

## HAYWOOD COUNTY COMMISSIONERS

REGULAR MEETING – March 16, 2015

### **CALL TO ORDER**

Chairman Mark S. Swanger convened the regular meeting of the Haywood County Board of Commissioners at 5:30 p.m. in the Historic Courtroom at the Haywood County Historic Courthouse, Waynesville, North Carolina, with Chairman Mark S. Swanger, Vice-Chairman J.W. “Kirk” Kirkpatrick III, Commissioners L. Kevin Ensley, Michael T. Sorrells and Bill L. Upton present. Staff members present were County Manager Ira Dove, County Attorney Leon M. “Chip” Killian, III, Finance Director Julie Davis, Public Information Officer David Teague, and Executive Assistant/Deputy Clerk Candace Way.

### **PLEDGE OF ALLEGIANCE**

Chairman Swanger led the Pledge of Allegiance.

### **INVOCATION**

Commissioner Upton offered the invocation.

### **CALL TO PUBLIC HEARING**

Chairman Swanger stated that this public hearing will be held to hear discussion on the Animal Shelter proposed site location at the Haywood County Fairgrounds. He stated that although not required by North Carolina statute, the County is holding this public hearing to discuss the site and any other technical or legal ramifications that may exist. He noted that the hearing will be on Monday, April 20<sup>th</sup>, 2015 at 5:30 p.m. in the Historic Courtroom.

### **PUBLIC HEARING**

#### **Consideration of the adoption of the Tobacco Use Restrictions Ordinance for Buildings, Vehicles, and Grounds**

Chairman Swanger recognized County Manager, Ira Dove. He reviewed the proposed ordinance and noted that it was on the County website along with statements of support by the Health and Human Services Agency, Judge Bradley Letts and Clerk of Court June Ray. Judge Letts and Honorable June Ray’s letter requests a designated smoking area and bans the use on the Justice Center’s grounds. He noted that the Health and Human Services Agency has had restrictions in place by vote of their prior boards since 2007. He said that the original public hearing date was scheduled for February 16, but was cancelled due to weather. NC Statute calls for the public hearing to be held at the next regular meeting, but was continued until tonight in order for the public to have time for further comments. No comments have been made other than a few ad hoc comments in the hallways requesting a designated area, and the Board members have received no comments.

Chairman Swanger noted that according to the internal Board rules, no vote will be held tonight and will give more time for input and further comments.

Don Smart addressed the Board. He commended the Commissioners on how nice the Historic Courthouse looked and commented that he appreciates how they have taken care of the historic building. He said that he can go along with what has happened with the anti-tobacco movement, but would like to see the use of smokeless tobacco still allowed. He noted that he hoped that smoking in designated areas at the Fairgrounds would still be permitted, as the Golden Leaf Fund provides some support to the Fairgrounds. He stated that tobacco has provided a lot in this county and hope that it still does. He believes that the County can accommodate everybody and not hurt anybody.

Chairman Swanger noted that a designated smoking area should be considered, although there could be issues with court cases that may be occurring at the Justice Center.

Commissioner Ensley stated that the Fairgrounds were not included in this ordinance. He said that the public and employees can smoke in their vehicles in the parking deck.

Vice-Chairman Kirkpatrick noted that this issue has been discussed for at least twelve years. He recognizes the free will of someone to smoke and that it can also be an infringement on other people that are walking into the Justice Center. He recognized that a proper way to dispose of the remnants needs to be identified and a place that smokers can go. He noted that he was glad to see that this does not apply to the Fairgrounds.

Commissioner Upton stated that smokers will find a place to smoke and the County needs to be ready for this.

Commissioner Sorrells noted that while he was on the school board, they passed the 100% smoke free schools. He said that the majority of people realize the rules and do what they need to do. He said that he sees where people make an effort to be respectful of the people around them. He noted that a designated area would alleviate the problem at the door but would move it elsewhere.

Chairman Swanger stated that the Board would think about the issue and the comments, and will make a decision at the next meeting.

Town of Waynesville Mayor Gavin Brown addressed the Board and explained that they are discussing their proposed ordinance at a public hearing on March 24<sup>th</sup>. He said that basically they are trying to ban smoking within 50 feet of a commercial building. He noted that if it passed, and the County passed their ordinance, the County's designated area would more than likely have to be on County grounds. He noted that the Town of Waynesville ordinance is a little stronger. He stated that he foresees the shop owners enforcing the ordinance if passed, but the Town will if needed.

Chairman Swanger stated that he had seen where the Waynesville ordinance tracked the Canton ordinance and Mayor Brown concurred.

The Board agreed to have County Manager Dove contact the Canton Town Manager and see if they have had any feedback since the passage of their ordinance.

Commissioner Sorrells stated that the Town of Waynesville ordinance 50 feet boundary will cover a lot of what the County is discussing. Enforcement can be dealt with as needed, but noted that they did not have issues when it passed through the schools.

With no further comments, Chairman Swanger closed the Public Hearing at 5:56 p.m.

### **PUBLIC COMMENT SESSION**

Chairman Swanger opened the public comment session. Comments are generally limited to three minutes per individual, unless the speaker is representing a group for which the comment period may be extended to five minutes.

Jean Larsen from Brookside Estates HOA addressed the Board. She asked the Board for assistance in getting internet access to their area. She said that they have been struggling with this, and have talked with numerous providers. For those that have access, the connectivity is limited. It would be very expensive to have lines run to them.

Chairman Swanger recognized their problem and said that there is a broad band study group that is looking at options and solutions, but there is a lack of providers and also providers need to be convinced to participate. He noted that the FCC ruled two weeks ago prohibiting the state from imposing laws that prohibited counties and municipalities from helping in cases such as theirs. Mr. Killian agreed to check into this when he returned to Raleigh this week.

Commissioner Ensley suggested that it may behoove residents to contact their senator or representative.

Commissioner Sorrells noted that the group is meeting with providers this week to make them aware of the situation and hopefully will encourage them to go into these areas. He stated that when the subdivision was being built, the cable provider tried to get the developer to run the lines at that time but the developer chose not to.

Sam Smith from the Haywood County Fairgrounds addressed the Board. He stated that he would like to see someone who is both directly connected to the Fairgrounds Board or the Voluntary Advisory Committee from the Fairgrounds on the committee meeting about the shelter. He recommended that Nancy Davis, who works with dog shows, owns a business that caters to dogs, and currently serves on the Fairgrounds Board be that person.

Chairman Swanger stated that this committee is an ad hoc committee and has only met a few times. He said that the duty of the ad hoc group was solely the selection of an architect for the shelter, and that the proposed site had only been mentioned at one of these meetings. He said that he and Commissioner Ensley were not part of the meetings that selected the architect.

Mr. Dove agreed stating that there is an established Animal Advisory Committee and members of their committee had met with County staff.

### **CONSTITUENT CONCERNS**

There were no constituent concerns brought to the Board.

### **ADMINISTRATIVE/AGENCY REPORTS**

Chairman Swanger recognized TDA Executive Director, Lynn Collins.

Ms. Collins presented a power point on the mid-year Occupancy Tax Numbers and an update on TDA programs.

- Occupancy Tax - 4% tax collected from short term rentals
- 3% goes to TDA for marketing – YTD - 10% ahead of budget and 10% ahead of last year.
- 1% goes to the 1% zip codes communities for tourism related projects – YTD projections:
  - Canton is 20% above
  - Clyde is 7% below
  - Lake Junaluska is 19% above
  - Maggie Valley 6% above
  - Town of Waynesville 2% above
- Overall 4% report: 6% ahead of accounts reporting. The January numbers are still holding steady at the 10%.
- Accommodation breakdown – broken down by cabins, campgrounds, villas, vacation rentals, hotel/motels, country clubs and resorts, and bed and breakfasts and lodges. This fluctuates with the seasons. She reviewed areas where some of the 1% funds were used.

She updated the Board on TDA news. She said that they had completed a long term strategic plan last year to include the 2% occupancy tax addition and the group sales initiative. She noted that Waynesville will host the Mountain to Coast cyclist ride in September. Portions of funds go to trim our 46 miles of the Parkway here in the County. There is not a chapter of Friends of the Parkway in the southernmost part of the state, so they are working to get that together. WNC class did a study on trends in tourism. The TDA received a lot in information from this study including a prediction of a 12% increase in tourism.

Commissioner Sorrells commented that as the commissioner representative on the TDA board, he sees a lot happening with great innovations in the TDA offices.

Commissioner Ensley thanked Ms. Collins for all that her offices does, noting that he sees what tourism does for this area.

### **DISCUSSION / ADJUSTMENT TO AGENDA**

There were no adjustments to the agenda

### **CONSENT AGENDA**

Vice-Chairman Kirkpatrick made a motion to approve the consent agenda as presented with the correction in the minutes.

Commissioner Upton seconded, the motion carried unanimously.

1. Approval of March 2, 2015 regular meeting minutes with the correction of a name. Commissioner Ensley noted that the minutes need to reflect Dr. George Foreman as the correct name in the minutes.



c. General Fund – Tax – \$147,800

Ms. Davis explained that this is a reallocation of where the County is showing some expenses for reporting purposes. There is \$52,800 from the Tax Office contracted employee working on foreclosures to bring in some tax collections. This will now show the money coming in and the money paying out. There is also an estimated \$95,000 for Motor Vehicles collection costs and revenue from the State Department of Revenue. The County receives a net amount, but the Department of Revenue would like for the County to post a gross amount in revenue and the expense amount as an expense line item. The total is \$147,800.

HAYWOOD COUNTY  
BUDGET ORDINANCE AMENDMENT  
FISCAL YEAR 2014-2015

PER: \_\_\_\_\_  
JNL: \_\_\_\_\_

BE IT ORDAINED by the Board of Commissioners of Haywood County that the following amendment be made to the budget ordinance for the fiscal year ending June 30, 2015.

Section 1. To amend the General Fund, the expenditures are to be charged as follows:

Department Line Item	Account Number	Current Budget	Increase (Decrease)	Amended Budget
Tax Collections:				
Prof. Svcs. - other	114140-519204	5,200	52,800	58,000
Data processing services	114140-538000	-	95,000	95,000
which will result in a net increase (decrease) of \$		147,800		

in the expenditures of the General Fund.

To provide the additional revenue for the above, the following revenues will be increased as the money has been received:

Revenue	Acct. No.	Current Budget	Increase (Decrease)	Amended Budget
Tax Collections - legal fees collected	110070-441491	40,000	52,800	92,800
Taxes - RMV - CY - County	110012-420201	2,603,507	-	2,603,507
Taxes - Motor vehicles collection fees paid	110012-420215	(85,000)	95,000	10,000
		147,800		

Section 2. Copies of this budget amendment shall be delivered to the Budget Officer and the Finance Officer for their direction.

Adopted this the 16 of March, 2015.

*Mark Swanger*  
Chairman  
Haywood County Board of Commissioners

ATTEST: *[Signature]*  
Clerk to the Board

**Explanation:**  
To re-budget the expenses in the tax collection dept. to reflect actual amounts paid for reporting purposes, as requested by the NC Department of Revenue and the NC Local Government Commission.

5. Approve Joint Resolution Of Support For Senate Bill 141 – Waynesville Annexation/ Referendum And For The Extension Of Corporate Limits Of The Town Of Waynesville County Manager, Ira Dove

Chairman Swanger recognized Mr. Dove. Mr. Dove read the request and recognized Town of Waynesville Mayor Gavin Brown and Lake Junaluska Director Jack Ewing. Mayor Brown explained that the economy of the county has evolved from tobacco, textiles and timber to trade, technology and tourism. At the urging of Senator Davis and Representative Queen, the Town of Waynesville has added a component to the Senate Bill 141 which is a proposition giving the citizens of the Town of Waynesville and the designated residents within Lake Junaluska a chance to vote in the municipal election on November 3. Both groups have to pass this authorization. He stated that the purpose is to ensure a vote for or against as the democratic right to vote.

Lake Junaluska Director, Jack Ewing gave some of the history of the Lake Assembly, noting that it provides a gathering place. He stated that historically it was viewed as a religious place, primarily Methodists, and has now expanded to go beyond. He commented that they are grateful to be a part of Haywood County and have been great partners over the years. After a careful study, they came to the conclusion that it is in the best interest to partner with the Town of Waynesville, and he appreciates the County's support.

Mr. Dove read the resolution to the Board.

**JOINT RESOLUTION OF SUPPORT  
FOR SENATE BILL 141 - WAYNESVILLE ANNEXATION/REFERENDUM  
AND  
FOR THE EXTENSION OF CORPORATE LIMITS OF THE TOWN OF WAYNESVILLE  
EFFECTIVE JUNE 30, 2016**

JOINT RESOLUTION OF SUPPORT  
FOR SENATE BILL 141 - WAYNESVILLE ANNEXATION/REFERENDUM

**WHEREAS**, on March 3<sup>rd</sup>, 2015, a local bill, Senate Bill 141, entitled Waynesville Annexation/Referendum was introduced by Senator Jim Davis (NC Senate District 59) with the full support of Representative Joe Sam Quisen (NC House District 119); and

**WHEREAS**, in its 100 years of existence, the Lake Junaluska community has grown from a small seasonal summer camp to a 1200+ acre year-round community of over 850 residential and commercial properties in need of a full range of municipal services; and

**WHEREAS**, the primary mission of Lake Junaluska Assembly, Inc. is to be a place of Christian hospitality, where lives are transformed through renewal of soul, mind and body, and not to be a direct provider of municipal services; and

**WHEREAS**, having spent over three years thoughtfully, transparently, and inclusively studying multiple options for the future governance and provision of municipal services for their community, the residents of Lake Junaluska Assembly presented petitions as of April 30, 2014, signed by 67% of the registered voters of Lake Junaluska Assembly, and 64% of all property owners (both resident and non-resident) within the Lake Junaluska service area, requesting annexation by the Town of Waynesville; and

**WHEREAS**, the representative, advisory and governing bodies of Lake Junaluska Assembly formally voted in 2013 to pursue annexation with the Town of Waynesville, a decision which has been reaffirmed in 2014, and now again in 2015; and

**WHEREAS**, the Town of Waynesville independently undertook a series of engineering, feasibility and service studies, and upon finding annexation of Lake Junaluska to be of potential benefit to citizens of both Junaluska and the Town of Waynesville, the Town Board of Aldermen voted to affirm a partnership with Junaluska in seeking extension of corporate limits by legislative act, a decision which was reaffirmed in 2014, and now again in 2015; and

**WHEREAS**, the undersigned agencies can attest to the strong partnership that already exists between the Junaluska community and the Town of Waynesville, we encourage passage of the aforementioned bill so that the residents of Junaluska may have a voice in determining the long-term stability and provision of high quality municipal services for that community, so that it may thrive well into the future; and

**WHEREAS**, the long term stability of Junaluska will strengthen the entirety of Haywood County, and thus the neighboring municipalities, whose collective efforts make for a prosperous region.

**WHEREAS**, extension of corporate limits by legislative act is the only method of annexation available in this particular circumstance, due to the unique development history of the Assembly and lack of sufficient contiguous border between the Town's corporate boundary and area to be annexed; and

**WHEREAS**, Senate Bill 141 sets the standard for self-determination even higher than that required for municipal-initiated annexations allowed by statute, by requiring a referendum of qualified voters in both the area to be annexed and within the corporate limits of the Town of Waynesville; and

**WHEREAS**, all studies, documents and information related to the proposed annexation are public record and officials of Lake Junaluska Assembly and the Town of Waynesville have committed to conducting public informational sessions as is customary in annexation proceedings; and

**WHEREAS**, the referendum will be conducted and certified by the Haywood County Board of Elections in accordance with G.S. 163-288.2 during the upcoming municipal election on November 3, 2015; and

**WHEREAS**, if a majority of the votes cast in both the Town of Waynesville and in the area known as Lake Junaluska Assembly are in favor of extending the corporate limits of the Town of Waynesville, the annexation would become effective June 30, 2016.

**NOW THEREFORE, BE IT RESOLVED** that the undersigned governing boards, councils and agencies of Haywood County affirm our support for Senate Bill 141 giving residents in the Junaluska and Waynesville communities the power of self-determination over the annexation of Lake Junaluska Assembly by the Town of Waynesville, and request that all members of the North Carolina General Assembly give favorable consideration and expeditious passage of Senate Bill 141, without further amendment.

\*\* Agency Signature Pages Follow \*\*

JOINT RESOLUTION OF SUPPORT  
FOR SENATE BILL 141 - WAYNESVILLE ANNEXATION/REFERENDUM  
Adopted this the 16 day of March, 2015.

**HAYWOOD COUNTY BOARD OF COMMISSIONERS**

  
Mark S. Swanger, Chairman

  
J.W. Kirk Kirkpatrick, III, Vice Chairman

  
I. Kevin Enslley, Commissioner

  
Michael T. Sorrells, Commissioner

  
Bill L. Upton, Commissioner

ATTEST:  
  
Ira L. Dove, County Manager  
Clerk to the Board of County Commissioners

The Board recessed at 6:36 p.m. and reconvened at 6:40 p.m.

**OLD BUSINESS**

**Request approval of the recommended architect for conceptual and schematic design of the animal shelter**

Chairman Swanger recognized Facilities and Maintenance Director, Dale Burris. Mr. Burris explained that he, Mr. Dove, Ms. Davis, Jean Hazzard, and some members of the Animal Shelter Advisory Committee; Dr. Hammett, Doyle Teague and Connie Hewitt, had met and reviewed the responses to the Request for Qualifications. He stated that he had received three responses and that two that had replied had sent the qualifications for the project; Padgett Freeman and Mountain Design. He noted that both have done work for Haywood County. He noted that members of the ad hoc committee had spent a lot of time and multiple discussions to make their decision. He noted that they had met with companies that do work specific to that design. After these processes, the recommendation is to obtain permission to enter into negotiations with Mountain Design for the project, Animal Arts as the consultant for the design under Mountain Design and RN&M Engineers as consultants.

Chairman Swanger confirmed with Mr. Burris that the ad hoc committee was unanimous with this decision.

Vice-Chairman Kirkpatrick made a motion authorizing staff to enter into negotiations with the architectural design firm of Mountain Design for the Haywood County Animal Shelter and Commissioner Upton seconded. The motion passed unanimously.

### **Discussion on the Waterville resident survey**

Chairman Swanger stated that after hearing from residents at the public hearing over fire protection and other matters in the Waterville area, the Board decided to follow up with a survey to those residents in order to get more in depth input. He recognized Public Information Officer, David Teague. Mr. Teague provided a summary on the returned surveys, stating that the County had sent out 59 surveys and had received 20 responses.

Chairman Swanger commented that the consensus was that no fire district created, and no fire protection provided was desired.

Commissioner Upton noted that there were about 30 people at the public hearing.

Commissioner Sorrells stated that the consensus at the hearing was they did not want the fire district and that is what he has heard since then. He noted that nothing was within the six miles for the fire insurance rating and Waterville would be marginal. He said that if Grassy Fork built a substation, this maybe could be addressed in the future.

Chairman Swanger remarked that basic fire protection is what most people expect, but not generally provided for based on a referendum.

The Board agreed to have Mr. Dove talk with the Fire Marshall on his recommendations and report back to them.

Mr. Dove stated that he had talked to CWS, and they are willing to place a dumpster in that area. Someone will need to have it on their property and monitor it.

Commissioner Sorrells noted that there is an old bridge that is not being used and maybe that is an area that it can be placed along the DOT right of way.

Mr. Dove said that he will look into this, however it probably should be on land where it will be monitored.

### **NEW BUSINESS**

#### **Request approval of the updated Haywood County Bid Procedures policy for potential buyers of County owned property**

Chairman Swanger recognized Tax Administrator, David Francis. Mr. Francis explained to the Board that several years ago, a policy was adopted to dispose of foreclosed properties that did not sell at the original sale. Since that time, the policy has been updated to be reflective of the needs of the County. One change is there will be a suggested bid amount that will cover the County's costs. Another change in the policy is that whomever has the final winning bid will be responsible for the advertising costs. The county manager will then review the bid, make sure that it meets all requirements, and has the suggested bid amount. Everything else will stay the same per statute.

Chairman Swanger remarked that this was discussed at the Commissioners' Work Session.

Mr. Killian stated that he had reviewed the policy and had made a few minor changes.

Mr. Francis asked that if this was approved, it be made effective March 17, 2015.

Commissioner Sorrells made a motion that the County Bid Procedures amended policy as presented be approved effective March 17, 2015 and Commissioner Ensley seconded. The motion passed unanimously.

#### **Request approval to implement changes in the County funding plan due to reductions in the Home and Community Care Block Grant Monies**

Chairman Swanger recognized County Manager, Ira Dove. Mr. Dove explained that the new rates are due to a little more than 1% reduction in the budget. This will reduce the county match and will spread across the programs as outlined.

Commissioner Upton motioned to approve the changes in the County funding plan due to reductions in the Home and Community Care Block Grant Monies and was seconded by Commissioner Ensley. Motion passed unanimously.



**Request approval for E-Rate funding for purchase of book scan center for Haywood County Public Library**

Chairman Swanger recognized Library Director, Sharon Woodrow. Ms. Woodrow explained that the request is for expenditures in the amount of \$11,516.64 supported by E-Rate funding. E-Rate funding is the name used for the schools and library program of the Universal Service fund. It is authorized by the Telecommunications Act of 1996 which provides discounts for schools and libraries. She said that they would like to purchase a book scan center for \$4,995 and use the rest for the part time staff salaries.

Vice-Chairman Kirkpatrick motioned to approve the E-rate funding expenditure as presented and Commissioner Upton seconded. The motion passed unanimously.

**Budget amendment - \$11,517 – E-Rate funds received for archiving material**

Chairman Swanger recognized Finance Director, Julie Davis. Ms. Davis explained that this is from intergovernmental revenues and used as requested from Ms. Woodrow.

Vice-Chairman Kirkpatrick made a motion to approve the budget amendment in the amount of \$11,517 and Commissioner Sorrells seconded. The motion passed unanimously.

HAYWOOD COUNTY  
BUDGET ORDINANCE AMENDMENT  
FISCAL YEAR 2014-2015

PER: \_\_\_\_\_  
JNL: \_\_\_\_\_

BE IT ORDAINED by the Board of Commissioners of Haywood County that the following amendment be made to the budget ordinance for the fiscal year ending June 30, 2015.

Section 1. To amend the Capital Project Fund, the expenditures are to be charged as follows:

Department account name	Account Number	Current Budget	Increase (Decrease)	Amended Budget
Library:				
Salaries/wages - P-time	118110-512800	62,889	6,068	69,047
Salaries/wages - Soc. Security	118110-518100	54,712	464	55,176
CIO - data processing equipment	118110-552000	-	4,995	4,995

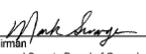
which will result in a net increase of \$ 11,517 in the expenditures of the Capital Project Fund.

To provide the additional revenue for the above, the following revenues will be increased as the money has been received:

Revenue	Acct. No.	Current Budget	Increase (Decrease)	Amended Budget
Intergovernmental Revenue				61,047
Library - E Rate funding	110050-481250-00040		11,517	11,517
				4,995

Section 2. Copies of this budget amendment shall be delivered to the Budget Officer and the Finance Officer for their direction.

Adopted this the 16 day of March 2015.

  
 Chairman  
 Haywood County Board of Commissioners

ATTEST:   
 Clerk to the Board

Explanation:  
 To appropriate the E-Rate funding received this fiscal year:

**CLOSED SESSION**

Commissioner Upton made a motion to enter into Closed Session for:  
 Personnel G.S. §143-318.11(a)(6) and  
 Attorney/Client Privilege G.S. §143-318.11(a)(3)

Vice-Chairman Kirkpatrick seconded and the motion carried unanimously.  
 Chairman Swanger remarked that there will be action when the Board returns to Open Session.

The Board returned from Closed Session.

Chairman Swanger recognized County Manager, Ira Dove. Mr. Dove stated that the County Attorney has had a chance to review a contract for an offer on County property at 50 Henson Dr. He requested that the Board authorize the County Manager to accept the offer to purchase and contract for sale forwarded by Palemon Luna-Aviles and Angelina Ayala-Arriaga for the purchase of 50 Henson Dr., Waynesville, PIN # 8615-69-3975, for a price of \$160,000 cash, with the seller paying \$3,000 of closing costs. The execution of the contract and the sale shall be subject to the upset bid process as prescribed in NCGS 160A-269, and Haywood County will follow advertisement and upset bids procedure to dispose of County owned property, this being a negotiated offer under that statute. Finally, this process as the initial offer was forwarded prior to the enactment of the new County policy for sale just enacted that will be in effect tomorrow, this sale is exempt from the payment of advertising costs by the buyer as outlined in that policy.

Commissioner Sorrells made a motion authorizing the County Manager to accept the offer as described and follow the advertisement and bids procedures as articulated in NCGS 160A-269. Commissioner Upton seconded and the motion passed unanimously.

**ADJOURNMENT**

Chairman Swanger asked if there was any further business.

With no further business, Vice-Chairman Kirkpatrick made a motion to adjourn the regular Board meeting. Commissioner Upton seconded; the motion carried unanimously.

The time of adjournment was 7:30 p.m. The DVD is attached by reference to the minutes.

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CLERK

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CHAIRMAN

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