



HAYWOOD COUNTY BOARD OF COMMISSIONERS

AGENDA REQUEST

***Must be presented to the County Manager's Office
NO LATER THAN 5 P.M. FRIDAY THE WEEK BEFORE THE MEETING***

DATE OF REQUEST: November 27, 2011

FROM: Kristy Lanning

MEETING DATE REQUESTED: December 5, 2011

Regular meetings: First (1st) Monday of the month at 9:00 am
Third (3rd) Monday of the month at 5:30 pm

SUBJECT: Multijurisdictional Public Safety CAD and MDIS System Update

REQUEST:

This request is for the opportunity to update Board of County Commissioners on the status of the approved Multijurisdictional Public Safety CAD System project and seek approval of related Intergovernmental Agreement.

BACKGROUND:

In April 2011, Haywood County Board of County Commissioners did approve implementation of a Multijurisdictional Public Safety CAD (Computer Aided Dispatch) and MDIS (Mobile Data Information System) Project.

IMPLEMENTATION PLAN:

A team of Haywood County employees, as well as representatives from many Haywood County public safety agencies have been working together for many months on planning, implementation, and training. Implementation and "Go Live" for the project is anticipated in the month of December 2011.

FINANCIAL IMPACT STATEMENT

At this time, there is no request for additional funding. This project has been funded through the use of designated and approved Emergency Telephone System Funds for public safety use. Many participating agencies have made additional purchases to better benefit from the project.

SUPPORTING ATTACHMENTS: YES ___ NO ___ HOW MANY? 1

LIST: Intergovernmental Agreement for MJ CAD

If yes, one ORIGINAL ATTACHMENT, and 14 copies, copied front and back side of pages, stapled and three-hole punched must accompany the agenda request

PowerPoint Presentation: YES _____ NO X

PERSON MAKING PRESENTATION AT MEETING: Kristy Lanning
TITLE: Director of Technology and Communications
PHONE NUMBER: 356-2731
E-MAIL: klanning@haywoodnc.net

THIS SECTION FOR OFFICE USE ONLY

Received (Date/Time): _____

County Manager / Clerk to the Board Comments: _____

In an effort to save paper, attachments should be copied on both front and back sides.

Intergovernmental Agreement for Multijurisdictional Public Safety Computer Aided Dispatch System for Haywood County

This Intergovernmental Agreement is effective as of date of signatures on agreement, made and first entered into by and among the undersigned governmental agencies to include Haywood County 9-1-1, Haywood County Sheriff's Office, Canton Police Department, and Waynesville Police Department.

WHEREAS, these jurisdictional entities within Haywood County including multi-jurisdictional representation from law enforcement, fire and EMS entities within Haywood County; Public Safety agencies are working together to implement a consolidated Computer Aided Dispatch (CAD) system.

WHEREAS, the jurisdictions and residents of Haywood County would benefit in terms of life safety and efficiency of service from a multijurisdictional CAD System and the establishment of such integrated systems will provide improved police, fire and emergency medical service communications within the boundaries of the participating jurisdictions, together with such other jurisdictions as may hereafter contract with the undersigned for communications services; and

WHEREAS, the undersigned governmental jurisdictions wish to establish, maintain, and use a multijurisdictional CAD System.

NOW THEREFORE, it is hereby agreed to among the undersigned as follows:

1.0 PURPOSE: This Intergovernmental Agreement to establish the Haywood County Multijurisdictional Public Safety Computer Aided Dispatch System contains the following organizational objectives:

- To promote the health, safety and general welfare of the citizens throughout Haywood County. To that end, the parties wish to continually improve procedural efficiency and technical capabilities of emergency call taking, emergency call processing, and all emergency response communications.
- To improve safety of emergency responders.
- To bring about increased efficiencies and coordination of communications and emergency response services.
- To utilize funding to ensure the appropriate level of service to all parties involved as defined by user agencies by establishing funding mechanisms and responsibilities.
- To ensure acceptable oversight and accountability.
- To provide a mechanism for the addition or withdrawal of parties to the Agreement.

2.0 FUNDING: The multijurisdictional CAD system has been funded, as allowed, through the use of designated Emergency Telephone System Funds for public safety use. Annual funding for licensing, maintenance, upgrades, and any other expenses of the multijurisdictional CAD system which are not allowable through the Emergency Telephone System Funds shall be the responsibility of each participating agency, as per agency use and licensing. Annual expenses, including recommended and/ or necessary upgrades, support costs, and licensing costs will be provided to each participating agency for next fiscal year budgeting by March 1 of each year beginning March 1, 2012.

3.0 CAD SYSTEM ADMINISTRATION: A CAD System Administrator shall be employed by Haywood County, and will be tasked with ensuring efficient adherence to several distinct requirements including Table maintenance, security and data management, geofile maintenance, error logging, and

customization. All participating agencies shall have access to the designated CAD System Administrator through established protocols and methods.

4.0 TECHNICAL SUPPORT: Information Technology support services shall be provided by Haywood County IT to each participating agency, as established and agreed upon through a level of service agreement, and defined cost model.

5.0 OPERATION AND OVERSIGHT: Operational control and oversight of agency personnel shall be the responsibility of the respective agency. Participants must adhere to their individual agency Standard Operating Procedures, as well as local, state, and federal laws and regulations. Joint policies and protocols will be developed through consensus of the CAD Team. CAD Team shall be established and made up of Law Enforcement, Fire and EMS leaders. User Groups shall be a Law Enforcement User Group and a separate Fire/EMS/Rescue/Emergency Management User Group. Membership in each group will include the Chief (or designee) of each agency which utilizes the CAD system for Emergency Communications. These groups will meet at least quarterly and provide written feedback to the CAD Team regarding any concerns, problems, or recommendations related to operational or technical protocols or any other aspects of the system's performance to meet their needs.

6.0 EXECUTION: This Agreement or amendments hereto, shall be executed on behalf of each participating jurisdiction by its duly authorized representative and pursuant to an appropriate motion, resolution or ordinance of each participating jurisdiction. This Agreement or any amendment thereto, shall be deemed adopted upon the date of execution by the last so authorized representative.

7.0 SIGNATURES: Each party to this Agreement shall sign a signature page to constitute valid execution.

Signed by _____ on _____

Representing _____

Signed by _____ on _____

Representing _____