Rebecca Morgan
Administrative Assistant
2008 Bicentennial Celebration

HAYWOOD COUNTY
BOARD OF COMMISSIONERS

AGENDA REQUEST

Must be presented to the County Manager's Office
NO LATER THAN MONDAY, 5:00 PM THE WEEK BEFORE THE MEETING

DATE OF REQUEST: 7-21-11

REQUESTED BY: Susan Anderson, Haywood Public Transit

MEETING DATE REQUESTED: August 1, 2011
Regular meetings: First (1st) Monday of the month at 9:00 am
Third (3rd) Monday of the month at 5:00 pm

SUBJECT: Call to Public Hearing for August 15th @ 5:30pm

SUMMARY OF REQUEST: Public Hearing for Rural Operating Assistance Program Application for FY12

PERSON(S) MAKING PRESENTATION AT MEETING: Susan Anderson

TITLE: Haywood Public Transit Director
PHONE NUMBER: 828-452-1447 ext 125
E-MAIL: sanderson@mountainprojects.org

ATTACHMENTS: YES ____ NO __X__

If yes, one ORIGINAL ATTACHMENT and fourteen copies, stapled and three-hole punched must accompany the agenda request

THIS SECTION FOR OFFICE USE ONLY

Received (Date/Time): 7-20-22
County Manager / Clerk to the Board Comments: _____

2011-2012 ROAP Allocations

COUNTIES	Formula Funds	Additional Funds	EDTAP Program	Formula Funds	Additional Funds	EMPL Program	Formula Funds	Additional Funds	RGP Program	TOTAL 2012
Alamance	$71,678	$33,004	$104,682	$64,681	$0	$64,681	$74,812	$42,537	$117,349	$286,712
Alexander	$40,755	$18,764	$59,519	$17,681	$0	$17,681	$35,542	$20,208	$55,750	$132,950
Alleghany	$33,807	$15,565	$49,372	$6,363	$0	$6,363	$26,324	$14,967	$41,291	$97,026
Anson	$38,853	$17,888	$56,741	$25,926	$0	$25,926	$31,253	$17,769	$49,022	$131,689
Ashe	$39,359	$18,121	$57,480	$16,311	$0	$16,311	$31,712	$18,030	$49,742	$123,533
Avery	$35,680	$16,427	$52,107	$8,706	$0	$8,706	$28,816	$16,383	$45,199	$106,012
Beaufort	$46,202	$21,273	$67,475	$28,529	$0	$28,529	$39,107	$22,234	$61,341	$157,345
Bertie	$36,876	$16,978	$53,854	$13,863	$0	$13,863	$29,457	$16,748	$46,205	$113,922
Bladen	$40,864	$18,814	$59,678	$27,390	$0	$27,390	$33,676	$19,148	$52,824	$139,892
Brunswick	$68,986	$31,765	$100,751	$46,473	$0	$46,473	$60,235	$34,248	$94,483	$241,707
Buncombe	$96,875	$44,608	$141,483	$59,417	$0	$59,417	$75,558	$42,961	$118,519	$319,419
Burke	$58,692	$27,024	$85,716	$44,517	$0	$44,517	$54,054	$30,734	$84,788	$215,021
Cabarrus	$71,035	$32,707	$103,742	$25,871	$0	$25,871	$42,710	$24,284	$66,994	$196,607
Caldwell	$55,255	$25,441	$80,696	$24,143	$0	$24,143	$50,686	$28,819	$79,505	$184,344
Camden	$32,627	$15,021	$47,648	$7,909	$0	$7,909	$25,785	$14,660	$40,445	$96,002
Carteret	$51,685	$23,797	$75,482	$28,788	$0	$28,788	$45,232	$25,717	$70,949	$175,219
Caswell	$38,032	$17,509	$55,541	$12,807	$0	$12,807	$30,680	$17,443	$48,123	$116,471
Catawba	$72,632	$33,443	$106,075	$31,268	$0	$31,268	$55,604	$31,615	$87,219	$224,562
Chatham	$46,565	$21,440	$68,005	$20,865	$0	$20,865	$44,202	$25,132	$69,334	$158,204
Cherokee	$39,956	$18,396	$58,352	$10,388	$0	$10,388	$31,836	$18,100	$49,936	$118,676
Chowan	$34,819	$16,030	$50,849	$12,240	$0	$12,240	$27,584	$15,682	$43,266	$106,355
Clay	$33,988	$15,648	$49,636	$6,180	$0	$6,180	$26,070	$14,822	$40,892	$96,708
Cleveland	$60,954	$28,066	$89,020	$47,352	$0	$47,352	$57,228	$32,539	$89,767	$226,139
Columbus	$49,829	$22,942	$72,771	$32,177	$0	$32,177	$42,260	$24,028	$66,288	$171,236
Craven	$58,212	$26,803	$85,015	$50,253	$0	$50,253	$57,806	$32,867	$90,673	$225,941
Cumberland	$103,519	$47,665	$151,184	$122,344	$0	$122,344	$62,415	$35,488	$97,903	$371,431
Currituck	$37,108	$17,086	$54,194	$9,555	$0	$9,555	$30,766	$17,492	$48,258	$112,007
Dare	$39,036	$17,972	$57,008	$14,720	$0	$14,720	$34,494	$19,612	$54,106	$125,834
Davidson	$75,279	$34,662	$109,941	$55,468	$0	$55,468	$78,136	$44,427	$122,563	$287,972
Davie	$42,605	$19,615	$62,220	$16,600	$0	$16,600	$37,110	$21,100	$58,210	$137,030
Duplin	$46,596	$21,454	$68,050	$23,768	$0	$23,768	$41,323	$23,495	$64,818	$156,636
Durham	$88,363	$40,687	$129,050	$38,473	$0	$38,473	$32,569	$18,518	$51,087	$218,610
Eastern Band of the Cherokee	$0	$0	$0	$0	$0	$0	$25,205	$14,330	$39,535	$39,535
Edgecombe	$45,990	$21,174	$67,164	$68,585	$0	$68,585	$34,496	$19,614	$54,110	$189,859
Forsyth	$115,921	$53,377	$169,298	$80,528	$0	$80,528	$64,959	$36,935	$101,894	$351,720
Franklin	$45,784	$21,079	$66,863	$21,032	$0	$21,032	$43,280	$24,607	$67,887	$155,782
Gaston	$90,059	$41,467	$131,526	$48,087	$0	$48,087	$69,016	$39,241	$108,257	$287,870
Gates	$33,778	$15,551	$49,329	$7,886	$0	$7,886	$26,521	$15,078	$41,599	$98,814
Graham	$32,917	$15,154	$48,071	$5,619	$0	$5,619	$25,119	$14,281	$39,400	$93,090
Granville	$45,199	$20,810	$66,009	$26,110	$0	$26,110	$42,658	$24,254	$66,912	$159,031
Greene	$36,085	$16,615	$52,700	$11,424	$0	$11,424	$29,906	$17,003	$46,909	$111,033
Guilford	$149,581	$68,877	$218,458	$111,925	$0	$111,925	$60,216	$34,238	$94,454	$424,837
Halifax	$49,447	$22,767	$72,214	$23,877	$0	$23,877	$41,858	$23,799	$65,657	$161,748
Harnett	$57,580	$26,511	$84,091	$38,258	$0	$38,258	$62,257	$35,398	$97,655	$220,004
Haywood	$50,206	$23,116	$73,322	$48,359	$0	$48,359	$42,868	$24,373	$67,241	$188,922
Henderson	$65,432	$30,128	$95,560	$37,126	$0	$37,126	$54,915	$31,223	$86,138	$218,824
Hertford	$38,687	$17,811	$56,498	$12,919	$0	$12,919	$30,835	$17,531	$48,366	$117,783
Hoke	$41,268	$19,001	$60,269	$17,436	$0	$17,436	$38,661	$21,981	$60,642	$138,347
Hyde	$31,802	$14,640	$46,442	$5,976	$0	$5,976	$24,249	$13,787	$38,036	$90,454
Iredell	$71,753	$33,038	$104,791	$57,770	$0	$57,770	$77,880	$44,282	$122,162	$284,723
Jackson	$40,659	$18,720	$59,379	$15,644	$0	$15,644	$34,634	$19,692	$54,326	$129,349
Johnston	$71,949	$33,128	$105,077	$49,844	$0	$49,844	$81,843	$46,535	$128,378	$283,299

Important – A public hearing MUST be conducted whether or not requested by the Public.

ROAP PUBLIC HEARING RECORD

Date Public Notice was published: **August 5, 2011**

APPLICANT: **Haywood County**

DATE: **August 15, 2011**

PLACE: **Haywood County Courthouse**

TIME: **5:30pm**

How many COMMISSIONERS attended the public hearing?

How many members of the PUBLIC attended the public hearing? _____

Public Attendance Surveys

☐ *(Attached)*

X☐ *(Offered at Public Hearing but none completed)*

I, the undersigned, representing Haywood County do hereby certify to the North Carolina Department of Transportation, that a Public Hearing was held as indicated above and

During the Public Hearing

X☐ *(NO public comments)*

☐ *(Public Comments were made and meeting minutes will be submitted after board approval)*

The estimated date for board approval of meeting minutes is: _____

_____
Signature of Clerk to the Board

_____
Printed Name and Title

_____
Date

Affix County Seal Here

Voluntary Title VI Public Involvement

Title VI of the Civil Right's Act of 1964 requires North Carolina Department of Transportation to gather statistical data on participants and beneficiaries of the agency's federal-aid highway programs and activities. The North Carolina Department of Transportation collects information on race, color, national origin and gender of the attendees to this public meeting to ensure the inclusion of all segments of the population affected by a proposed project.

The North Carolina Department of Transportation wishes to clarify that this information gathering process **is completely voluntary** and that you are not required to disclose the statistical data requested in order to participate in this meeting. This form is a public document.

The completed forms will be held on file at the North Carolina Department of Transportation. For Further information regarding this process please contact Sharon Lipscomb, the Title VI Manager at telephone number 919.508.1808 or email at slipscomb@ncdot.gov.

Project Name:		Date:
Meeting Location:		
Name (please print)		Gender: ☐ Male ☐ Female
General ethnic identification categories (check one)		
☐ Caucasian	☐ Hispanic American	☐ American Indian/Alaskan Native
☐ African American	☐ Asian/Pacific Islander	Other: _____
Color:		National Origin:

After you complete this form, please fold it and place it inside the designated box on the registration table.

Thank you for your cooperation.

CERTIFIED STATEMENT
FY 2012
RURAL OPERATING ASSISTANCE PROGRAM
County of **Haywood**

WHEREAS, the state-funded, formula-based Rural Operating Assistance Program (ROAP) administered by the North Carolina Department of Transportation, Public Transportation Division provides funding for the operating cost of passenger trips and for other transportation services for counties within the state;

WHEREAS, the county uses the most recent transportation plans (i.e. CTSP, CTIP, LCP) available and other public involvement strategies to learn about the transportation needs of agencies and individuals in the county before determining the sub-allocation of these ROAP funds;

WHEREAS, the county government or regional public transportation authorities created pursuant to Article 25 or Article 26 of Chapter 160A of the General Statutes (upon written agreement with the municipalities or counties served) are the only eligible recipient of Rural Operating Assistance Program funds which are allocated to the counties based on a formula as described in the Program Guidelines included in the ROAP application. NCDOT will disburse the ROAP funds only to counties and eligible transportation authorities and not to any sub-recipients selected by the county;

WHEREAS, the county finance officer will be considered the county official accountable for the administration of the Rural Operating Assistance Program in the county, unless otherwise designated by the Board of County Commissioners;

WHEREAS, the passenger trips and transportation services provided with ROAP funds must be accessible to individuals with disabilities and be provided without discrimination on the basis of national origin, creed, age, race or gender (FTA C 4702.1A, FTA C 4704.1, Americans with Disabilities Act 1990); and

WHEREAS, the period of performance for these funds will be July 1, 2011 to June 30, 2012 regardless of the date on which ROAP funds are disbursed to the county.

NOW, THEREFORE, by signing below, the duly authorized representatives of the County of Haywood North Carolina certify that the following statements are true and accurate:

- The county employed a documented methodology for sub-allocating ROAP funds that involved the participation of eligible agencies and citizens. Outreach efforts to include the participation of the elderly and individuals with disabilities, persons with limited English proficiency, minorities and low income persons in the county's sub-allocation decision have been documented.

- The county will advise any sub-recipients about the source of the ROAP funds, specific program requirements and restrictions, eligible program expenses and reporting requirements. The county will be responsible for invoicing any sub-recipients for unexpended ROAP funds as needed.

- The county will monitor ROAP funded services routinely to verify that ROAP funds are being spent on allowable activities and that the eligibility of service recipients is being properly documented. The county will maintain records of trips and services for five years that prove that an eligible citizen was provided an eligible service or trip on the billed date, by whatever conveyance at the specified cost.

- The county will be responsible for monitoring the safety, quality and cost of ROAP funded services and assures that any procurements by subrecipients for contracted services will follow state guidelines.

- The county will conduct regular evaluations of ROAP funded passenger trips and transportation services provided throughout the period of performance.

- The county will only use the ROAP funds to provide trips and other transportation services when other funding sources are not available for the same purpose or the other funding sources for the same purpose have been completely exhausted.
- The county assures that the required matching funds for the FY2012 ROAP can be generated from fares and/or provided from local funds.
- The county will notify the Mobility Development Specialist assigned to the county if any ROAP funded services are discontinued before the end of the period of performance due to the lack of funding. No additional ROAP funds will be available.
- The county manager will provide written assurance to the Public Transportation Division that the employment transportation needs in the county have been met prior to transferring any Employment Transportation Program (EMPL) funds. The letter will describe the process used to make this determination. Transfer of EMPL funds is prohibited if there are any unmet needs or service strategies in the Coordinated Public Transit – Human Services Transportation Plan that have not been addressed.
- The county will provide an accounting of trips, services and expenditures in semi-annual reports to NCDOT – Public Transportation Division or its designee.
- Any interest earned on the ROAP funds will be expended for eligible program uses as specified in the ROAP application. The County will include ROAP funds received and expended in its annual independent audit on the schedule of federal and state financial assistance. Funds passed through to other agencies will be identified as such.
- The county is applying for the following amounts of FY 2012 Rural Operating Assistance Program funds:

State-Funded Rural Operating Assistance Program	Allocated	Requested
Elderly & Disabled Transportation Assistance Program (EDTAP)	73,322	
Employment Transportation Assistance Program (EMPL)	48,359	
Rural General Public Program (RGP)	67,241	
TOTAL	188,922	

WITNESS my hand and county seal, this _____ day of _____, 20_____.

Signature of Board of County Manager/Administrator

Printed Name of County Manager/Administrator

State of North Carolina County of

County Seal Here

Signature of Board of County Commissioners Chairperson

Printed Name of Chairperson

Signature of County Finance Officer

Printed Name of County Finance Officer

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Project Name: Rural Operating Assistance Program		Date: August 15, 2011
Meeting Location: Haywood County Courthouse		
Name (please print)		Gender: ☐ Male ☐ Female
General ethnic identification categories (check one)		
☐ Caucasian	☐ Hispanic American	☐ American Indian/Alaskan Native
☐ African American	☐ Asian/Pacific Islander	Other: _____
Color:		National Origin:

After you complete this form, please fold it and place it inside the designated box on the registration table.

Thank you for your cooperation.