



# HAYWOOD COUNTY BOARD OF COMMISSIONERS

---

## AGENDA REQUEST

***Must be presented to the County Manager's Office  
NO LATER THAN 5 P.M. FRIDAY THE WEEK BEFORE THE MEETING***

DATE OF REQUEST: 6/29/15

FROM: Chief Jeff Haynes, Sheriff's Office

MEETING DATE REQUESTED: Monday, July 20, 2015

Regular meetings: First (1<sup>st</sup>) Monday of the month at 9:00 am  
Third (3<sup>rd</sup>) Monday of the month at 5:30 pm

SUBJECT: *Surplus of retired service canine and sale of said canine to trained handler.*

REQUEST: *(What action are you seeking?)*

*Adoption of a resolution for the authorization of the disposition of a retired service canine to the trained handler upon handler's agreement by private sale and accepting custody of and assuming all liability and responsibility for the care for the remainder of the retired service canine's life.*

BACKGROUND: *(Research and justification of proposal and need; Alternatives evaluated; Legal Basis: Outcome-What will be achieved and how will it be measured?)*

*Sheriff's Office Retired Patrol/Narc Detection Canine, Abel, Asset # 2753, purchased 10/3/08, no longer in service, will be sold to canine handler/trainer, who will assume all liability and responsibility for remainder of canine's life.*

IMPLEMENTATION PLAN: *(How and when will staff undertake the action?)*  
*Upon BOCC approval and 10 days notice, the private sale will take place.*

FINANCIAL IMPACT STATEMENT: *(What is the cost? Where is the money coming from? Optional or mandated?)*

*N/A*

---

---

SUPPORTING ATTACHMENTS: YES  NO  HOW MANY? 5

LIST: Haywood County Canine Surplus/Sale Resolution  
Transfer of Ownership of Surplus Retired Sheriff's Office Canine Form  
N.C.G.S. 160A-265 and N.C.G.S. 160A-267  
Asset 2753  
Public Notice

**If yes, one ORIGINAL ATTACHMENT, and 14 copies, copied front and back side of pages, stapled and three-hole punched must accompany the agenda request**

PowerPoint Presentation: YES  NO

PERSON MAKING PRESENTATION AT MEETING: Chief Jeff Haynes, Sheriff's Office  
PHONE NUMBER: 828-356-2851  
E-MAIL: jhaynes@haywoodnc.net

---

THIS SECTION FOR OFFICE USE ONLY

Received (Date/Time): \_\_\_\_\_

County Manager / Clerk to the Board Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

In an effort to save paper, attachments should be copied on both front and back sides.



STATE OF NORTH CAROLINA  
COUNTY OF HAYWOOD

**RESOLUTION OF THE COUNTY OF HAYWOOD  
DECLARING AS SURPLUS RETIRED SERVICE CANINE  
AND AUTHORIZING SALE OF RETIRED SERVICE CANINE**

**WHEREAS**, N.C.G.S. 160A-265 authorizes the board to dispose of surplus property; and

**WHEREAS**, the Haywood County Sheriff's Office currently has in its possession a retired patrol/narc detection canine by the name of Abel, Asset #2753, purchased 10/3/08, no longer in service; and

**WHEREAS**, once a retired service canine is no longer of use to the County indicating that the interests of the County would be best served by disposing of the retired service canine; and

**WHEREAS**, the Haywood County Board of Commissioners authorizes the disposition of a retired service canine to the trained handler upon handler's agreement to accept custody of and assume all liability and responsibility for the care for the remainder of the retired service canine's life; and

**WHEREAS**, the handler accepting custody of retired service canine will complete *Transfer of Ownership of Surplus Retired Sheriff's Office Service Canine Form*, which states assumption of all liability and responsibility for the remainder of the canine's life; and

**WHEREAS**, Doug Carver is the Sheriff's Office canine handler, trained and equipped to care for Abel, a retired service canine, who assumes all liability and responsibility for the remainder of the canine's life.

**BE IT RESOLVED** that the Haywood County Board of Commissioners in general session on July 20, 2015, declares Abel, the retired service canine as surplus, and authorizes the private sale to Doug Carver, the Haywood County Sheriff's Office canine handler; and

**BE IT FURTHER RESOLVED** that the Purchasing Manager shall publish notice summarizing the contents of this resolution in accordance with N.C.G.S. 160A-267. No sale shall be made earlier than 10 days of the published notice.

**ADOPTED** this 20th day of July 2015.

---

Mark S. Swanger, Chairman  
Haywood County Board of Commissioners

**ATTEST:**

---

Ira L. Dove, County Manager  
Clerk to the Board of Commissioners



HAYWOOD COUNTY
TRANSFER OF OWNERSHIP OF SURPLUS RETIRED SHERIFF'S OFFICE CANINE

Sheriff's Office Service Canine Abel is no longer useful or necessary for law enforcement purposes and, thus, had been retired from active service at the Haywood County Sheriff's Office. Abel is of no economic value to the Haywood County Sheriff's Office. Ownership and possession of Abel is hereby transferred to Officer Doug Carver in consideration of his agreement to the following conditions:

- 1. Doug Carver assumes full responsibility for Abel's welfare, including but not limited to providing adequate shelter, food, grooming and veterinary care.
2. Doug Carver is aware of the general background, training and utilization of Abel by the Haywood County Sheriff's Office and, being so informed, is fully cognizant of any and all risks associated with assuming ownership and possession of said animal.
3. The Haywood County Sheriff's Office, with this transfer, relinquishes all rights of ownership and responsibility of Canine Abel.
4. The Haywood County Sheriff's Office agrees to transfer ownership of Canine Abel, to Officer Doug Carver, for the sum of \$1.00.

Officer \_\_\_\_\_, Haywood County Sheriff's Office

Date

Ira L. Dove, Haywood County County Manager

Date

Haywood County, North Carolina

I certify that the following person(s) personally appeared before me this day, each acknowledging to me that he/she signed the foregoing document:

State of \_\_\_\_\_ County of \_\_\_\_\_

Signed and sworn to (or affirmed) before me, this the \_\_\_\_\_ day of \_\_\_\_\_, 201\_\_\_\_\_.

My Commission Expires:

Notary Public

(Affix Official/Notarial Seal)

## Sale and Disposition of Property.

### § 160A-265. Use and disposal of property.

In the discretion of the council, a city may: (i) hold, use, change the use thereof to other uses, or (ii) sell or dispose of real and personal property, without regard to the method or purpose of its acquisition or to its intended or actual governmental or other prior use. (1981 (Reg. Sess., 1982), c. 1236.)

### § 160A-267. Private sale.

When the council proposes to dispose of property by private sale, it shall at a regular council meeting adopt a resolution or order authorizing an appropriate city official to dispose of the property by private sale at a negotiated price. The resolution or order shall identify the property to be sold and may, but need not, specify a minimum price. A notice summarizing the contents of the resolution or order shall be published once after its adoption, and no sale shall be consummated thereunder until 10 days after its publication. (1971, c. 698, s. 1; 1979, 2nd Sess., c. 1247, s. 24.)

ASSET # 2753	MASTER ASSET		DESCRIPTION		ABEL: PATROL/NARC DETECTION CANINE		
CLASS 05	EQUIPMENT	FUND SOURCE		MAINT CONT	Y	INSURED	N
SUBCL ANI	SERVICE ANIMALS	ACQUIS METH	PO PURCHASE	VENDOR DESC	SOUTHERN POLIC	CARRIER	
COMMODITY				TYPE	G	INSURED VAL	0.00
DEPT 4310	SHERIFF	ACQUIS DATE	10/03/2008	EXPIRE DATE		EXPIRE DATE	
LOC CODE 633	LAW ENFORCEMENT	ACQUIS COST	14,000.00	ANNUAL COST	0.00	POLICY CST	0.00
LOC MEMO		ACRES	0.000	MEMO	NOT WORKING PE	MEMO	
ROOM		QTY	1				
STORAGE LOC		UNIT PRICE	0.00				
		PURCH MEMO	90478				
STATUS A	ACTIVE			DEPRECIATE	Y		
CONDITION EX	EXCELLENT	SOY BOOK	0.00	DEPREC PRIN	14,000.00		
CUSTODIAN GREG	CHRISTOPHER	CURRENT BOOK	0.00	FIRST YR/PR	2009/04	LAST YR/PR	2014/03
TITLEHOLDER		EST SALVAGE	0.00	EST LIFE	5		
		REPL COST	14,000.00	PERIODS TAKEN	60		
TAG #		LAST INVENT		ACCUM DEPREC	14,000.00		
SERIAL #	PATROL/NARC CANINE & TRAINING IMPROVE MEMO						
MANUFACTURER							
MODEL		RETIRE DATE					
MODEL YEAR		DISP CODE					
LICENSE #		DISP PRICE	0.00				
		SALE PRICE	0.00				
VEND #	PO #	DOCUMENT #	INVOICE #	INV DATE	INV AMT		

G/L Accounts

TYPE	DESC	ORG	OBJ	PROJ	PERCENT
1	ASSET	120000	175000		100.00
2	CONTRA	120000	329117		100.00
5	DEPRECIATION EXPENSE	124310	546500		100.00
6	ACCUMULATED DEPRECIATION	120000	181000		100.00

PO Accounts

ORG	OBJ	PROJ	AMOUNT
-----	-----	------	--------

Haywood County  
Private Sale  
Surplus Retired Service Canine

Pursuant to G.S. 160A-267, a private sale of a surplus retired specially-trained service canine will be sold to a specially-trained Sheriff's Office canine handler, as approved by the Haywood County Board of County Commissioners in general session on 7/20/15 upon notice of 10 days. Any questions regarding this sale should be directed to the county purchasing agent during normal business hours at 828-356-2612.

To Be Posted July 22, 2015