronically, to the NC Department of Insurance, Office of State Fire Marshall

FINANCIAL IMPACT STATEMENT:

(What is the cost? Where is the money coming from? Optional or mandated?)

There is no financial impact to the county.

FIRE DEPARTMENTS

Center Pigeon

Clyde/Central Haywood

Crabtree/Ironduff

Cruso

Fines Creek

Jonathan Creek

Junaluska

Lake Logan/Cecil

Maggie Valley

North Canton

Saunook

Waynesville Rural

West Canton

COUNTY COMMISSIONER APPOINTEES

Mr. Darin Inman and Mr. Cody Parton

Mr. Jerry Walker and Mr. Don Silver, Jr.

Mr. Ben Wade and Mr. Milton Messer

Mr. Larry Kaufman and Mrs. Cheryl Reppert

Ms. Juanita Metcalf and Ms. Sonya Rathbone

Mr. Charles Boyd and Mr. Claude Messer

Mr. David Woody and Mr. Richard C. Wood

Mr. Kris Estep and Mr. Gary Small

Mr. Tim Carver and Mr. Scott Sutton

Mr. Steven Kelley and Mr. Ricky Early

Mr. Johnny Lewis and Mr. Claude Rogers

Mr. Charles Higgins and Mr. Joey Webb, Sr.

Mr. Gary Taylor and Mr. Bill Edwards



Injury Prevention · Programs · Grants

*Wayne Goodwin, Commissioner of Insurance
Rick McIntyre, Assistant State Fire Marshal*

July 15, 2015

County/City Finance Officer,

The Department of Insurance – Office of State Fire Marshal has updated to a new database that is used by your department to report information for the Firefighters Relief Fund. This new system will require the establishment of a North Carolina Identity Management (NCID) account in order to access the database and submit a *Firefighter Relief Fund Board of Trustees (Board of Trustees) report. This report was formally known as the **Report of Fire Conditions**.

Because many fire departments already have access to the database and delegation for the responsibility of reporting this information has been allowed through NC General Statute 58-84-46, we are encouraging all Finance Officers to delegate the submission of the Board of Trustees report to the local Fire Chiefs.

58-84-46. Certification to Commissioner.

On or before October 31 of each year the clerk or finance officer of each city or county that has a local board of trustees under G.S. 58-84-30, or a fire chief if authorized by such a city or county to file the certificate, shall file a certificate of eligibility with the Commissioner.

In order to transfer the responsibility for submitting the Board of Trustees report to the local fire chiefs, we will need your agency to:

1. Respond back to us by email that you are allowing this delegation.
2. List the fire departments that you are delegating this authority to
3. Confirm that you have notified each fire Chief that you are delegating this authority

Please use the following email address to notify us of any delegation authority:
Cindy.Ryals@ncdoi.gov

We will be requesting additional information for the Board of Trustees report this year including:

- Phone numbers of each board member
- Email addresses
- Position on the board (Chairperson, Secretary, Treasurer, or Board member)
- Date of election or appointment (Must be within the last 2 years)

The fifth (5th) position on the Board of Trustees report is appointed by the Department of Insurance Commissioner and will only be changed by the Relief Fund Administrator. Contact information for this position can and should still be updated when appropriate.

If your agency is unwilling to transfer the responsibility for submitting the Board of Trustees reports to the local fire chiefs, then you will need to establish a North Carolina Identity Management (NCID) account on behalf of your department, if you do not already have one. Instructions to establish an NCID account can be found at this link:

http://www.ncdoi.com/OSFM/Fire_Rescue_Grants_and_Relief_Funds/Documents/NCID_Registration_Help.pdf

We will also need you to validate the additional information listed in the above bullet points for each department. The reports can be submitted starting August 15th.

Because the ability to submit the Firefighters Relief Fund Board of Trustees report is readily available to the local fire chiefs, we are strongly supporting the delegation of this responsibility.

If you have any questions, please contact us at 919-661-5880 or 1-800-634-7854.

Respectfully Submitted,

Brian Newlin



Grants and Relief Fund Administrator
919-661-5880 Ext. 316/ 1-800-634-7854

*The Firefighter Relief Fund Board of Trustees report is the annual report that lists each local fire department's Board of Trustees who serve on the local Firefighter Relief Fund board. This is a mandatory report that must be submitted once a year in order for the local fire departments to receive Firefighter Relief Funds from the Department of Insurance – Office of State Fire Marshal.