



**If yes, one ORIGINAL ATTACHMENT, and 14 copies, copied front and back side of pages, stapled and three-hole punched must accompany the agenda request**

PowerPoint Presentation: YES \_\_\_\_\_ NO  \_\_\_\_\_

PERSON MAKING PRESENTATION AT MEETING: Julie Davis \_\_\_\_\_  
TITLE: Finance Director \_\_\_\_\_  
PHONE NUMBER: \_\_\_\_\_  
E-MAIL: \_\_\_\_\_

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**THIS SECTION FOR OFFICE USE ONLY**

Received (Date/Time): \_\_\_\_\_

County Manager / Clerk to the Board Comments: \_\_\_\_\_  
\_\_\_\_\_  
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\_\_\_\_\_

In an effort to save paper, attachments should be copied on both front and back sides.

## **Haywood County Public Library Proposal for E-Rate Funding**

The Haywood County Public Library would like to submit the following proposal for expenditures supported by E-Rate funding. E-Rate is the commonly used name for the Schools and Libraries Program of the Universal Service Fund, which is administered by the Universal Service Administrative Company (USAC) under the direction of the Federal Communications Commission (FCC). The program authorized by the Telecommunications Act of 1996 provides discounts to assist most schools and libraries in the United States (and U.S. territories).

**Part-Time Salaries \$15,000**  
**Chairs for Children's Library in Canton \$ 2,200**  
**Laser Printer \$700**  
**LCD Projector \$2,300**  
**Dell Laptop \$1,400**  
**Apple I pads \$ 3,279**  
**E-readers \$1000**  
**Display Case \$2000**

The library system depends on part-time employees to support the main functions of the libraries. Part-time employees fill in for employees that are sick, on vacation, and they support patron services. Currently because of an increase in demand, we need more assistance in the children's department of the main library.

The library system's part-time salaries line item was one of the areas that incurred a significant budget cut last year in order to keep the budget for materials. The Canton branch is in desperate need of new children's chairs for the children's area. The laser printer in the main office is worn out and needs replacing as does the LCD projector along with laptop used for public meetings.

Digital technology is required to keep library employees trained on current products to support patron demands for assistance using Haywood County Public Library's digital library.

All display cases are in need of replacement. The shelving brackets can no longer be replaced in the displays we currently use therefore they cannot hold shelving. This funding will replace one of those displays.

Respectfully submitted by  
Sharon Woodrow, Director

HAYWOOD COUNTY  
BUDGET ORDINANCE AMENDMENT  
FISCAL YEAR 2011-2012

PER: \_\_\_\_\_  
JNL: \_\_\_\_\_

BE IT ORDAINED by the Board of Commissioners of Haywood County that the following amendment be made to the budget ordinance for the fiscal year ending June 30, 2012.

Section 1. To amend the General Fund, the expenditures are to be charged as follows:

Department line item	Account Number	Current Budget	Increase (Decrease)	Amended Budget
Library:				-
Sal & Wages - Temporary	116110-512800	43,475	15,000	58,475
Non-expendable office supplies	116110-528900	1,100	4,979	6,079
C/O - furniture	116110-551000	-	4,200	4,200
C/O - data processing equipment	116110-552000	5,805	3,700	9,505
				-

which will result in a net increase (decrease) of \$ 27,879 in the expenditures of the General Fund.

To provide the additional revenue for the above, the following revenues will be increased as the money has been received:

Revenue	Acct. No.	Current Budget	Increase (Decrease)	Amended Budget
Intergovernmental:		-		-
NC E-rate	110050-461260-00040	-	27,879	27,879
				-
				-
			27,879	

Section 2. Copies of this budget amendment shall be delivered to the Budget Officer and the Finance Officer for their direction.

Adopted this the 19<sup>th</sup> of December, 2011.

\_\_\_\_\_  
Chairman  
Haywood County Board of Commissioners

ATTEST:

\_\_\_\_\_  
Clerk to the Board

<b>Explanation:</b>
To appropriate the additional funding received through the E-rate program.
Request to use this for P/T wages, furniture and technology equipment.

E-Rate items for budget amendment

part-time wages	<u>15,000</u>	15,000
laser printer	700	
Apple Ipads	3,279	
Nooks and Kindles	<u>1,000</u>	4,979
chairs for children's library	2,200	
display case	<u>2,000</u>	4,200
LCD projector	2,300	
Dell laptop	<u>1,400</u>	3,700
		<u>27,879</u>

FOR 2012 06

ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED			AVAILABLE	PCT
11 GENERAL	APPROP	ADJSTMNTS	BUDGET	YTD EXPENDED	ENCUMBRANCES	BUDGET	USED
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116110 LIBRARY							
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116110 512100 SALARIES & WAGES-REG	617,049	0	617,049	276,156.03	.00	340,892.97	44.8%
116110 512600 SALARIES & WAGES-TEM	43,475	0	43,475	23,145.22	.00	20,329.78	53.2%*
116110 512700 SALARIES & WAGES-LON	18,215	0	18,215	7,976.22	.00	10,238.78	43.8%
116110 518100 SOCIAL SECURITY CONT	51,924	0	51,924	22,622.01	.00	29,301.99	43.6%
116110 518200 RETIREMENT CONTRIB	44,341	0	44,341	19,885.02	.00	24,455.98	44.8%
116110 518300 HOSPITALIZATION INS	157,080	0	157,080	71,995.00	.00	85,085.00	45.8%
116110 518600 WORKERS' COMP CONTRI	3,642	0	3,642	.00	.00	3,642.00	.0%
116110 518900 OTHER FRINGE BENEFIT	859	0	859	280.50	.00	578.50	32.7%
116110 519900 PROF SERVICES-OTHER	4,400	0	4,400	130.00	.00	4,270.00	3.0%
116110 521100 JANITORIAL SUPPLIES	250	0	250	152.45	.00	97.55	61.0%*
116110 522000 FOOD & PROVISIONS	500	0	500	328.40	.00	171.60	65.7%*
116110 523100 SPECIAL PROGRAM MATE	13,000	-5,805	7,195	.00	.00	7,195.00	.0%
116110 523100 12LB1 SPECIAL PROGR.	0	18,500	18,500	18,491.24	.00	8.76	100.0%
116110 523100 61001 SPEC PROG MATER	5,670	0	5,670	222.45	.00	5,447.55	3.9%
116110 523100 61002 SPEC PROG MATER	27,000	0	27,000	10,301.83	.00	16,698.17	38.2%
116110 523100 C0001 SPEC PROG MAT-C	13,347	0	13,347	9,228.15	1,502.47	2,616.38	80.4%*
116110 523100 C0002 SPEC PROG MATER	1,080	0	1,080	1,022.15	.00	57.85	94.6%*
116110 523100 C0003 SPEC PROG MATER	5,895	0	5,895	4,141.89	.00	1,753.11	70.3%*
116110 523100 F0001 SPEC.PROGRAM MA	4,860	0	4,860	2,131.03	.00	2,728.97	43.8%
116110 523100 F0003 SPEC PROG MAT F	2,160	0	2,160	579.29	.00	1,580.71	26.8%
116110 523100 M0001 SPEC PROG MATER	4,950	0	4,950	2,527.09	.00	2,422.91	51.1%*
116110 523100 W0001 SPEC PROG MATER	33,930	0	33,930	17,271.09	5,279.87	11,379.04	66.5%*
116110 523100 W0002 SPEC PROG MATER	2,385	0	2,385	1,505.21	.00	879.79	63.1%*
116110 523100 W0003 SPEC PROG MATER	9,270	0	9,270	5,934.76	2,151.60	1,183.64	87.2%*
116110 523200 61001 AUD VIS/LIB SUP	7,380	0	7,380	3,637.19	2,267.66	1,475.15	80.0%*
116110 523200 61003 AUD VIS/LIB SUP	1,845	0	1,845	70.16	.00	1,774.84	3.8%
116110 523200 C0001 AUD VIS/LIB SUP	5,805	0	5,805	2,505.70	.00	3,299.30	43.2%
116110 523200 C0003 AUD VIS/LIB SUP	1,080	0	1,080	443.78	.00	636.22	41.1%
116110 523200 F0001 AUDIO VISUAL/LI	900	0	900	74.98	.00	825.02	8.3%
116110 523200 M0001 AUD VIS/LIB SUP	720	0	720	.00	.00	720.00	.0%
116110 523200 W0001 AUD VIS/LIB SUP	1,170	0	1,170	460.79	.00	709.21	39.4%
116110 523200 W0003 AUD VIS/LIB SUP	2,880	0	2,880	1,044.42	.00	1,835.58	36.3%
116110 523200 W0004 AUD VIS/LIB SUP	6,255	0	6,255	2,160.62	.00	4,094.38	34.5%
116110 523401 LIBRARY MAT-PRINT SU	21,200	0	21,200	13,342.07	.00	7,857.93	62.9%*
116110 523402 LIB MAT-ON LINE SUBS	7,390	0	7,390	6,913.72	.00	476.28	93.6%*
116110 525000 VEHICLE SUPPLIES & M	250	0	250	.00	.00	250.00	.0%
116110 525002 FUEL/GAS/DIESEL	2,191	0	2,191	835.29	.00	1,355.71	38.1%
116110 526000 OFFICE SUPPLIES & MA	14,500	0	14,500	4,560.16	604.27	9,335.57	35.6%
116110 526900 NON-EXPENDABLE OFFIC	1,100	0	1,100	207.81	.00	892.19	18.9%
116110 529100 DATA PROCESSING SUPP	700	0	700	.00	.00	700.00	.0%

FOR 2012 06

ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED			AVAILABLE	PCT
11 GENERAL	APPROP	ADJSTMTS	BUDGET	YTD EXPENDED	ENCUMBRANCES	BUDGET	USED
116110 531100 TRAVEL	1,000	0	1,000	829.44	.00	170.56	82.9%*
116110 532000 COMMUNICATIONS	46,000	0	46,000	21,268.90	.00	24,731.10	46.2%
116110 533000 UTILITIES	76,000	0	76,000	17,742.00	.00	58,258.00	23.3%
116110 535200 REPAIRS & MAINT-EQUI	2,500	0	2,500	139.15	.00	2,360.85	5.6%
116110 535300 REPAIRS & MAINT-VEHI	500	0	500	12.50	.00	487.50	2.5%
116110 536000 FREIGHT, EXPRESS, DE	150	0	150	.00	.00	150.00	.0%
116110 538200 PROCESSING	12,000	0	12,000	5,023.73	.00	6,976.27	41.9%
116110 542001 SITE LICENSES - DATA	40,400	0	40,400	27,997.46	.00	12,402.54	69.3%*
116110 543200 RENT OF T/W, POSTAGE	1,898	0	1,898	585.00	.00	1,313.00	30.8%
116110 543900 RENT OF EQUIPMENT	10,000	0	10,000	2,832.14	.00	7,167.86	28.3%
116110 545200 VEHICLE INS	1,217	0	1,217	535.00	.00	682.00	44.0%
116110 549100 DUES & SUBSCRIPTIONS	1,100	0	1,100	630.00	.00	470.00	57.3%*
116110 552000 C/O-DATA PROC EQUIP	0	5,805	5,805	.00	5,805.00	.00	100.0%*
<b>TOTAL LIBRARY</b>	<b>1,333,413</b>	<b>18,500</b>	<b>1,351,913</b>	<b>609,879.04</b>	<b>17,610.87</b>	<b>724,423.09</b>	<b>46.4%</b>
<b>TOTAL GENERAL</b>	<b>1,333,413</b>	<b>18,500</b>	<b>1,351,913</b>	<b>609,879.04</b>	<b>17,610.87</b>	<b>724,423.09</b>	<b>46.4%</b>
<b>TOTAL EXPENSES</b>	<b>1,333,413</b>	<b>18,500</b>	<b>1,351,913</b>	<b>609,879.04</b>	<b>17,610.87</b>	<b>724,423.09</b>	

FOR 2011 13

ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED			AVAILABLE	PCT
11 GENERAL	APPROP	ADJUSTMTS	BUDGET	YTD EXPENDED	ENCUMBRANCES	BUDGET	USED
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110050 RESTRICTED INTERGOVERNMENTAL							
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110050 461260 00040 INTG REV-FED PH	0	-27,880	-27,880	-27,879.60	.00	-.40	100.0%*
TOTAL RESTRICTED INTERGOVERNMENTAL	0	-27,880	-27,880	-27,879.60	.00	-.40	100.0%
TOTAL GENERAL	0	-27,880	-27,880	-27,879.60	.00	-.40	100.0%
TOTAL REVENUES	0	-27,880	-27,880	-27,879.60	.00	-.40	

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HAYWOOD COUNTY  
YEAR-TO-DATE BUDGET REPORT

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FOR 2011 13

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
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GRAND TOTAL	0	-27,880	-27,880	-27,879.60	.00	-.40	100.0%

\*\* END OF REPORT - Generated by Julie Davis \*\*