

HAYWOOD COUNTY  
BUDGET ORDINANCE AMENDMENT  
FISCAL YEAR 2015-16

PER: \_\_\_\_\_  
JNL: \_\_\_\_\_

BE IT ORDAINED by the Board of Commissioners of Haywood County that the following amendment be made to the budget ordinance for the fiscal year ending June 30, 2016

Section 1. To amend the General Fund, the expenditures are to be charged as follows:

Department	Account Number	Current Budget	Increase (Decrease)	Amended Budget
115110 Health				
Salaries & Wages	115110-512100	1,695,257	10,000	1,705,257
				-
				-

which will result in a net increase of \$ 10,000 in the expenditures of the General Fund.

To provide the additional revenue for the above, the following revenues will be increased as the money has been received:

Revenue	Acct. No.	Current Budget	Increase (Decrease)	Amended Budget
110050 Restricted Intergovernmental				
Intg Rev - ODHDSF Grant	110050-451360-16MCO	-	10,000	10,000
				-
				-
				-

Section 2. Copies of this budget amendment shall be delivered to the Budget Officer and the Finance Officer for their direction.

Adopted this the 5 day of October, 2015.

\_\_\_\_\_  
Chairman  
Haywood County Board of Commissioners

ATTEST:

\_\_\_\_\_  
Clerk to the Board

Explanation:
To recognize the Obesity Diabetes Heart Disease Stroke Program Grant received to pay for staff time devoted to preventing obesity, diabetes, and heart diseases and stroke.
State funding passed through Macon Co. to Haywood Co.

**MEMORANDUM OF AGREEMENT  
BETWEEN  
MACON COUNTY PUBLIC HEALTH DEPARTMENT  
AND  
HAYWOOD HEALTH AND HUMAN SERVICES AGENCY**

Whereas the above mentioned parties wish to recognize the mutual commitment, understanding and benefits of the relationship that exists between the **MACON COUNTY PUBLIC HEALTH DEPARTMENT** and the **HAYWOOD HEALTH AND HUMAN SERVICES AGENCY**. These two parties recognize and pledge their commitment for the period of **June 1, 2015 to September 30, 2015** towards reaching the goals set forth in the Obesity Diabetes Heart Disease Stroke Program (ODHDSP) Grant. In recognition of this agreement,

**The MACON COUNTY PUBLIC HEALTH DEPARTMENT** agrees to:

1. Grant an amount not to exceed **\$10,000** to the HAYWOOD HEALTH AND HUMAN SERVICES AGENCY, upon receipt of this original signed Agreement and a detailed budget outlining staff time spent on ODHDSP Objectives. The obligation to pay said sum is expressly conditioned on Macon County receiving such funds from the state of NC pursuant to such grant agreement.
2. Participate in required promotion and evaluation processes involved with the grant objectives.
3. Provide timely feedback for progress reports and requests to amend the scope and/or amount regarding the funds provided.
4. Participate in ODHDSP regional leadership meetings, strategic planning sessions, and ODHDSP workshops.
5. Work with Coordinator and Intervention Specialists to coordinate visits to project areas in order to assess progress, discuss successes and determine action plans to overcome barriers.

**The HAYWOOD HEALTH AND HUMAN SERVICES AGENCY** agrees to:

1. Submit upon execution of this agreement a detailed budget outlining staff time spent on ODHDSP Objectives to Regional Coordinator who will make the submission to the state for approval before funds will be distributed.
2. The local health director, their designee or the county partnership coordinator will partner with ODHDSP staff to collect detailed data around county identified priority area and provide the following:
  - a. Identify any county groups, coalitions, or Healthy Carolinians taskforce with whom the county health department will partner to plan and implement ODHDSP.
  - b. Identify technical assistance needs.
  - c. Identify opportunities for early success in ODHDSP Grant Objectives.
3. Provide office space for 1 Coordinator
4. Health Directors and/or their designee, along with their health education staff, will actively participate in the strategic planning process which will result in creation of an action plan outline that includes SMART objectives, along with what activities will take place, timeframe and partners involved.
6. The Health Director or their designee will participate in regional ODHDSP meetings, strategic planning sessions, and state provided webinars as indicated by the Regional Coordinator.

7. Participate in all evaluation processes involved with the ODHDSF grant as defined by NC DPH to support the evaluation plan.
8. The Health Director will participate in ODHDSF Leadership meetings on alternating months.

As a limited associate of the Macon County Public Health Department by virtue of this agreement to reach the goals set forth in the ODHDSF project grant, Haywood Health and Human Services Agency will abide by: HIPAA privacy practices and policies must be maintained at all times. Individual information obtained for use in media in any format must be accompanied by a consent release form for the said individual to give active consent for use of his/her name, photo, and/or likeness in any media.

Furthermore, as a business partner of Macon County Public Health Department, Haywood Health and Human Services Agency agrees to conduct itself in a manner that at all times complies with the lobbying restrictions outlined in APPENDIX A.

HAYWOOD COUNTY HEALTH DEPARTMENT is to submit this signed Agreement in its original form to Macon County Public Health Department, Attn: Sarah Tennyson, 1830 Lakeside Drive, Franklin NC 28734 by September 11th, 2015. An electronic copy of the Agreement or form will not be accepted.

All activities under this policy will be conducted in accordance with Title VI, Civil Rights Act of 1964, Section 504 of Rehabilitation Act for 1973.



Carmine Rocco in  
his official capacity Haywood Co  
Health Director for Clay County;  
In accordance with NCGS  
130A-41 (b) (13)

9/22/15  
Date

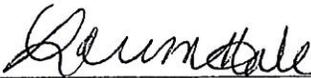


9/25/15  
Date  
Talmadge Stone Blevins,  
Health & Human Services Agency  
Director for Haywood County  
Co

\_\_\_\_\_  
Jim Bruckner, MSHS, in his official capacity  
as Health Director for Macon County;  
In accordance with NCGS  
130A-41 (b) (13)

\_\_\_\_\_  
Date

This instrument has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act.



Lori Hall,  
Finance Officer,  
Macon County

9/21/15  
Date

## APPENDIX A

### AR-12 Lobbying Restrictions

Applicants should be aware of restrictions on the use of HHS funds for lobbying of Federal or State legislative bodies. Under the provisions of 31 U.S.C. Section 1352, recipients (and their sub-tier contractors) are prohibited from using appropriated Federal funds (other than profits from a Federal contractor) for lobbying congress or any Federal agency in connection with the award of a particular contract, grant, cooperative agreement, or loan. This includes grants/cooperative agreements that, in whole or in part, involve conferences for which Federal funds cannot be used directly or indirectly to encourage participants to lobby or to instruct participants on how to lobby.

In addition, no part of CDC appropriated funds, shall be used, other than for normal and recognized executive-legislative relationships, for publicity or propaganda purposes, for the preparation, distribution, or use of any kit, pamphlet, booklet, publication, radio, television, or video presentation designed to support of defeat legislation pending before the Congress or any State or local legislature, except in presentation to the Congress or any State or local legislature itself. No part of the appropriated funds shall be used to pay the salary or expenses of any grant or contract recipient, or agent acting for such recipient related to any activity designed to influence legislation or appropriations pending before the Congress or any State or local legislature.

Any activity designed to influence action in regard to a particular piece of pending legislation would be considered "lobbying." That is lobbying for or against pending legislation, as well as indirect or "grass roots" lobbying efforts by award recipients that are directed at inducing members of the public to contact their elected representatives at the Federal or State levels to urge support of, or opposition to, pending legislative proposals is prohibited. As a matter of policy, CDC extends the prohibitions to lobbying with respect to local legislation and local legislative bodies.

The provisions are not intended to prohibit all interaction with the legislative branch, or to prohibit educational efforts pertaining to public health. Clearly there are circumstances when it is advisable and permissible to provide information to the legislative branch in order to foster implementation of prevention strategies to promote public health. However, it would not be permissible to influence, directly or indirectly, a specific piece of pending legislation.

**It remains permissible to use CDC funds to engage in activity to enhance prevention; collect and analyze data; publish and disseminate results of research and surveillance data; implement prevention strategies; conduct community outreach services; provide leadership and training, and foster safe and healthful environments.**

Recipients of CDC grants and cooperative agreements need to be careful to prevent CDC funds from being used to influence or promote pending legislation. With respect to conferences, public events, publications, and "grassroots" activities that relate to specific legislation, recipients of CDC funds should give close attention to isolating and separating the appropriate use of CDC funds from non-CDC funds, CDC also cautions recipients of CDC funds to be careful not to give the appearance that CDC funds are being used to carry out activities in a manner that is prohibited under Federal law.

FOR 2016 03

ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED			AVAILABLE	PCT
11 GENERAL	APPROP	ADJSTMTS	BUDGET	YTD EXPENDED	ENCUMBRANCES	BUDGET	USED
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115110 HEALTH							
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115110 512100 SALARIES & WAGES-REG	1,700,217	-4,960	1,695,257	469,608.52	.00	1,225,648.48	27.7%*
115110 512600 SALARIES & WAGES-TEM	3,000	0	3,000	181.25	.00	2,818.75	6.0%
115110 512700 SALARIES & WAGES-LON	35,989	0	35,989	14,134.03	.00	21,854.97	39.3%*
115110 518100 SOCIAL SECURITY CONT	133,049	0	133,049	35,834.31	.00	97,214.69	26.9%*
115110 518200 RETIREMENT CONTRIB	117,541	0	117,541	32,332.40	.00	85,208.60	27.5%*
115110 518204 CO CONTRIB-401(K) SU	17,362	0	17,362	8,904.48	.00	8,457.52	51.3%*
115110 518300 HOSPITALIZATION INS	332,963	0	332,963	84,716.88	.00	248,246.12	25.4%*
115110 518500 UNEMPLOYMENT COMP CO	7,809	0	7,809	.00	.00	7,809.00	.0%
115110 518600 WORKERS' COMP CONTRI	27,151	0	27,151	.00	.00	27,151.00	.0%
115110 518900 OTHER FRINGE BENEFIT	1,339	0	1,339	335.94	.00	1,003.06	25.1%*
115110 519300 PROF SERVICES-MEDICA	10,600	0	10,600	.00	.00	10,600.00	.0%
115110 519900 PROF SERVICES-OTHER	4,214	4,960	9,174	.00	9,174.00	.00	100.0%*
115110 521100 JANITORIAL SUPPLIES	150	0	150	.00	.00	150.00	.0%
115110 523800 DRUGS	10,000	0	10,000	.00	.00	10,000.00	.0%
115110 525002 FUEL/GAS/DIESEL	1,200	0	1,200	-20.73	1,200.00	20.73	98.3%*
115110 526000 OFFICE SUPPLIES & MA	6,500	-1,000	5,500	804.04	2,032.77	2,663.19	51.6%*
115110 526000 03BIO OFFICE SUPPLIES	621	0	621	.00	.00	621.00	.0%
115110 526900 NON-EXPENDABLE OFFIC	7,002	-2,000	5,002	375.00	.00	4,627.00	7.5%
115110 526900 03BIO NON-EXPENDABLE	200	0	200	.00	.00	200.00	.0%
115110 529908 BOARD MEMBER EXPENSE	1,100	0	1,100	.00	.00	1,100.00	.0%
115110 531100 TRAVEL	10,459	-2,000	8,459	1,129.45	.00	7,329.55	13.4%
115110 531100 03BIO TRAVEL-BIOTERRO	330	0	330	.00	.00	330.00	.0%
115110 532000 COMMUNICATIONS	18,820	0	18,820	3,085.56	667.18	15,067.26	19.9%
115110 532010 COMMUNIC.-EE CELL PH	1,596	0	1,596	.00	.00	1,596.00	.0%
115110 534100 VACCINE	93,755	0	93,755	16,108.03	45,041.76	32,605.21	65.2%*
115110 534200 CLINIC SUPPLIES	7,500	0	7,500	1,374.36	5,000.00	1,125.64	85.0%*
115110 534400 LABORATORY SUPPLIES	8,000	0	8,000	3,461.35	.00	4,538.65	43.3%*
115110 535200 REPAIRS & MAINT-EQUI	22,600	0	22,600	5,514.17	.00	17,085.83	24.4%
115110 535200 03BIO REPAIRS & MAINT	600	0	600	.00	.00	600.00	.0%
115110 535300 REPAIRS & MAINT-VEHI	3,000	0	3,000	137.85	.00	2,862.15	4.6%
115110 537000 ADVERTISING	4,300	0	4,300	.00	4,125.00	175.00	95.9%*
115110 539500 TRAINING-EMPLOYEE ED	5,300	0	5,300	725.87	.00	4,574.13	13.7%
115110 539500 03BIO TRAINING EMPLOY	100	0	100	.00	.00	100.00	.0%
115110 542000 RENTAL OF DP EQUIP	17,681	0	17,681	5,893.68	11,787.32	.00	100.0%*
115110 543200 RENT OF T/W, POSTAGE	2,000	0	2,000	.00	.00	2,000.00	.0%
115110 543900 RENT OF EQUIPMENT	8,000	0	8,000	.00	6,869.00	1,131.00	85.9%*
115110 545200 VEHICLE INS	3,600	0	3,600	3,075.00	.00	525.00	85.4%*
115110 545400 PROF LIABILITY INS	3,740	82	3,822	3,820.52	.00	1.48	100.0%*
115110 549100 DUES & SUBSCRIPTIONS	8,000	-82	7,918	593.00	.00	7,325.00	7.5%
115110 549300 CASH OVER/(SHORT)	20	0	20	-.40	.00	20.40	2.0%

FOR 2016 03

ACCOUNTS FOR:			ORIGINAL	TRANFRS/	REVISED			AVAILABLE	PCT
11	GENERAL		APPROP	ADJSTMTS	BUDGET	YTD EXPENDED	ENCUMBRANCES	BUDGET	USED
115110	549901	MISC CHRGS-BANK CRD	1,100	0	1,100	45.37	.00	1,054.63	4.1%
115110	554000	03BIO C/O-MOT VEH-BIO	12,100	0	12,100	.00	.00	12,100.00	.0%
TOTAL HEALTH			2,650,608	-5,000	2,645,608	692,169.93	85,897.03	1,867,541.04	29.4%
TOTAL GENERAL			2,650,608	-5,000	2,645,608	692,169.93	85,897.03	1,867,541.04	29.4%
TOTAL EXPENSES			2,650,608	-5,000	2,645,608	692,169.93	85,897.03	1,867,541.04	