



HAYWOOD COUNTY  
BOARD OF COMMISSIONERS

AGENDA REQUEST

***Must be presented to the County Manager's Office  
NO LATER THAN 5 P.M. FRIDAY THE WEEK BEFORE THE MEETING***

DATE OF REQUEST 11/28/11

FROM: Tracy Hargrove (Haywood County Schools)

MEETING DATE REQUESTED:

Regular meetings: First (1<sup>st</sup>) Monday of the month at 9:00 am  
Third (3<sup>rd</sup>) Monday of the month at 5:30 pm

SUBJECT: ADM Expenditure for Roofing Projects

REQUEST

BACKGROUND: All projects are necessary due to condition of roofs

IMPLEMENTATION PLAN: Projects begin in March 2012

FINANCIAL IMPACT STATEMENT: 25% Match from County

SUPPORTING ATTACHMENTS: YES  NO  HOW MANY? 6

LIST:

**If yes, one ORIGINAL ATTACHMENT, and 14 copies, copied front and back side of pages, stapled and three-hole punched must accompany the agenda request**

PowerPoint Presentation: YES  NO

PERSON MAKING PRESENTATION AT MEETING:

TITLE: Director of Maintenance  
PHONE NUMBER: 828-456-2402  
E-MAIL: thargrove@haywood.k12.nc.us

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THIS SECTION FOR OFFICE USE ONLY

Received (Date/Time): \_\_\_\_\_

**APPLICATION  
PUBLIC SCHOOL BUILDING CAPITAL FUND  
ADM (Corporate Tax) Fund**

Approved: \_\_\_\_\_  
Date: \_\_\_\_\_

County: Haywood  
Address: 1230 N. Main St. Waynesville  
School Admin. Unit: 440  
Project Title: Flat Roof-Old Hazelwood  
Location: Canton  
Type of Facility: Elementary School

Contact Person: Tracy Hargrove  
Title: Director of Maintenance  
Phone: (828) 456-2402

G.S. 115C-546.2(b) "Counties shall use monies in the Fund for capital outlay projects including the planning, construction, reconstruction, enlargement, improvement, repair, or renovation of public school buildings and for the purchase of land for public school buildings; for equipment to implement a local school technology plan that is approved pursuant to G.S. 115C-102.6C; or for both. Monies used to implement a local school technology plan shall be transferred to the State School Technology Fund and allocated by that Fund to the local school administrative unit for equipment. As used in this section, 'public school buildings' only includes facilities for individual schools that are used for instructional and related purposes and does not include centralized administration, maintenance, or other facilities." **Applications must be submitted no later than one year after the final payment to the Contractor or Vendor.**

Short Description of Construction Project: Remove existing built-up/trocal roof and replace with tapered TPO

Estimated Costs:	State	Local	Total
Purchase of Land	\$ _____	\$ _____	\$ 0.00
Planning	\$ _____	\$ _____	\$ 0.00
Construction	\$ _____	\$ _____	\$ 0.00
Renovation	\$ _____	\$ _____	\$ 0.00
Enlargement	\$ _____	\$ _____	\$ 0.00
Repair	\$ 19,800.00	\$ 6,600.00	\$ 26,400.00
School Technology	\$ _____	\$ N/A	\$ 0
Debt Service/Bond Payment	\$ _____	\$ _____	\$ 0.00
Total	\$ 19,800.00	\$ 6,600.00	\$ 26,400.00

Bid Dates/Vendors: 2/1/12  
Contracts signed/Dates: 2/15/12  
Estimated date of beginning of construction: 3/1/12  
Estimated date of completion: 6/30/12

Match: The matching funds of one dollar of local funds for every three dollars of state funds are from (source): \_\_\_\_\_  
\$ \_\_\_\_\_ of the matching funds have been expended for/date/description: \_\_\_\_\_

**Reporting requirements:** We, the undersigned, agree to submit a report of state/local amounts expended for this project within 60 days after completion of the project, or 60 days after receiving state funding, whichever is later.

The County Commissioners and the Board of Education do hereby jointly request approval of the above project and request release of \$ \_\_\_\_\_ from the Public School Building Capital Fund. We certify that the project herein described is within the parameters of 115C-546.2(b) and that all of the required local funding is available and designated as match for this project.

(Signature - Chair, County Commissioners)

*Charles H. Jones*

(Signature - Chair, Board of Education)

(Date)

11/4/11

(Date)

**APPLICATION  
PUBLIC SCHOOL BUILDING CAPITAL FUND  
ADM (Corporate Tax) Fund**

Approved: \_\_\_\_\_  
Date: \_\_\_\_\_

County: Haywood  
Address: 1230 N. Main St. Waynesville  
School Admin. Unit: 440  
Project Title: Flat Roof Office area-Meadowbrook  
Location: Canton  
Type of Facility: Elementary School

Contact Person: Tracy Hargrove  
Title: Director of Maintenance  
Phone: (828) 456-2402

G.S. 115C-546.2(b) "Counties shall use monies in the Fund for capital outlay projects including the planning, construction, reconstruction, enlargement, improvement, repair, or renovation of public school buildings and for the purchase of land for public school buildings; for equipment to implement a local school technology plan that is approved pursuant to G.S. 115C-102.6C; or for both. Monies used to implement a local school technology plan shall be transferred to the State School Technology Fund and allocated by that Fund to the local school administrative unit for equipment. As used in this section, 'public school buildings' only includes facilities for individual schools that are used for instructional and related purposes and does not include centralized administration, maintenance, or other facilities. **Applications must be submitted no later than one year after the final payment to the Contractor or Vendor.**

Short Description of Construction Project: Remove existing ballasted EPDM roof and replace with tapered TPO

Estimated Costs:	State	Local	Total
Purchase of Land	\$ _____	\$ _____	\$ 0.00
Planning	\$ _____	\$ _____	\$ 0.00
Construction	\$ _____	\$ _____	\$ 0.00
Renovation	\$ _____	\$ _____	\$ 0.00
Enlargement	\$ _____	\$ _____	\$ 0.00
Repair	\$ 74,250.00	\$ 24,750.00	\$ 99,000.00
School Technology	\$ _____	\$ N/A	\$ 0
Debt Service/Bond Payment	\$ _____	\$ _____	\$ 0.00
<b>Total</b>	<b>\$ 74,250.00</b>	<b>\$ 24,750.00</b>	<b>\$ 99,000.00</b>

Bid Dates/Vendors: 2/1/12  
Contracts signed/Dates: 2/15/12  
Estimated date of beginning of construction: 3/1/12  
Estimated date of completion: 6/30/12

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(Signature - Chair, County Commissioners) Charles H. [Signature] (Date) 11/2/11  
(Signature - Chair, Board of Education) \_\_\_\_\_ (Date) \_\_\_\_\_

**APPLICATION  
PUBLIC SCHOOL BUILDING CAPITAL FUND  
ADM (Corporate Tax) Fund**

Approved: \_\_\_\_\_  
Date: \_\_\_\_\_

County: Haywood  
Address: 1230 N. Main St. Waynesville  
School Admin. Unit: 440  
Project Title: Flat Roof Office area-JV Ele.  
Location: Waynesville  
Type of Facility: Elementary School

Contact Person: Tracy Hargrove  
Title: Director of Maintenance  
Phone: (828) 456-2402

G.S. 115C-546.2(b) "Counties shall use monies in the Fund for capital outlay projects including the planning, construction, reconstruction, enlargement, improvement, repair, or renovation of public school buildings and for the purchase of land for public school buildings; for equipment to implement a local school technology plan that is approved pursuant to G.S. 115C-102.6C; or for both. Monies used to implement a local school technology plan shall be transferred to the State School Technology Fund and allocated by that Fund to the local school administrative unit for equipment. As used in this section, 'public school buildings' only includes facilities for individual schools that are used for instructional and related purposes and does not include centralized administration, maintenance, or other facilities. **Applications must be submitted no later than one year after the final payment to the Contractor or Vendor.**

Short Description of Construction Project: Remove existing ballasted EPDM roof and replace with tapered TPO

Estimated Costs:	State	Local	Total
Purchase of Land	\$ _____	\$ _____	\$ 0.00
Planning	\$ _____	\$ _____	\$ 0.00
Construction	\$ _____	\$ _____	\$ 0.00
Renovation	\$ _____	\$ _____	\$ 0.00
Enlargement	\$ _____	\$ _____	\$ 0.00
Repair	\$ 74,250.00	\$ 24,750.00	\$ 99,000.00
School Technology	\$ _____	\$ N/A	\$ 0
Debt Service/Bond Payment	\$ _____	\$ _____	\$ 0.00
<b>Total</b>	<b>\$ 74,250.00</b>	<b>\$ 24,750.00</b>	<b>\$ 99,000.00</b>

Bid Dates/Vendors: 2/1/12  
Contracts signed/Dates: 2/15/12  
Estimated date of beginning of construction: 3/1/12  
Estimated date of completion: 6/30/12

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(Signature - Chair, County Commissioners) \_\_\_\_\_ (Date) \_\_\_\_\_  
(Signature - Chair, Board of Education) \_\_\_\_\_ (Date) \_\_\_\_\_

**APPLICATION  
PUBLIC SCHOOL BUILDING CAPITAL FUND  
ADM (Corporate Tax) Fund**

Approved: \_\_\_\_\_  
Date: \_\_\_\_\_

County: Haywood  
Address: 1230 N. Main St. Waynesville  
School Admin. Unit: 440  
Project Title: Shingle Roof-Central Ele.  
Location: Waynesville  
Type of Facility: Elementary School

Contact Person: Tracy Hargrove  
Title: Director of Maintenance  
Phone: (828) 456-2402

G.S. 115C-546.2(b) "Counties shall use monies in the Fund for capital outlay projects including the planning, construction, reconstruction, enlargement, improvement, repair, or renovation of public school buildings and for the purchase of land for public school buildings; for equipment to implement a local school technology plan that is approved pursuant to G.S. 115C-102.6C; or for both. Monies used to implement a local school technology plan shall be transferred to the State School Technology Fund and allocated by that Fund to the local school administrative unit for equipment. As used in this section, 'public school buildings' only includes facilities for individual schools that are used for instructional and related purposes and does not include centralized administration, maintenance, or other facilities. **Applications must be submitted no later than one year after the final payment to the Contractor or Vendor.**

Short Description of Construction Project: Replace shingle roof.

Estimated Costs:	State	Local	Total
Purchase of Land	\$ _____	\$ _____	\$ 0.00
Planning	\$ _____	\$ _____	\$ 0.00
Construction	\$ _____	\$ _____	\$ 0.00
Renovation	\$ _____	\$ _____	\$ 0.00
Enlargement	\$ _____	\$ _____	\$ 0.00
Repair	\$ 7,500.00	\$ 2,500.00	\$ 10,000.00
School Technology	\$ _____	\$ N/A	\$ 0
Debt Service/Bond Payment	\$ _____	\$ _____	\$ 0.00
<b>Total</b>	<b>\$ 7,500.00</b>	<b>\$ 2,500.00</b>	<b>\$ 10,000.00</b>

Bid Dates/Vendors: 2/1/12

Contracts signed/Dates: 2/15/12

Estimated date of beginning of construction: 3/1/12

Estimated date of completion: 6/30/12

Match: The matching funds of one dollar of local funds for every three dollars of state funds are from (source): \_\_\_\_\_

\$ \_\_\_\_\_ of the matching funds have been expended for/date/description: \_\_\_\_\_

**Reporting requirements:** We, the undersigned, agree to submit a report of state/local amounts expended for this project within 60 days after completion of the project, or 60 days after receiving state funding, whichever is later.

The County Commissioners and the Board of Education do hereby jointly request approval of the above project and request release of \$ \_\_\_\_\_ from the Public School Building Capital Fund. We certify that the project herein described is within the parameters of 115C-546.2(b) and that all of the required local funding is available and designated as match for this project.

(Signature - Chair, County Commissioners)

*Charles H. Jones*

(Signature - Chair, Board of Education)

(Date)

*11/4/11*

(Date)

**APPLICATION  
PUBLIC SCHOOL BUILDING CAPITAL FUND  
ADM (Corporate Tax) Fund**

Approved: \_\_\_\_\_  
Date: \_\_\_\_\_

County: Haywood  
Address: 1230 N. Main St. Waynesville  
School Admin. Unit: 440  
Project Title: Flat Roof-Central Ele.  
Location: Waynesville  
Type of Facility: Elementary School

Contact Person: Tracy Hargrove  
Title: Director of Maintenance  
Phone: (828) 456-2402

G.S. 115C-546.2(b) "Counties shall use monies in the Fund for capital outlay projects including the planning, construction, reconstruction, enlargement, improvement, repair, or renovation of public school buildings and for the purchase of land for public school buildings; for equipment to implement a local school technology plan that is approved pursuant to G.S. 115C-102.6C; or for both. Monies used to implement a local school technology plan shall be transferred to the State School Technology Fund and allocated by that Fund to the local school administrative unit for equipment. As used in this section, 'public school buildings' only includes facilities for individual schools that are used for instructional and related purposes and does not include centralized administration, maintenance, or other facilities. *Applications must be submitted in triplicate and approved for the final payment to the Contractor or Vendor.*

Short Description of Construction Project: Replace built-up/trocal roof with tapered TPO.

Estimated Costs:	State	Local	Total
Purchase of Land	\$ _____	\$ _____	\$ 0.00
Planning	\$ _____	\$ _____	\$ 0.00
Construction	\$ _____	\$ _____	\$ 0.00
Renovation	\$ _____	\$ _____	\$ 0.00
Enlargement	\$ _____	\$ _____	\$ 0.00
Repair	\$ 17,100.00	\$ 5,700.00	\$ 22,800.00
School Technology	\$ _____	\$ N/A	\$ 0
Debt Service/Bond Payment	\$ _____	\$ _____	\$ 0.00
<b>Total</b>	<b>\$ 17,100.00</b>	<b>\$ 5,700.00</b>	<b>\$ 22,800.00</b>

Bid Dates/Vendors: 2/1/12  
Contracts signed/Dates: 2/15/12  
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Estimated date of completion: 6/30/12

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(Signature - Chair, County Commissioners)

(Date)

Charles H. [Signature]  
(Signature - Chair Board of Education)

11/4/11  
(Date)

**APPLICATION  
PUBLIC SCHOOL BUILDING CAPITAL FUND  
ADM (Corporate Tax) Fund**

Approved: \_\_\_\_\_  
Date: \_\_\_\_\_

County: Haywood Contact Person: Tracy Hargrove  
Address: 1230 N. Main St. Waynesville Title: Director of Maintenance  
School Admin. Unit: 440 Phone: (828) 456-2402  
Project Title: Shingle Roof-Old Hazelwood  
Location: Waynesville  
Type of Facility: Elementary School

G.S. 115C-546.2(b) "Counties shall use monies in the Fund for capital outlay projects including the planning, construction, reconstruction, enlargement, improvement, repair, or renovation of public school buildings and for the purchase of land for public school buildings; for equipment to implement a local school technology plan that is approved pursuant to G.S. 115C-102.6C; or for both. Monies used to implement a local school technology plan shall be transferred to the State School Technology Fund and allocated by that Fund to the local school administrative unit for equipment. As used in this section, 'public school buildings' only includes facilities for individual schools that are used for instructional and related purposes and does not include centralized administration, maintenance, or other facilities. *Application must be submitted to the State School Technology Fund for the final payment to the Contractor or Vendor.*

Short Description of Construction Project: Replace shingles.

Estimated Costs:	State	Local	Total
Purchase of Land	\$ _____	\$ _____	\$ 0.00
Planning	\$ _____	\$ _____	\$ 0.00
Construction	\$ _____	\$ _____	\$ 0.00
Renovation	\$ _____	\$ _____	\$ 0.00
Enlargement	\$ _____	\$ _____	\$ 0.00
Repair	\$ 24,600.00	\$ 8,200.00	\$ 32,800.00
School Technology	\$ _____	\$ N/A	\$ 0
Debt Service/Bond Payment	\$ _____	\$ _____	\$ 0.00
<b>Total</b>	<b>\$ 24,600.00</b>	<b>\$ 8,200.00</b>	<b>\$ 32,800.00</b>

Bid Dates/Vendors: 2/1/12  
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(Signature - Chair, County Commissioners) \_\_\_\_\_ (Date) 11/4/11  
(Signature - Chair, Board of Education) \_\_\_\_\_ (Date)