

HAYWOOD COUNTY COMMISSIONERS

REGULAR MEETING – May 19, 2014

CALL TO ORDER

Chairman Mark S. Swanger convened the regular meeting of the Haywood County Board of Commissioners at 5:30 p.m. in the Historic Courtroom at the Haywood County Historic Courthouse, Waynesville, North Carolina, with Chairman Mark S. Swanger, Vice-Chairman J.W. “Kirk” Kirkpatrick III, Commissioners L. Kevin Ensley, Michael T. Sorrells and Bill L. Upton present. Staff members present were County Manager Ira Dove, County Attorney Leon M. “Chip” Killian, III, Finance Director Julie Davis, Public Information Officer David Teague, and Executive Assistant/Deputy Clerk Candace Way.

PLEDGE OF ALLEGIANCE

Chairman Swanger led the Pledge of Allegiance.

INVOCATION

Commissioner Sorrells offered the invocation.

PUBLIC HEARING

Consideration of the formation of the Howell Mill Fire Service District and the Eagles Nest Fire Service District, and the extensions of the Jonathan Creek Fire Service District, Junaluska Fire Service District, Maggie Valley Fire Service District, Waynesville Rural Service District and the Crabtree-Ironduff Fire Service District

Chairman Swanger recognized Fire Marshal Johnny Glance. Mr. Glance reviewed each District as follows:

Howell Mill – he explained that this will be a new district covered by the Waynesville Fire Department. It is a non-taxed area and unable to be put into the Waynesville Rural.

Vice–Chairman Kirkpatrick asked if this area was covered at all and Mr. Glance explained that Waynesville Fire Department has covered it for years.

Chairman Swanger inquired that if the changes were made, would it put everybody in the district and Mr. Glance responded that it would not, that they were working on several excluded areas at this time.

Eagles Nest – Mr. Glance explained that this district has always been covered by the Waynesville Fire Department. A couple of years ago they were placed in an insurance district, saving the homeowners on insurance. This will now put them in a tax district. Mr. Killian noted that they are getting it voluntarily.

Commissioner Sorrells noted that they are getting the same service now as in a taxed district.

Vice-Chairman Kirkpatrick asked that when they were redistricting these areas, did they discuss it with the surrounding Fire Departments. Mr. Glance responded that Waynesville is the closest. Mr. Glance also explained that it is on the ridgeline and Maggie Valley Fire Department would cover the other side.

Jonathan Creek Fire Service District – Mr. Glance explained that there is a small area on the top of Utah Mountain that Crabtree is unable to cover under insurance. The fire department has to travel through Jonathan Creek to get to it. This will also save homeowners a lot of money to go into the Jonathan Creek service area.

Chairman Swanger asked if there were any other areas in the county in which a fire department would have to drive through another district and if so were they were going to be addressed at some point. Mr. Glance said that there were and these would be addressed.

Commissioner Ensley inquired if a district was a class 10 now, how will that change. Mr. Glance explained that on June 1st, Jonathan Creek will go to a class 6 which will save the homeowner several hundreds of dollars a year.

Commissioner Sorrells said that he had found that it could be a substantial savings to the homeowner. Mr. Glance agreed, stating that it could be a net gain to home owners even after they pay the fire taxes.

Commissioner Ensley noted that it would help in safety also without having to wait that extra time for the trucks to get there.

Junaluska Fire Service District – Mr. Glance noted that this district is covered by Crabtree. Also this entire area is seven miles from Crabtree and will classify as class 10 with no fire coverage and will go to class 5.

Vice-Chairman Kirkpatrick asked what subdivision this included and Mr. Glance said that it was Avalon subdivision.

Crabtree Ironduff Fire Service District – Mr. Glance explained that some of it is currently in Junaluska and this is a trade off with the Avalon subdivision. Both districts insurance rates are at the same level.

Vice-Chairman Kirkpatrick asked what the difference in time was and Mr. Glance stated that it was three miles from either station to Yates Cove. Vice-Chairman Kirkpatrick also asked when a call goes out how does that work. Mr. Glance responded that the initial page will get three to four departments; outlying areas, both will get dispatched at once.

Maggie Valley Fire Service District – Mr. Glance explained that this is near Eagles Nest, and that this is with a homeowners' petition. This is Smoky Mountain Sanctuary.

Waynesville Rural Fire Service District – this district is at the top of Waynesville Mountain and is with a homeowner's petition. This is outside of the required six miles for North Carolina Department of Insurance. By bringing it in, it will make them a class 9.

Chairman Swanger asked what the lowest classification a district could get and Mr. Glance responded that it was a one which is nearly impossible to get.

Commissioner Sorrells commented that most rural areas would be difficult to get lower than a six. Mr. Glance noted that six or seven departments have lowered their rate and saved taxpayers a great deal of money in insurance.

Chairman Swanger inquired if the taxpayers will be notified so they can let their insurance companies know and Mr. Glance said that it has been advertised in the newspapers and those rates go into effect June 1st.

Commissioner Upton asked if there were still areas that are not covered and Mr. Glance said that Asheville Highway is still a class 10 at the Buncombe County line.

Chairman Swanger opened the public hearing and asked if any individuals would like to comment regarding the proposed changes.

Mr. Jeff McCall addressed the Board, noting that he was in the Waynesville Fire District at the top of Waynesville Mountain. He stated that he would appreciate the district moves and it makes sense to be closer.

An unidentified second individual addressed the Board and said that he is a mile from the Waynesville Fire Department and already paying the Town of Waynesville for fire protection. Chief Webb stated that there was fire protection on their water bill if they were not in the district, and this will go away when they get state rating.

Lok Jones addressed the board and said that had received a new bill and it went up 74.5 percent. He said that he lives across the bridge on old Asheville Highway. He stated that the nearest fire department is in Buncombe County. He asked that anything the commissioners could do would be appreciated.

Commissioner Upton stated that he was the second person to contact him today. He is in Center Pigeon district right now which is five to six miles, and Canton is only four miles. Mr. Glance stated that this is one of the areas that will be addressed. Canton will be a nine, with a possibility to go to a five. He stated that Canton will have to be re-rated.

Commissioner Sorrells said that it will have to go through the process and could be probable that they would receive the lower rating since Canton has the rating in other areas. Mr. Glance concurred.

Vice-Chairman Kirkpatrick noted that safety is the key and knowing the fire departments and the people that work there, he is sure that they will do what is best to ensure citizens' safety.

Chairman Swanger noted that they will have to look at what is best for the homeowners that live in that area and Mr. Glance noted that they will be doing that.

Commissioner Sorrells thanked the Fire Departments that work so hard to make our County a safer place for our families, and the huge effort that they do to protect the citizens.

Consideration of the formation of a road maintenance service district for Sugar Valley Springs, Inc

Chairman Swanger recognized Planning Director, Kris Boyd. Mr. Boyd stated that he had received an application for a road service district in the Beantown area along with signatures from homeowners. It includes 69 parcels with 42 owners. Of the 42 owners, 36 have homes. 30 of the 36 voted to form the district, 5 were against and one did not vote and will be speaking tonight. He noted that he had reviewed the application with Mr. Killian and that it was determined that the road did exist prior to October 1, 1975 which is a statutory requirement. USDA ortho photographs from October 25, 1964 show the actual road in that area. Mr. Killian stated that he had reviewed and there is a road. He requested an opinion from the Attorney General in 1994 and after the opinion got the statute changes. Mr. Killian read the following:

1. One or more contiguous subdivisions served by common public roads can be included.
2. Roads that can be maintained by the service district tax include both roads located within the district and those public roads that provide access to some or all of the lots in the district from a State road, where some portion of those roads are not subject to compliance with the minimum secondary road standards of the Board of Transportation, as provided in GS 136-102 because they existed before October 1, 1975.
3. This proposed district does meet the definition of "subdivision lots" in the statute; and the access road qualifies the district because it was in existence and in use long before the cutoff date of October 1, 1975 as shown on the maps produced by Kris Boyd. I believe the map also shows that some of the roads within the subdivision were also in existence before that date.
4. The definition of "public roads" that is controlling in this statute is also found in the statute itself. The definition provides that the term includes roads that are in "...actual open use as public vehicular areas...", but are not publicly maintained.
5. These roads meet the definition despite the fact that the recorded plat labels them private roads. They are not private in actuality. There is no established mechanism for the original corporate owner of each of these subdivisions to maintain roads, and in fact those corporations are no longer in existence as their charters have been suspended by the NC Secretary of State many years ago.
6. The original deeds for those lots did not make them subject to assessments from a homeowner's association that could have been used for road maintenance.

Chairman Swanger opened the public hearing and asked if any individuals would like to comment.

Edward Shaun addressed the Board, stating that he has lived here for 33 years. He stated that the road has always been a dirt road and would like to have the road paved so it can be maintained properly and is in favor of the road district.

Charles Alley addressed the Board, stating that he was on the steering committee for the homeowners. He noted that 87% of the owners had voted in favor by ballot. He noted that it is difficult to collect dues and this causes resentment from those that pay. He said that this is in the best interest of the citizens. He thanked the commissioners for the work that they do for the County.

Catherine Alley addressed the Board and said that she is on the committee and is very familiar with what has been submitted. She said that they did have over 87% in favor and she is also in favor.

Harold Abbott addressed the Board and presented packets of information for each commissioner and the County Manager. He also presented a document with a signature of James H. Hendricks, indicating that he wished to change his preference from yes to "no, I do not agree with forming a tax district." Chairman Swanger acknowledged the distribution of information stating that the commissioners would review it and be able to address it at the next meeting on this subject. Mr. Abbott stated that his concerns focus on the Attorney General findings, commenting that after 1975 cannot be considered, and this plat was recorded in 1976. He said that on the same plat recorded there are private roads. He said that in the packets, there is documentation from the Planning Department that has to do with procedures about requesting a road maintenance district. He said that in these procedures it says that if your deed is not recorded, this stops the application process. He asks that this be sent back for further review. He stated that the drawing has plots omitted and he wants to know if the owners have been asked if they want to be included or not. He said that of the three primary roads in the subdivision, one is easy to maintain, one requires lots of maintenance, and one is precarious as it is on the side of a steep incline. He recommends that it be divided in three areas, which he feels would be fairer to others.

Chairman Swanger asked that Mr. Killian and Mr. Boyd review this again along with the points that are made and have an analysis ready before the Board votes on this issue.

Mr. Killian pointed out that the first two points have already been addressed when the statute was amended in 1994 after the Attorney General's opinion.

Ann Putnam addressed the Board stating that she is the secretary of the Homeowners Association and thanked Kris Boyd for his service. She states that she is in favor of the district mostly because of the high percentage voting in favor.

H. Donald Wear addressed the Board and said that he owns property that is in the steep area of the district. He was on the committee that worked on this and is in favor.

Don Trasport addressed that Board stating that he has lived there for 21 years. He said that this makes sense to him as his wife is the homeowner's treasurer and he sees what she goes through trying to collect dues.

Traci Trasport addressed the Board stating that she has volunteered in all positions in the subdivision. She said that she has been the treasurer for the past four years and is in favor of the district.

Mr. Boyd addressed the Board and asked that a letter from Rae LaPotin be included as part of the record in favor of the formation of the road service district.

Vice-Chairman Kirkpatrick confirmed with Mr. Boyd that all of the requirements of the application to be in the road district have been met. Mr. Killian agreed.

With no more individuals wishing to address the Board, Chairman Swanger closed the public hearing and moved to the next agenda item.

PUBLIC COMMENT SESSION

Chairman Swanger opened the public comment session. Comments are generally limited to three minutes per individual, unless the speaker is representing a group for which the comment period may be extended to five minutes.

No one addressed the Board.

CONSTITUENT CONCERNS

Commissioner Upton asked about Asheville Highway being included in the Fire Service District and acknowledged that this was being looked at.

ADMINISTRATIVE/AGENCY REPORTS

Ms. Davis spoke of the Smoky Mountain Center Fiscal monitoring Report. She stated that this is the quarterly report that she is required to report to the Board. She reported that revenues through March 31, 2014 were \$213,660,839 and expenditures were \$192,587,720 with a net increase in cash balance of \$21,073,119.

Vice-Chairman Kirkpatrick asked if she had received a detailed report on where the money went as we have asked for it in the past and have not received. Ms. Davis stated that she had not.

Chairman Swanger gave a reminder that on May 22 at 5:30 p.m. in the historic Courtroom will be the public hearing on the budget.

DISCUSSION / ADJUSTMENT TO AGENDA

There were no adjustments to the agenda

CONSENT AGENDA

Commissioner Upton made a motion to approve the consent agenda as presented.

Vice-Chairman Kirkpatrick seconded, the motion carried unanimously.

1. Approval of May 5, 2014 regular meeting minutes.
2. Approval of Refunds, Releases, Amendments and Discoveries – David Francis, Tax Administrator

Mr. Francis presented the report for April 2014 and noted that during an audit of agriculture and exemptions, a piece of property was missing which has been credited and the exemption has been reflected as well.

3. Budget Amendments – Julie Davis, Finance Director
 - a. Health Department – Environmental Health program - \$11,998
Ms. Davis explained that this was from the General Fund and was state funds for the Environmental Health program.

HAYWOOD COUNTY
 BUDGET ORDINANCE AMENDMENT
 FISCAL YEAR 2014

PER: _____
 JNL: _____

BE IT ORDAINED by the Board of Commissioners of Haywood County that the following amendment be made to the budget ordinance for the fiscal year ending June 30, 2014.

Section 1. To amend the General Fund, the expenditures are to be charged as follows:

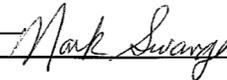
Department	Account Number	Current Budget	Increase (Decrease)	Amended Budget
Environmental Health				
Salary	115181-512100	522,766	1,133	523,899
Longevity	115181-512700	15,688	1,870	17,558
Hospitalization Ins	115181-518300	101,640	3,445	105,085
Fuel/Gas/Diesel	115181-525002	7,500	700	8,200
Communications	115181-532000	3,000	950	3,950
R&M Vehicle	115181-535300	1,500	700	2,200
Non-Expendable Supp	115181-526900	200	3,200	3,400

which will result in a net increase of \$ 11,998 in the expenditures of the General Fund.

To provide the additional revenue for the above, the following revenues will be increased as the money has been received:

Revenue	Acct. No.	Current Budget	Increase (Decrease)	Amended Budget
GEN-RESTRING-Env. F	110050-451360-00003	4,000	11,998	15,998

Section 2. Copies of this budget amendment shall be delivered to the Budget Officer and the Finance Officer for their direction.

Adopted this the 19th day of May, 2014

 Chairman
 Haywood County Board of Commissioners

ATTEST: 
 Clerk to the Board

Explanation: Funds received from Environmental Health Section/Food Protection & Facilities Branch for State required regulation 130A-248. Funds will be used to support cost for the Food & Lodging program in Haywood County.

b. E-911 funding – \$181,719

Ms. Davis explained that this is from the General Fund and is for some expenses that the state has disallowed in 2013 and will again in 2014. She explained how the budgets were adjusted for this amendment.

HAYWOOD COUNTY
BUDGET ORDINANCE AMENDMENT
FISCAL YEAR 2013-2014

PER: _____
JNL: _____

BE IT ORDAINED by the Board of Commissioners of Haywood County that the following amendment be made to the budget ordinance for the fiscal year ending June 30, 2014.

Section 1. To amend the General Fund, the expenditures are to be charged as follows:

Department	Acct. No.	Current Budget	Increase (Decrease)	Amended Budget
Information Technology:				
Salaries & benefits	114200-***	351,988	49,884	401,882
FY13 Ineligible expenses 911				-
see attached				
EOC/Dispatching:				
Salaries & benefits/other	114311-***	459,744	35,690	496,334
FY13 Ineligible expenses 911				-
see attached				
Information Technology:				
Salaries & benefits	114200-***	401,992	57,884	459,846
FY14 adjustment for Ineligible expense 911				-
see attached				
EOC/Dispatching:				
Salaries & benefits/other	114311-***	496,334	37,481	533,815
FY14 adjustment for Ineligible expense 911				-
see attached				

which will result in a net increase (decrease) of \$ 181,719 in the expenditures of the General Fund.

To provide the additional revenue for the above, the following revenues will be increased as the money has been received:

Revenue	Acct. No.	Current Budget	Increase (Decrease)	Amended Budget
Unrestricted Intergovernmental:				
Intergovernmental revenue - P.I.L.T	110040-431210	180,000	126,000	306,000
Ad valorem tax:				
Tax- MV-2012	110010-411201	77,328	55,719	133,047
			181,719	

The effect on the Special Revenue Fund will be as follows:

Expenditures	Department	Acct. No.	Current Budget	Increase (Decrease)	Amended Budget
E-911 Fund:					
Salaries & benefits/other		234311-***	172,692	(74,274)	98,418
FY14 adjustment for ineligible expense 911					-
see attached					
Revenue					
	Department	Acct. No.	Current Budget	Increase (Decrease)	Amended Budget
Other Financing Sources:					
Fund Balance Appropriation		230110-499991	180,692	(74,274)	106,418

Section 2. Copies of this budget amendment shall be delivered to the Budget Officer and the Finance Officer for their direction.

Adopted this the 19th day of May, 2014.

Mark Swanger
Chairman
Haywood County Board of Commissioners

ATTEST: *[Signature]*
Clerk to the Board

Explanation:
To adjust fund 11 for 911 ineligible expenses for FY13 and FY14. (In-House Maintenance Cost)

Chairman Swanger noted that most counties believe that what is allowed to be used for 911 functions are too restrictive and the hope is that in the future these restrictions will be loosened.

c. Year end revisions for unexpected costs - \$223,269

Ms. Davis explained that this is from the general fund and is the cleanup year end line items. She reviewed each item:

Administration – salary payout for prior County Manager

Finance – new bank charges

Wellness Clinic – increased hours and temporary worker wages

Facilities and Maintenance – paving work at the Waynesville Library and the Agriculture building

Detention – temporary worker wages and medical expenses for inmates

Mass Transit - county match money for administrative and capital expenses

Chairman Swanger noted that all counties in the state have these budget amendments to clean up at the year end and Ms. Davis concurred.

Commissioner Upton stated that County staff has done a great job on the budget this year.

Chairman Swanger had Sheriff Christopher address what happened with the budget in detention this year and the Sheriff explained that there had been four major medical issues this year. He explained that when an individual is brought in they are required to do a medical assessment, and if an issue is found they have to deal with it. He also explained that when a detainee has to go to the hospital they must be accompanied by an officer, which is an added expense.

Vice-Chairman Kirkpatrick inquired if this required on all inmates and Sheriff Christopher said it was. Mr. Kirkpatrick suggested that maybe the procedure for holding them longer than necessary should be looked at to decrease the detaining timeframe, and Sheriff Christopher agreed and said that this is something they are working on. He noted that all decisions are made by the General Statute or the North Carolina Administrative code.

HAYWOOD COUNTY
BUDGET ORDINANCE AMENDMENT
FISCAL YEAR 2013-2014

PER: _____
JNL: _____

BE IT ORDAINED by the Board of Commissioners of Haywood County that the following amendment be made to the budget ordinance for the fiscal year ending June 30, 2014.

Section 1. To amend the General Fund, the expenditures are to be charged as follows:

Department line item	Account Number	Current Budget	Increase (Decrease)	Amended Budget
General Government:				
Administration - Salaries/benefits	114120-512100	263,642	20,830	284,472
Finance-Bank fees	114130-549901	2,808	10,500	13,308
Wellness Clinic-Salaries/benefits	114137-512100	125,848	10,200	135,848
Facilities & Maintenance - R&M-Ag. Building	114280-535100-42627	13,210	5,000	18,210
Facilities & Maintenance - R&M- Way. Library	114280-535100-42605	18,859	2,500	21,359
Detention-temporary help	114320-512600	148,583	56,098	204,681
Detention - inmate medical	114320-519302	167,265	100,000	267,265
Mass Transit-other contracts-match	114520-569900	241,785	26,141	267,926
<hr/>				
Transfer to Debt Service Fund	119830-598030	2,466,835	(200,000)	2,266,835
<hr/>				

which will result in a net increase (decrease) of \$ 31,269 in the expenditures of the General Fund.

To provide the additional revenue for the above, the following revenues will be increased as the money has been received:

Revenue	Acct. No.	Current Budget	Increase (Decrease)	Amended Budget
Ad valorem tax -				-
Tax- MV-2012	110010-411201	46,059	31,269	77,328
<hr/>				
			31,269	-
<hr/>				

Section 2. Copies of this budget amendment shall be delivered to the Budget Officer and the Finance Officer for their direction.

Adopted this the 19 of May 2014.

ATTEST:

Clerk to the Board


Chairman
Haywood County Board of Commissioners

Explanation:
To cover the cost of:
Admin - salary payout for prior manager
Finance - new bank charges
Wellness Clinic - increased hours & temp needed
Fac. & Maint. - paving repairs in parking lots (Ag bldg & Lib)
Detention - temp labor needed & inmate medical
Mass Transit - county match for administrative & capital

d. Southwestern Child Development Center – federal reimbursement funding – \$1,240,000.

Ms. Davis explained that this was from the special revenue fund and runs through the County as pass through money.

HAYWOOD COUNTY
BUDGET ORDINANCE AMENDMENT
FISCAL YEAR 2013-2014

PER: _____
JNL: _____

BE IT ORDAINED by the Board of Commissioners of Haywood County that the following amendment be made to the budget ordinance for the fiscal year ending June 30, 2014.

Section 1. To amend the Special Revenue Fund, the expenditures are to be charged as follows:

Department	Account Number	Current Budget	Increase (Decrease)	Amended Budget
SWCDC - Day Care Reimb.	195372-539907-SWCDC	2,010,000	1,240,000	3,250,000

which will result in a net increase of \$ 1,240,000 in the expenditures of the Special Revenue Fund.

To provide the additional revenue for the above, the following revenues will be increased as the money has been received:

Revenue	Acct. No.	Current Budget	Increase (Decrease)	Amended Budget
Intergovernmental Revenue				
State payments	190050-453701-SWCDC	2,010,000	1,240,000	3,250,000

Section 2. Copies of this budget amendment shall be delivered to the Budget Officer and the Finance Officer for their direction.

Adopted this 19th day of May, 2014.

Mark Swanger
Chairman
Haywood County Board of Commissioners

ATTEST: [Signature]
Clerk to the Board

Explanation:
To allocate an amount expected to be received and paid out through June 30.

e. Special Districts - \$312,215

Ms. Davis explained that this was from the special revenue fund and was an increase of tax collected in the districts that must be paid to those districts.

HAYWOOD COUNTY
BUDGET ORDINANCE AMENDMENT
FISCAL YEAR 2013-2014

PER: _____
JNL: _____

BE IT ORDAINED by the Board of Commissioners of Haywood County that the following amendment be made to the budget ordinance for the fiscal year ending June 30, 2014.

Section 1. To amend the Special Revenue Fund, the expenditures are to be charged as follows:

Department	Account Number	Current Budget	Increase (Decrease)	Amended Budget
S/R Road Service Distr.	274510-5***** see attached	181,915	19,850	201,765
S/R Fire Service Distr.	284434-5***** see attached	3,669,635	267,365	3,937,000
S/R Sanitary Serv. Distr.	297100-5*****	195,624	25,000	220,624

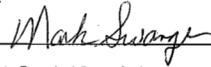
which will result in a net increase of \$ 312,215 in the expenditures of the Special Revenue Fund.

To provide the additional revenue for the above, the following revenues will be increased as the money has been received:

Revenue	Acct. No.	Current Budget	Increase (Decrease)	Amended Budget
S/R Road Service Distr.	270010/12-4***** see attached	181,915	19,850	201,765
S/R Fire Service Distr. Tax	280010/12-4***** see attached	3,669,635	267,365	3,937,000
S/R Sanitary Serv. Distr.	290010/12-4*****	195,624	25,000	220,624
			312,215	

Section 2. Copies of this budget amendment shall be delivered to the Budget Officer and the Finance Officer for their direction.

Adopted this 19th day of may 2014.


Chairman
Haywood County Board of Commissioners

ATTEST: 
Clerk to the Board

Explanation:
To increase the budget to reflect the additional amount of taxes anticipated to be collected through June 30.
These must be paid to the relevant Service Districts.

NEW BUSINESS

Solid Waste Presentation

Chairman Swanger recognized County Manager Ira Dove. Mr. Dove acknowledged David Francis, Stephen King and Julie Davis for their work on this presentation. He noted that there is a Solid Waste Committee that has worked on some of the issues presented tonight. He listed and discussed these which are: single stream recycling, improving safety and effectiveness at the convenience centers; equipment upgrades and privatizing the remaining services. He noted that the County has a good history with Santek and CWS, and it would require a large amount of capital to maintain the current system as it is now. He stated that the County cannot compete with private industry.

Chairman Swanger inquired if it was the consensus of the Board to move forward with negotiations and to move to private partnership.

Commissioner Upton stated that this would be a big savings to the taxpayer and the convenience centers are a great asset to the community.

Commissioner Sorrells said that the County has been looking at efficiencies in savings and continue to be better in what we are doing. He noted that this is a huge expense and it behooves the County to look at all options.

Commissioner Ensley said that if everyone truly recycled the way they should, then 70 to 80 percent of the trash can be recycled, and that he is glad that we are moving in this direction.

Vice-Chairman Kirkpatrick asked if the Solid Waste committee was in support of the move towards privatization and Mr. Dove said they were.

Mr. Dove noted that this will be discussed as part of the budget at the public hearing on May 22 and again at the work session on June 2nd.

Vice-Chairman Kirkpatrick reiterated that when looking at privatization, the County employees always have the first opportunity.

Proposed Fiscal Year 2014-15 Budget Presentation

Mr. Dove and Ms. Davis presented the proposed FY 2014-2015 budget to the Board. Mr. Dove thanked the department heads, Ms. Davis and staff for working so hard during this budget process. He thanked the schools, acknowledging the work sessions with both Haywood Community College and Haywood County School. He noted important areas such as demographics; economic trends; goals of the budget; overall recommended budget; and revenues and expenditures.

Mr. Dove spoke of the economy and how recovery reflects in the numbers of citizens still seeking government aid. He noted that supplemental services are important parts of life, like senior services, libraries and recreation. He commented that building permits were higher for this fiscal year.

Mr. Dove discussed the goals fixed by the budget:

- Maintain the tax rate
- Assess the Solid Waste Programs and future needs to provide safe, convenient service and comply with all regulation.
- Continue to make improvements where possible for efficiency
- Review the temporary labor force in Public Safety areas and develop a plan
- Expand Wellness and Health Programs.
- Provide adequate funding for the schools through the funding formula.

Ms. Davis explained where the revenues come from in the budget and how ad valorem tax revenues are the main source for the County. She explained how the Motor Vehicles and Tax and Tag program was able to collect for 16 months in the previous budget noting that they are coming in at a good collection rate. Sales tax shows a 16% increase next year due to Amazon beginning to collect state and local sales tax and a slight CPI increase. She showed and explained graphic representations of each category.

Mr. Dove explained where the money goes and reviewed a graphic representation highlighting each area. He spoke of retirement benefits and a study of benefits for retirees of our work force. He spoke of Public Safety and how it requires a lot of temporary workforce to fill positions. He noted that the replacement of some of the patrol vehicles will be substantial after this fiscal year.

Ms. Davis explained the funding formula for the schools noting that there were four steps. She explained the steps and stated that it has been around for several years and has worked very well.

Mr. Dove gave an overview of recommendations not covered elsewhere:

- Continue to evaluate for efficiencies within County
- Develop a strategic Human Resource Plan and continue to evaluate resignations/terminations of positions for replacement by the County Manager
- Continuation of 1% 401K employee contribution
- Continuation of Christmas Bonus
- Continuation of 0 - 2% merit allocation to employees based on performance appraisal
- Maintenance of current operation schedule, longevity pay and holiday pay
- Maintain funding to community clubs
- Maintain contingency at \$300,000

Mr. Dove noted that there are no tax increases in road districts and fire district, also no tax increase for Junaluska Sanitary District.

Mr. Dove concluded the presentation with the reminder that there would be a Public Hearing on the proposed budget on May 22nd at 5:30 p.m.; a work session to follow the June 2nd commissioners meeting; and the vote on the budget on June 16th at 5:30 p.m.

Request approval to utilize the HCC remaining loan funds for the Professional Crafts demolition, grading and paving construction project

Chairman Swanger recognized Brek Lanning, HCC Director of Campus Development. Mr. Lanning addressed the Board requesting the \$485,113 remaining funds excluding \$20,000 for commission fees. He said that this will be used for the project at the Professional Crafts building. This will be used for the demolition of the building and grading and paving of that site which would complete that portion of that project.

Commissioner Sorrells motioned to allow the loan funds be used as presented and it was seconded by Commissioner Upton. Motion passed unanimously.

Budget Amendment for HCC use of remaining fund in Creative Arts Building project

Chairman Swanger recognized Finance Director Julie Davis. Ms. Davis explained that this budget amendment is from the capital project fund and in the amount of \$485,113. She explained how the expenditures are to be charged.

Commissioner Upton motioned to approve the budget amendment as presented and it was seconded by Vice-Chairman Kirkpatrick. Motion passed unanimously.

HAYWOOD COUNTY
CAPITAL PROJECT ORDINANCE AMENDMENT
FISCAL YEAR 2013-2014

PER: _____
JNL: _____

BE IT ORDAINED by the Board of Commissioners of Haywood County that the following amendment be made to the capital project ordinance for the fiscal year ending June 30, 2014.

Section 1. To amend the Capital Project Fund - Community College construction projects, the expenditures are to be charge as follows:

Line Item	Account Number	Current Budget	Increase (Decrease)	Amended Budget
COMMUNITY COLLEGE PRJS:				
Creative Arts Building:				
Professional Services - Architect	405924-518917-1HCC1	1,012,000	(1,316)	1,010,684
Miscellaneous ban/loan costs	405924-548901-1HCC1	67,000	(846)	66,154
Miscellaneous costs - other	405904-548902-1HCC1	219,735	(30,885)	188,850
Project Contingency	405924-558100-1HCC1	21,302	(221,352)	-
HCC-Gen. Education Bldg 368- Reno:				
Professional Services - Architect	405924-518917-1HCC1	28,000	(636)	27,364
Project Contingency	405924-558100-1HCC1	7,482	(7,482)	-
HCC-Waterline project:				
Professional Services - Architect	405924-518917-1HCC1	40,000	(302)	39,698
C/O - Structures/Improvements	405924-558000-1HCC1	307,084	(16,282)	290,802
Demolition/grading/paving/lighting:				
Professional Services - Engineering	405924-518400-1HCC1	-	40,000	40,000
Professional Services - other-demolition	405924-519000-1HCC1	-	62,000	62,000
C/O - site development/grading/paving	405924-558300-1HCC1	-	378,348	378,348
C/P Fund Contingency	409610-568100-1HCC1	23,157	(169,762)	-

which will result in a net increase of \$ 32,085 in the expenditures of the Capital Project Fund.

To provide the additional revenue for the above, the following revenues will be increased as the money has been received:

Revenue	Acct. No.	Current Budget	Increase (Decrease)	Amended Budget
Investment earnings	400090-483491	-	32,085	32,085
			<u>32,085</u>	

Section 2. Copies of this amendment shall be delivered to the Budget Officer and the Finance Officer for their direction.
Adopted this the 19th day of May 2014.

ATTEST: 
Clerk to the Board


Chairman
Haywood County Board of Commissioners

Explanation:
To appropriate the changes to the project fund as presented by the HCC Director of Campus Development-attached.

Request approval of to utilize the remaining funds in the Administrative Services building project for Phase II of the 3300 building renovation

Chairman Swanger again recognized Mr. Lanning. Mr. Lanning requested approval to utilize the remaining funds for Phase II of the 3300 building renovation. He stated that this is will also bring the main entrance to the building up to ADA compliance.

Commissioner Sorrells motioned to approve the use of the remaining funds in the Administrative Service building project for Phase II of the 3300 building renovation and Commissioner Ensley seconded. Motion passed unanimously.

Budget Amendment for HCC use of remaining funds in Administrative Services building project

Chairman Swanger recognized Finance Director Julie Davis. Ms. Davis explained that this budget amendment in the amount of \$149,066 is in the Capital Project Fund and is the sales tax that the community college didn't use. The old project was closed out and this new project was opened.

Commissioner Upton made a motion to approve the budget amendment as presented and seconded by Commissioner Ensley. Motion passed unanimously.

HAYWOOD COUNTY
CAPITAL PROJECT BUDGET AMENDMENT
FISCAL YEAR 2013-2014

PER: _____
JNL: _____

BE IT ORDAINED by the Board of Commissioners of Haywood County that the following amendment be made to the capital project ordinance for the fiscal year ending June 30, 2014.

Section 1. To amend the Capital Project Fund - Community College construction projects, the expenditures are to be charged as follows:

Line Item	Account Number	Current Budget	Increase (Decrease)	Amended Budget
COMMUNITY COLLEGE PRJS:				
3300 Building renovation phase II:				
C/O - Renovation	406930-598000-11HCC	-	149,066	149,066
HCC Admin. Bldg renovation:				
Professional Services - architect	405922-519917-11HCC	212,469	(149,065)	63,404
C/O - Admin. Bldg renovation	405922-598000-11HCC	1,579,353	(1)	1,579,352

which will result in a net increase of \$ _____ in the expenditures of the Capital Project Fund.

To provide the additional revenue for the above, the following revenues will be increased as the money has been received:

Revenue	Acct. No.	Current Budget	Increase (Decrease)	Amended Budget

Section 2. Copies of this amendment shall be delivered to the Budget Officer and the Finance Officer for their direction.

Adopted this the 19th of May, 2014.


Chairman
Haywood County Board of Commissioners

ATTEST: 
Clerk to the Board

Explanation: To release the balance in the Administrative building project to cover phase II of the 3300 building project at the community college per the request.

Request appointment of one (1) member to the Nursing Home Community Advisory Committee

Chairman Swanger recognized County Manager Ira Dove. Mr. Dove stated that the County had received a letter from the Southwestern Commission requesting Mr. Brian Grimm be appointed to the committee. He highlighted Mr. Grimm's application.

Commissioner Ensley made a motion to approve the appointment of Mr. Brian Grimm to the Nursing Home Community Advisory Committee and was seconded by Vice-Chairman Kirkpatrick. Motion passed unanimously.

Request appointment of one (1) member to the Haywood County Home & Community Care Block Grant Committee

Chairman Swanger recognized County Manager Ira Dove. Mr. Dove stated that the County had received a letter from the Southwestern Commission requesting Christianna Gibson be appointed to the Committee. He reviewed her application.

Vice-Chairman Kirkpatrick made a motion to approve the appointment of Ms. Christianna Gibson to the Haywood County Home & Community Care Block Grant Committee and was seconded by Commissioner Upton. Motion passed unanimously.

Request appointment of one (1) member to the Haywood Community College Board of Trustees

Chairman Swanger recognized County Manager Ira Dove. Mr. Dove stated that the County had advertised and received several applications to the HCC Board of Trustees. Interviews had been conducted prior to the meeting. Mr. Dove distributed paper ballots which were completed by the Board. Mr. Dove tallied the votes and Mr. Charles Boyd was elected to the HCC Board.

Vice-Chairman Kirkpatrick acknowledged that all of the candidates were good and Chairman Swanger concurred adding that all applicants were encouraged to reapply if not selected.

Request appointment of two (2) members to the Haywood County Fairground Board

Chairman Swanger recognized County Manager Ira Dove. Mr. Dove stated that there were two applicants to the Fairground Board. He reviewed the applications and acknowledged that they both had been interviewed.

Commissioner Ensley made a motion to approve the appointments of Stephanie Parkins and Sarah Clark to the Fairgrounds Board and was seconded by Commissioner Upton. Motion passed unanimously.

CLOSED SESSION

Vice-Chairman Kirkpatrick made a motion to enter into Closed Session for Attorney/Client Privilege G.S. §143-318.11(a)(3).

Commissioner Ensley seconded and the motion carried unanimously.

The Board returned from Closed Session.

ADJOURNMENT

Chairman Swanger asked if there was any further business and there was none.

Vice-Chairman Kirkpatrick made a motion to adjourn the regular Board meeting.

Commissioner Upton seconded; the motion carried unanimously.

The time of adjournment was 8:14 p.m. The DVD is attached by reference to the minutes.

CLERK

CHAIRMAN

**THIS PAGE
INTENTIONALLY LEFT
BLANK**