



HAYWOOD COUNTY  
BOARD OF COMMISSIONERS

**AGENDA REQUEST**

***Must be presented to the County Manager's Office  
NO LATER THAN 5 P.M. FRIDAY THE WEEK BEFORE THE MEETING***

DATE OF REQUEST: September 13, 2011

FROM: **Dale Burris, Director of Facilities and Maintenance**

MEETING DATE REQUESTED: September 19, 2011

Regular meetings: First (1<sup>st</sup>) Monday of the month at 9:00 am  
Third (3<sup>rd</sup>) Monday of the month at 5:30 pm

SUBJECT: **DSS\Health\Building and Environmental Services Furniture Bid  
Approval**

REQUEST: **Approval to enter into negotiations with the low bidder for the  
furnishings**

BACKGROUND: Haywood County opened bids on September 12, 2011 at 2:00 PM for  
the new furnishings and the relocation of existing furniture for the DSS\Health\Building  
and Environmental Services Renovation Project

IMPLEMENTATION PLAN: Enter into negotiations with the apparent low bidder  
Professional Business Interiors.

FINANCIAL IMPACT STATEMENT: Funding source from USDA loan within the project  
funds in the amount of \$450,000

SUPPORTING ATTACHMENTS: YES  NO  HOW MANY? 18

**If yes, one ORIGINAL ATTACHMENT, and 14 copies, copied front and back side of  
pages, stapled and three-hole punched must accompany the agenda request**

PowerPoint Presentation: YES  NO

PERSON MAKING PRESENTATION AT MEETING: Dale Burris

TITLE: Director of Facilities and Maintenance

PHONE NUMBER: 452-6651

E-MAIL: [dburris@haywoodnc.net](mailto:dburris@haywoodnc.net)

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THIS SECTION FOR OFFICE USE ONLY

Received (Date/Time): 9/13/11

County Manager / Clerk to the Board Comments: \_\_\_\_\_

In an effort to save paper, attachments should be copied on both front and back sides.

PADGETT & FREEMAN ARCHITECTS, PA  
 30 Choctaw Street  
 Asheville, NC 28801

Monday, September 12, 2011  
 2:00 PM

Haywood County  
 Adaptive Renovation for Department of Social Services,  
 Health Department, & Central Permitting  
 (Re-Bid)

**BID TABULATION**

CONTRACTOR	LICENSE NO.	Furniture BASE BID	Alternate # 1	Alternate #2	Moving Services BASE BID	Moving Alternate #1	Combind Total
Professional Business Interiors 123 Sweeten Creek Road, Suite A Asheville NC, 28803	56-2201882	\$598,392.50	\$14,001.99	\$40,514.60	\$33,500.00	\$3,250.00	\$689,659.09 (includes all alternates)
Office Environments 1070 Tunnel Road Asheville NC, 28805	27-0336079	\$623,731.94	\$13,200.50	\$32,895.40	\$37,500.00	25.00/office	\$674,892.68
Alfred Williams 441 Congaree Road Greenville, SC 29607	56-0715557	\$830,855.31	\$18,776.94	\$61,436.79	Not Offered	Not Offered	\$911,069.04

Furniture Bid Alternates:

Alternate #1:

(L.1-L.3) - Lounge Seating

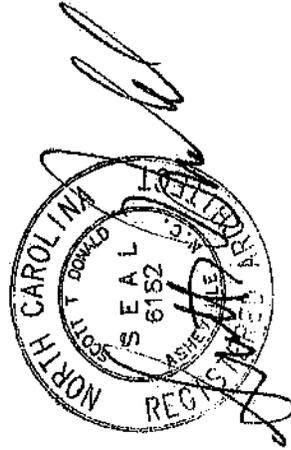
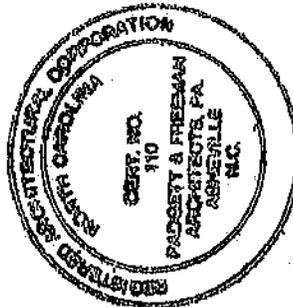
Alternate #2:

(Z.1-Z.5) Office Accessories

Moving Services Alternates:

Alternate #1:

Moving (1) PC unit per office



# FORM OF PROPOSAL

Haywood County Government  
Dept. Of Social Services/Health Dept./Central Permitting  
Waynesville, NC

The undersigned, as Bidder, hereby declares that: the only person or persons interested in this proposal as principal or principals is or are named herein, and no other person than herein mentioned has any interest in this proposal or in the Contract to be entered into; this proposal is made without connection with any other person, company, or party making a bid or proposal; and it is in all respects fair and in good faith without collusion or fraud. The Bidder further declares that: he has examined the site of the Work and informed himself fully in regard to all conditions pertaining to the place where the Work is to be done; he has examined the Specifications for the Work and the Contract Documents relative thereto, and has read all special provisions furnished prior to the opening of bids; and he has satisfied himself relative to the Work to be performed.

The Bidder proposes and agrees if this proposal is accepted to contract with **Haywood County Government**, hereinafter called the Owner, in the form of Contract specified, to furnish all necessary material, equipment, machinery, tools, apparatus, means of transportation and labor necessary to complete all portions of the Work for **Furniture Procurement, Haywood County, NC**, in full and complete accordance with the Plans, Specifications, and Contract Documents to the full and entire satisfaction of the Owner and Padgett and Freeman, Architects, P.A., with a definite understanding that no money will be allowed for extra work except as set forth in the General Conditions and Contract Documents, for the sum of:

BASE BID - Contract -Furnishings: Five Hundred Ninety Eight Thousand  
Three Hundred Ninety Two and 50/100 Dollars \$ 598,392.50

Should the Owner elect to accept any of the alternates as shown on the Drawings and/or described in the General Requirements and Specifications, the amount written below shall be the amount to be "added to" the Base Bid of Contract :

Add / Alternate # 1 - Lounge Furniture (L.1.2.3)

Fourteen Thousand and One + 99/100 Dollars \$ 14,001.99

Add / Alternate # 2 - Accessories (Z.1.2.3.4.5) MUST INCLD. UNIT PRICE IN PROPER LOCATION

Forty Thousand Five Hundred Fourteen Dollars + 66/100 Dollars \$ 40,514.60

## FORM OF PROPOSAL

Unit Prices: Unit prices quoted and accepted shall apply throughout the life of the Contract, except as otherwise specifically noted. Unit prices shall be applied, as appropriate, to compute the total value of changes in scope of the work all in accordance with the Contract Documents.

### Contract 1

Item	Unit \$	Quantity	Total \$
A.1	1206.05	55	\$66,332.75
A.2	1106.86	80	\$88,548.80
A.3	1106.86	10	\$11,068.60
A.4	1716.57	18	\$30,898.26
A.5	1865.62	1	\$1,865.62
A.6	1433.93	3	\$4,301.79
A.7	1742.96	5	\$8,714.80
A.8	1000.46	2	\$2,000.92
A.9	172.05	10	\$1,720.50
A.10	334.08	179	\$59,800.32
A.11	138.31	133	\$18,395.23
A.12	334.08	41	\$13,697.28
A.13	138.31	44	\$6,085.64
A.14	356.08	9	\$3,204.72
A.15	306.08	26	\$7,958.08
F.1	1296.47	9	\$11,668.23
F.2	1662.13	25	\$41,553.25
			\$0.00
S.1	224.06	129	\$28,903.74
S.2	344.2	20	\$6,884.00
S.3	531.98	66	\$35,110.68
S.4	172.49	4	\$689.96
C.1	3412.37	1	\$3,412.37
C.2	2370.68	1	\$2,370.68
C.3	1218.68	1	\$1,218.68
C.4	140.89	7	\$986.23
C.5	264.28	39	\$10,306.92
C.6	435.56	10	\$4,355.60
T.1	389.55	4	\$1,558.20
T.2	327.82	11	\$3,606.02
T.3	335.61	3	\$1,006.83
T.4	328.96	4	\$1,315.84
T.5	153.11	11	\$1,684.21
T.6	340.74	27	\$9,199.98
T.7	59.3	40	\$2,372.00
T.8	139.48	3	\$418.44
T.9	295.98	3	\$887.94
T.10	147	12	\$1,764.00
T.11	210.94	10	\$2,109.40
Item	Unit \$	Quantity	
P.1	1022.7	6	\$6,136.20

**FORM OF PROPOSAL**

Page 1 Sub

\$504,112.71

P.2	810.16	varies -seeplan	33,216.21
P.3	316.78	varies -seeplan	6018.87
P.4	585.49	varies -seeplan	3512.94
P.5	219.67	45	9885.15
P.6	499.89	5	2499.45
L.1	675.56	6	4053.36
L.2	908.56	6	5451.36
L.3	716.25	5	3581.25
Z.1	159.97	125	19996.25
Z.2	20.92	250	5230
Z.3	1113	5	5565
Z.4	128.92	5	644.6
Z.5	8.5	250	2125
Z.6	239.07	18	4303.26
		Subtotal	\$610,195.41
		Tax	\$42,713.68
		Grand Total	\$652,909.09

**FORM OF PROPOSAL**  
 Haywood County Government  
**Moving Services for:**  
 Dept. Of Social Services, Health Dept. & Central Permitting  
 Waynesville, NC

The undersigned, as Bidder, hereby declares that: the only person or persons interested in this proposal as principal or principals is or are named herein, and no other person than herein mentioned has any interest in this proposal or in the Contract to be entered into; this proposal is made without connection with any other person, company, or party making a bid or proposal; and it is in all respects fair and in good faith without collusion or fraud. The Bidder further declares that: he has examined the site of the Work and informed himself fully in regard to all conditions pertaining to the place where the Work is to be done; he has examined the Specifications for the Work and the Contract Documents/Itemized Inventory relative thereto, and has read all special provisions furnished prior to the opening of bids; and he has satisfied himself relative to the Work to be performed.

The Bidder proposes and agrees if this proposal is accepted to contract with **Haywood County Government**, hereinafter called the Owner, in the form of Contract specified, to furnish all necessary material, equipment, machinery, tools, apparatus, means of transportation and labor necessary to complete all portions of the Work for **Moving Services**, in **Waynesville, NC**, in full and complete accordance with the Plans, Specifications, and Contract Documents to the full and entire satisfaction of the Owner and Padgett and Freeman, Architects, P.A., with a definite understanding that no money will be allowed for extra work except as set forth in the General Conditions and Contract Documents/Itemized Inventory, for the sum of:

BASE BID -: thirty three thousand five hundred and <sup>00</sup>/100  
 Dollars \$ 33,500<sup>00</sup>

ADD/ALTERNATE #1 Moving PC (1) unit per office- (199 offices) three thousand  
two hundred fifty and <sup>00</sup>/100's Dollars \$ 3,250<sup>00</sup>

**UNIT PRICING**

Unit Prices: Unit prices quoted and accepted shall apply throughout the life of the Contract, except as otherwise specifically noted. Unit prices shall be applied, as appropriate, to compute the total value of changes in scope of the work all in accordance with the Contract Documents/Itemized Inventory.

**Contract 2**

Item	Unit \$	Quantity	Total \$
(1) 4-dwr. Vert. File	12 <sup>00</sup>	200(?)	\$ 2400
(3) Person Bankers Boxes (10Wx15Wx24D)	10 <sup>00</sup>	? (3eq)	
(1) Task Chair	5 <sup>00</sup>	60(?)	\$ 300

**FORM OF PROPOSAL**

The Owner may elect to award contracts independently and/or both contracts combined as one..

COMBINED BID - ALL CONTRACTS: Six hundred eighty nine  
thousand six hundred fifty nine and 09/1000 Dollars \$ 689,659<sup>09</sup>  
(includes Att 1 & 2 for furniture and Att 1 for moving)

Respectfully submitted this 25 day of August, 2011

PBI, Inc  
(Name of Firm or Corporation Making Bid)

Witness:  
\_\_\_\_\_  
(Proprietorship or Partnership)

By David R. Parker

Title Vice President  
(Owner, partner, Corp. Pres. or Vice Pres. only)

Attest:  
By David R. Parker  
Title Corp Sec.  
(Corp. Sec. or Assist. Sec. only)

Address 123 Sweeten Creek Road  
Asheville, NC 28803

License No. \_\_\_\_\_

Federal I.D. No. 56-2201882

(Corporate Seal)

Addenda Received and Used in Computing Bid (Initial as appropriate)

Addendum No.	<u>01</u>	Dated	<u>8-11-11</u>	Received	<u>8-11-11</u>
Addendum No.	<u>02</u>	Dated	<u>8-11-11</u>	Received	<u>8-11-11</u>
Addendum No.	<u>03</u>	Dated	<u>8-22-11</u>	Received	<u>8-22-11</u>
Addendum No.	<u>04</u>	Dated	<u>9-1-11</u>	Received	<u>9-1-11</u>
Addendum No.	_____	Dated	_____	Received	_____

FORM OF PROPOSAL

Haywood County Government  
Dept. Of Social Services/Health Dept./Central Permitting  
Waynesville, NC

The undersigned, as Bidder, hereby declares that: the only person or persons interested in this proposal as principal or principals is or are named herein, and no other person than herein mentioned has any interest in this proposal or in the Contract to be entered into; this proposal is made without connection with any other person, company, or party making a bid or proposal; and it is in all respects fair and in good faith without collusion or fraud. The Bidder further declares that: he has examined the site of the Work and informed himself fully in regard to all conditions pertaining to the place where the Work is to be done; he has examined the Specifications for the Work and the Contract Documents relative thereto, and has read all special provisions furnished prior to the opening of bids; and he has satisfied himself relative to the Work to be performed.

The Bidder proposes and agrees if this proposal is accepted to contract with Haywood County Government, hereinafter called the Owner, in the form of Contract specified, to furnish all necessary material, equipment, machinery, tools, apparatus, means of transportation and labor necessary to complete all portions of the Work for Furniture Procurement, Haywood County, NC, in full and complete accordance with the Plans, Specifications, and Contract Documents to the full and entire satisfaction of the Owner and Padgett and Freeman, Architects, P.A., with a definite understanding that no money will be allowed for extra work except as set forth in the General Conditions and Contract Documents, for the sum of:

BASE BID - Contract -Furnishings: <sup>EW</sup> SIX HUNDRED ~~THIRTY~~ TWENTY THREE THOUSAND SEVEN HUNDRED THIRTY ONE & 94/100 Dollars \$ 623,731.94

Should the Owner elect to accept any of the alternates as shown on the Drawings and/or described in the General Requirements and Specifications, the amount written below shall be the amount to be "added to" the Base Bid of Contract :

Add / Alternate # 1 -- Lounge Furniture (L.1.2.3)

THIRTEEN THOUSAND TWO HUNDRED 50/100 Dollars \$ 13,200.50

Add / Alternate # 2 -- Accessories (Z.1.2.3.4.5) MUST INCLD. UNIT PRICE IN PROPER LOCATION

THIRTY TWO THOUSAND EIGHT HUNDRED NINETY FIVE DOLLARS & 40/100 Dollars \$ 32,895.40

**FORM OF PROPOSAL**

The Owner may elect to award contracts independently and/or both contracts combined as one..

COMBINED BID - ALL CONTRACTS: SIX HUNDRED SEVENTY FOUR THOUSANDS  
EIGHT HUNDRED NINETY TWO & 68/100 Dollars \$ 674,892.68

Respectfully submitted this 12 day of SEPTEMBER 2011

Witness:

\_\_\_\_\_  
 (Proprietorship or Partnership)

Attest:

By [Signature]  
 Title Vice President  
 (Corp. Sec. or Assist. Sec. only)

OFFICE ENVIRONMENTS  
 (Name of Firm or Corporation Making Bid)

By [Signature]

Title Pres.  
 (Owner, partner, Corp. Pres. or Vice Pres. only)

Address 1070 TUNNEL RD  
ASHEVILLE, NC 28805

License No. \_\_\_\_\_

Federal I.D. No. 27-0336079

(Corporate Seal)

Addenda Received and Used in Computing Bid (Initial as appropriate)

Addendum No. <u>1</u>	Dated <u>8-11-11</u>	Received <u>[Signature]</u>
Addendum No. <u>2</u>	Dated <u>8-11-11</u>	Received <u>[Signature]</u>
Addendum No. <u>3</u>	Dated <u>8-22-11</u>	Received <u>[Signature]</u>
Addendum No. <u>4</u>	Dated <u>9-1-11</u>	Received <u>[Signature]</u>
Addendum No. _____	Dated _____	Received _____

**FORM OF PROPOSAL**

Unit Prices: Unit prices quoted and accepted shall apply throughout the life of the Contract, except as otherwise specifically noted. Unit prices shall be applied, as appropriate, to compute the total value of changes in scope of the work all in accordance with the Contract Documents, Contract 1

Item	Unit \$	Quantity	Total \$
A.1	\$1,420.87	55	\$78,147.85
A.2	\$1,503.89	90	\$135,350.10
A.3	Quantity included in A.2 Lefts/Rights		
A.4	\$1,707.96	18	\$30,743.28
A.5	\$1,995.02	1	\$1,995.02
A.6	\$1,749.03	3	\$5,247.09
A.7	\$1,775.50	3	\$5,326.50
A.8	\$1,020.30	2	\$2,040.60
A.10	\$289.00	135	\$39,015.00
A.11	\$135.00	141	\$19,035.00
A.12	\$289.00	88	\$25,432.00
A.13	\$265.07	40	\$10,602.80
A.14	\$301.00	7	\$2,107.00
A.15	\$249.07	26	\$6,475.82
F.1	\$1,510.72	9	\$13,596.48
F.2	\$2,050.65	25	\$51,266.25
S.1	\$333.59	128	\$42,699.52
S.2	\$386.54	44	\$17,007.76
S.3	\$593.24	44	\$26,102.56
S.4	\$421.73	4	\$1,686.92
C.1	\$3,183.34	1	\$3,183.34
C.2	\$1,993.66	1	\$1,993.66
C.3	\$881.58	1	\$881.58
C.4	\$243.18	7	\$1,702.26
C.5	\$231.56	39	\$9,030.84
C.6	\$362.45	10	\$3,624.50
T.1	\$380.00	4	\$1,520.00
T.2	\$278.84	11	\$3,067.24
T.3	\$460.94	3	\$1,382.82
T.4	\$298.53	4	\$1,194.12
T.5	\$280.88	11	\$3,089.68
T.6	\$770.39	27	\$20,800.53
T.7	\$130.00	10	\$1,300.00
T.8	\$152.33	2	\$304.66
T.9	\$1,305.24	3	\$3,915.72
T.10	\$151.06	7	\$1,057.42
T.11	\$198.53	9	\$1,786.77

FORM OF PROPOSAL

Item	Unit \$	Quantity	Total \$
P.1	\$1,032.92	6	\$6,197.52
P.2	\$361.32	84	\$30,350.88
P.3	\$225.83	18	\$4,064.94
P.4	\$480.35	6	\$2,882.10
P.5	\$166.31	35	\$5,820.85
P.6	\$234.32	3	\$702.96
L.1	\$761.18	6	\$4,567.08
L.2	\$985.13	6	\$5,910.78
L.3	\$680.66	4	\$2,722.64
Z.1	\$142.27	125	\$17,783.75
Z.2	\$24.99	250	\$6,247.50
Z.3	\$1,190.38	5	\$5,951.90
Z.4	\$222.45	5	\$1,112.25
Z.5	\$7.20	250	\$1,800.00
Z.6	\$281.38	18	\$5,064.84

**FORM OF PROPOSAL**  
 Haywood County Government  
**Moving Services for:**  
 Dept. Of Social Services, Health Dept. & Central Permitting  
 Waynesville, NC

The undersigned, as Bidder, hereby declares that: the only person or persons interested in this proposal as principal or principals is or are named herein, and no other person than herein mentioned has any interest in this proposal or in the Contract to be entered into; this proposal is made without connection with any other person, company, or party making a bid or proposal; and it is in all respects fair and in good faith without collusion or fraud. The Bidder further declares that: he has examined the site of the Work and informed himself fully in regard to all conditions pertaining to the place where the Work is to be done; he has examined the Specifications for the Work and the Contract Documents/Itemized Inventory relative thereto, and has read all special provisions furnished prior to the opening of bids; and he has satisfied himself relative to the Work to be performed.

The Bidder proposes and agrees if this proposal is accepted to contract with **Haywood County Government**, hereinafter called the Owner, in the form of Contract specified, to furnish all necessary material, equipment, machinery, tools, apparatus, means of transportation and labor necessary to complete all portions of the Work for **Moving Services**, in **Waynesville, NC**, in full and complete accordance with the Plans, Specifications, and Contract Documents to the full and entire satisfaction of the Owner and Padgett and Freeman, Architects, P.A., with a definite understanding that no money will be allowed for extra work except as set forth in the General Conditions and Contract Documents/Itemized Inventory, for the sum of:

BASE BID - PER SPECS  
THIRTY SEVEN THOUSAND FIVE HUNDRED Dollars \$ 37,500.00  
00/100

ADD/ALTERNATE #1 Moving PC (1) unit per office -  
TWENTY FIVE DOLLARS \$ 00/100 Dollars \$ 25.00 per office

**UNIT PRICING**

Unit Prices: Unit prices quoted and accepted shall apply throughout the life of the Contract, except as otherwise specifically noted. Unit prices shall be applied, as appropriate, to compute the total value of changes in scope of the work all in accordance with the Contract Documents/Itemized Inventory.

**Contract 2**

Item	Unit \$	Quantity	Total \$
(1) 4-dwr. Vert. File	\$40	399	\$15,960
(3) Person Bankers Boxes (10Wx15Wx24D)	\$2	1400	\$2800.00
(1) Task Chair	\$12	60	\$720.00

FORM OF PROPOSAL

Respectfully submitted this 12 day of SEPTEMBER, 2011

OFFICE ENVIRONMENTS  
(Name of Firm or Corporation Making Bid)

Witness:

By [Signature]

\_\_\_\_\_  
(Proprietorship or Partnership)

Title PRESIDENT  
(Owner, partner, Corp. Pres. or Vice Pres. only)

Attest:

By [Signature]

Address 1070 TUNNEL RD  
ASHEVILLE, NC 28805

Title Vice President  
(Corp. Sec. or Assist. Sec. only)

License No. \_\_\_\_\_

Federal I.D. No. 27-0336079

(Corporate Seal)

Addenda Received and Used in Computing Bid (Initial as appropriate)

Addendum No.	<u>1</u>	Dated	<u>8-11-11</u>	Received	<u>[Signature]</u>
Addendum No.	<u>2</u>	Dated	<u>8-11-11</u>	Received	<u>[Signature]</u>
Addendum No.	<u>3</u>	Dated	<u>8-11-11</u>	Received	<u>[Signature]</u>
Addendum No.	<u>4</u>	Dated	<u>9-1-11</u>	Received	<u>[Signature]</u>
Addendum No.	_____	Dated	_____	Received	_____

**FORM OF PROPOSAL**

**Haywood County Government  
Dept. Of Social Services/Health Dept./Central Permitting  
Waynesville, NC**

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The Bidder proposes and agrees if this proposal is accepted to contract with **Haywood County Government**, hereinafter called the Owner, in the form of Contract specified, to furnish all necessary material, equipment, machinery, tools, apparatus, means of transportation and labor necessary to complete all portions of the Work for **Furniture Procurement, Haywood County, NC**, in full and complete accordance with the Plans, Specifications, and Contract Documents to the full and entire satisfaction of the Owner and Padgett and Freeman, Architects, P.A., with a definite understanding that no money will be allowed for extra work except as set forth in the General Conditions and Contract Documents, for the sum of:

BASE BID - Contract -Furnishings: Eight hundred thirty thousand eight hundred fifty-five and thirty-one cents Dollars \$ 830,855.31

Should the Owner elect to accept any of the alternates as shown on the Drawings and/or described in the General Requirements and Specifications, the amount written below shall be the amount to be "added to" the Base Bid of Contract :

**Add / Alternate # 1 - Lounge Furniture (L.1.2.3)**

Eighteen thousand seven hundred seventy-six and ninety-four cents Dollars \$ 18,776.94

**Add / Alternate # 2 - Accessories (Z.1.2.3.4.5) MUST INCLD. UNIT PRICE IN PROPER LOCATION**

Sixty-one thousand four hundred thirty-six and seventy-nine cents Dollars \$ 61,436.79

# FORM OF PROPOSAL

Unit Prices: Unit prices quoted and accepted shall apply throughout the life of the Contract, except as otherwise specifically noted. Unit prices shall be applied, as appropriate, to compute the total value of changes in scope of the work all in accordance with the Contract Documents.

## Contract 1

Item	Unit \$	Quantity	Total \$
A.1	11020.50	55	59457.50
A.2	1404.96	80	112196.80
A.3	1404.96	10	112196.80
A.4	2056.54	18	37017.72
A.5	1889.69	1	1889.69
A.6	2033.36	3	6100.08
A.7	2108.47	6	10542.35
A.8	1435.42	2	2870.84
A.9	193.16	10	1931.60
A.10	378.85	179	67814.15
A.11	173.51	133	25136.83
A.12	378.85	41	15532.85
A.13	193.51	44	8514.44
A.14	376.94	9	3392.46
A.15	521.40	26	13556.40
F.1	1724.76	9	15522.84
F.2	1725.40	25	43135.00
S.1	269.53	129	34769.37
S.2	285.19	20	5703.80
S.3	396.46	66	26196.36
S.4	209.73	4	838.92
C.1	5831.21	1	5831.21
C.2	1409.86	1	1409.86
C.3	400.30	1	400.30
C.4	174.76	7	1223.32
C.5	284.54	39	11097.06
C.6	490.14	10	4901.40
T.1	452.89	4	1811.56
T.2	398.22	11	4380.42
T.3	639.70	3	1919.10
T.4	335.74	4	1342.96
T.5	171.96	11	1891.56
T.6	323.38	27	8731.26
T.7	78.54	40	3141.60
T.8	190.76	3	572.28
T.9	408.19	3	1224.57
T.10	107.92	12	2015.04
T.11	206.71	10	2067.10
P.1	1100.60	6	6603.60

FORM OF PROPOSAL

P.2	1400.35	varies-see plan	49,012.29 (35)
P.3	385.80	varies-see plan	6,944.40 (18)
P.4	1091.66	varies-see plan	4,366.64 (4)
P.5	186.76	45	8,404.20
P.6	341.96	5	1,709.80
L.1	839.24	6	4,975.44
L.2	1090.70	6	10,144.20
L.3	485.78	5	2,428.90
Z.1	195.15	125	24,393.75
Z.2	63.37	250	15,842.50
Z.3	1182.72	5	5,913.60
Z.4	211.75	5	1,058.75
Z.5	21.38	250	5,345.00
Z.6	270.22	18	4,863.96

Tax for A.1 - P.6 = \$54,355.02

Tax for L.1 - L.3 = \$1228.40

Tax for Z.1 - Z.6 = \$4019.23

FORM OF PROPOSAL

Respectfully submitted this 19 day of August, 2011

Alfred Williams & Company  
(Name of Firm or Corporation Making Bid)

Witness:  
Kay K Davis  
(Proprietorship or Partnership)

By [Signature]  
Title COO  
(Owner, partner, Corp. Pres. or Vice Pres. only)

Attest:  
By [Signature]  
Title Corp. Secretary  
(Corp. Sec. or Assist. Sec. only)

Address 1853 Capital Blvd  
Raleigh NC 27604  
License No. N/A  
Federal I.D. No. 56-0715557

(Corporate Seal)

Addenda Received and Used in Computing Bid (Initial as appropriate)

Addendum No.	Dated	Received
<u>1</u>	<u>8/11/11</u>	<u>[Signature]</u>
<u>2</u>	<u>8/11/11</u>	<u>[Signature]</u>
<u>3</u>	<u>8/22/11</u>	<u>[Signature]</u>
_____	_____	_____
_____	_____	_____

**FORM OF PROPOSAL**

The Owner may elect to award contracts independently and/or both contracts combined as one..

COMBINED BID - ALL CONTRACTS: Nine hundred eleven thousand  
sixty-nine and four cents Dollars \$ 911,069.04

Respectfully submitted this 9 day of September, 2011

Alfred Williams & Company  
(Name of Firm or Corporation Making Bid)

Witness: Kay K Davis  
(Proprietorship or Partnership)

By [Signature]  
Title Owner  
(Owner, partner, Corp. Pres. or Vice Pres. only)

Attest:  
By [Signature]  
Title Corp. Sec.  
(Corp. Sec. or Assist. Sec. only)

Address 1853 Capital Blvd.  
Raleigh, NC 27604

License No. \_\_\_\_\_

Federal I.D. No. 56-0715557

(Corporate Seal)

Addenda Received and Used in Computing Bid (Initial as appropriate)

Addendum No.	Dated	Received
<u>1</u>	<u>8/11/11</u>	<u>[Signature]</u>
<u>2</u>	<u>8/12/11</u>	<u>[Signature]</u>
<u>3</u>	<u>8/22/11</u>	<u>[Signature]</u>
<u>4</u>	<u>9/17/11</u>	<u>[Signature]</u>
_____	_____	_____





**Padgett & Freeman Architects, PA**

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30 Choctaw Street Asheville, NC 28801 p: 828.254.1963 f: 828.253.3307

September 13<sup>th</sup>, 2011

Mr. Dale Burris  
Facilities and Maintenance Director  
Haywood County  
215 N. Main Street, Suite 1-50  
Waynesville, NC 28786

Re: Furniture Procurement and Moving Services for the Haywood County Department of Social Services, Health Department, & Central Permitting

Letter of Recommendation on Bids received September 12<sup>th</sup>, 2011.

Dear Mr. Dale Burris,

We received bids on September 12<sup>th</sup>, 2011 for the full project scope based on the furniture needs and existing inventory assessment given by the County and the relocating departments. We feel the prices received are very competitive and fair. After review of the bid forms and the bid prices, the approved low bidder is Professional Business Interiors, Inc of Asheville.

Our recommendation is to enter into negotiations with Professional Business Interiors, Inc. of Asheville to meet the project budget with the intent to award them the contract.

If you should have any questions please contact me.

Sincerely,  
PADGETT & FREEMAN ARCHITECTS, PA

A handwritten signature in cursive script, appearing to read 'Scott T. Donald'.

Scott T. Donald, AIA

Copy: Pamela H. Hysong, Area Director  
USDA Rural Development





**United States Department of Agriculture  
Rural Development**

**September 13, 2011**

Mr. Dale Burris, Director  
Facilities and Maintenance Department  
Haywood County  
215 N. Main Street  
Waynesville, NC 28786

RE: Furniture Bids  
Haywood County Adaptive Reuse Project  
DSS/Health Department/Central Permitting

Dear Mr. Burris:

Regarding the sealed bid opening for furniture for the Haywood County Adaptive Reuse Project:

- The first bid opening was held on August 25, 2011 but only 2 bids were received; therefore, bids were returned unopened.
- The rebid of the project was promptly advertised and posted on the County's website with a new bid opening date of September 12, 2011.
- On September 12, 2011 at 2:00 p.m. the "Re-bid" was held with 3 sealed bids received and opened, with the apparent low bidder being Professional Business Interiors (PBI).
- The bids were tabulated and certified by the project architect, Scott Donald of Padgett and Freeman Architects, PA., and the low bidder was determined to be PBI. Because the base bid exceeded the project budget authorized for furniture/equipment for this project, the project architect, in a letter dated September 13, 2011, recommended that Haywood County enter into negotiations with the low bidder, as it is your intent to award PBI the contract.

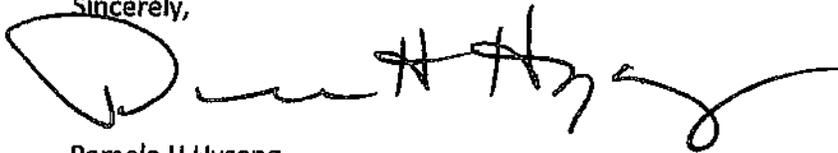
84 Coxo Ave, Suite 1E, Asheville, NC 28801  
Phone: (828) 254-0916, Ext 5 • Fax: (828) 254-9952 • Cell: (828)273-3373 • Hearing Impaired: 711  
Web: <http://www.rurdev.usda.gov/nc> Email: [pam.hysong@ncc.usda.gov](mailto:pam.hysong@ncc.usda.gov)  
Committed to the future of rural communities.

To file a complaint of discrimination write to USDA, Director, Office of Civil Rights, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410 or call (800) 795-3272 (voice) or (202) 720-6382 (TDD). USDA is an equal opportunity provider, employer, and lender."

As the funding agency for this project, USDA Rural Development concurs with the recommendation of the project architect. Upon approval by the Haywood County Board of Commissioners, you may negotiate with PBI, the low bidder. Please advise me in writing of the negotiated details once negotiations are complete. Also, if the project budget is modified to increase the project budget, please provide a copy of the budget ordinance that authorizes the increase.

Please feel free to contact me if you have any questions or need further information.

Sincerely,

A handwritten signature in black ink, appearing to read 'Pamela H Hysong', written in a cursive style.

Pamela H Hysong,  
Area Director

CC: (Via Email)

Marty Stamey, Haywood County Manager  
Julie Davis, Haywood County Finance Director  
215 N. Main Street  
Waynesville, NC 28786

Scott Donald, Padgett and Freeman Architects, PA  
Maggie Carnevale, Padgett and Freeman Architects, PA  
30 Choctaw Street  
Asheville, NC 28801

Betty Thompson, Area Specialist  
USDA Rural Development  
225 Valley River Avenue, Suite J  
Murphy, NC 28906